

MINUTES OF MEETING

RHODE ISLAND AIRPORT CORPORATION

BOARD OF DIRECTORS

THURSDAY, SEPTEMBER 17, 2015 AT 4:00 PM

IN THE MARY BRENNAN BOARD ROOM

T. F. GREEN AIRPORT

2000 POST ROAD, WARWICK, RHODE ISLAND

The meeting of the Rhode Island Airport Corporation (Corporation) Board of Directors was called to order by Chair, Jon Savage at 4:00 p.m., in the Mary Brennan Board Room at 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.

BOARD MEMBERS PRESENT: Jon Savage; Russell Hahn; Deborah Thomas; Paul Carroll; Christopher Little and Heather Tow-Yick

BOARD MEMBER ABSENT: Michael Traficante.

ALSO PRESENT: Kelly J. Fredericks, P.E., A.A.E., President and CEO; and those members listed on the attendance sheet attached hereto.

1. Approval of the Minutes:

A motion was made by Ms. Thomas to approve the minutes of the

Board of Director's Meeting of August 17, 2015 and seconded by Mr. Hahn.

The motion was passed by five affirmative votes, with one Board Member abstaining from voting. The vote was as follows:

YEAS: Jon Savage

Deborah Thomas

Russell Hahn

Paul Carroll

Christopher Little

NAYS: None

ABSTAIN: Heather Tow-Yick

2. Open Forum:

Mr. Savage asked if anyone present wanted to speak in Open Forum.

Ms. Hillary Davis, Policy Associate with the ACLU, asked to address the Board and express the concern that a response has not been received from a letter sent to RIAC in July regarding concerns with an agreement RIAC entered into with the Transportation Security Administration (TSA). Ms. Davis stated the request was not to halt the program but to understand it should not happen again. Ms. Davis

stated that the report referred to Homeland Security and the lack of answers to our letter is a serious concern. Ms. Davis stated that this program is not in the best interest of Rhode Island and hopes to hear back shortly regarding the concerns addressed in the letter.

Mr. Savage apologized that a response has not been received in response to their letter. Mr. Savage stated that if a response is requested at the Board level it will be two cycles before a response can be given as a discussion will need to be scheduled and then an action will need to be scheduled for the following meeting. Mr. Savage stated that if a response is requested at the executive level a response can be handled shortly.

Ms. Davis thanked Mr. Savage for addressing a timetable for a response.

3. Report from President and CEO:

Mr. Fredericks presented the President and CEO Report and reported on the following:

- Mr. Fredericks reported that Mr. Ahmed Shihadeh retired from the Rhode Island Airport Corporation and is being presented with a Presidential Proclamation for his years of service. Mr. Fredericks read the following Proclamation into the record:**

WHEREAS, Ahmed Shihadeh, A.A.E., was hired by the Rhode Island Department of Transportation, Division of Airports, in 1986, as an engineer; and

WHEREAS, Mr. Shihadeh was one of the original employees of the Rhode Island Airport Corporation (RIAC), created in 1992; and

WHEREAS, Mr. Shihadeh has earned both a Bachelor and Masters of Science in Civil and Environmental Engineering from the University of Rhode Island; and

WHEREAS, Mr. Shihadeh is an Accredited Airport Executive; and

WHEREAS, Mr. Shihadeh served the State of Rhode Island and RIAC with professionalism and dedication for over 29 years; and

WHEREAS, during his career, Mr. Shihadeh successfully oversaw more than \$90 million dollars in Airport Capital Improvement Projects; and

WHEREAS, his notable projects included the Airfield Deicer Management System, the T. F. Green Airfield Maintenance Building, the new Quonset Terminal and Hangar Facility, the new Block Island Terminal Building, the renovation of the Newport Terminal Building, and multiple runway and taxiway rehabilitation projects at all of RIAC's airports; and

WHEREAS, Mr. Shihadeh has been a respected colleague and team member, who will be missed by his friends and peers at RIAC.

NOW, THEREFORE, IT IS HEREBY PROCLAIMED AS FOLLOWS:

That, I, Kelly J. Fredericks, P.E., A.A.E., present on behalf of the employees of the Rhode Island Airport Corporation this Presidential Proclamation to Ahmed Shihadeh, A.A.E., with our gratitude and appreciation for his over 29 years of service to this Corporation and the State of Rhode Island, and we wish Ahmed and his family good health and every success in the future.

Mr. Shihadeh stated he would like to thank everyone that has helped him through his career. Mr. Shihadeh stated it was a great journey and there is so much excitement working at the airport and there was never a dull day.

• Mr. Fredericks reported passenger travel was down .02%, approximately 51 passengers, for the month of August and seating capacity was down approximately 1%. Year to date, passenger travel is down 1.20%. JetBlue was down 2.42% with no change in seating capacity. This represents the end to 12 consecutive months of positive growth for JetBlue. US Airways was down 2.66% on 7% less seating capacity and Delta was up 1.57% on 4% less seating capacity.

United was down 0.49% on 7% increased seating capacity.

Southwest was down 2.55% on 6% decreased capacity. Cape Air was down 25.33% on 15% less capacity. TACV brought 2,910 new passengers to PVD and produced an overall 86.6% load factor for the month.

Mr. Fredericks noted departing flights for TACV had a load factor of 73.3% and arriving load factor of 99.9%. Condor Airlines provided 3,924 new passengers to PVD and had an overall load factor of 84.2%. Mr. Fredericks noted Condor's departing flights had a 75.8% load factor and arriving flights had a 92.6% load factor.

• Mr. Fredericks stated overall load factors for August 2015 was over 91% which highlights demand for service is high and capacity increases are needed.

Mr. Fredericks stated based on current trends and recent carrier corporate visits and follow up with additional data exchange, he remains encouraged that we are moving in a positive direction.

• Mr. Fredericks reported the market share for each airline is as follows: Southwest Airlines 43%, US Airways 22.3%, Delta Airlines 13.8%, JetBlue 7.3%, United 10.2%, Charter .4%, TACV 1%, Condor .9%, Cape Air .6%.

• Mr. Fredericks reported air cargo was down 9.17% for the month of August and down .71% year to date.

• Mr. Fredericks reported there is a software system being used to track cancellations. It was noted that for the month of August there

were 108 cancellations.

- **Mr. Fredericks reported communication with Shannon Airport for both passenger and cargo opportunities in ongoing. Mr. Fredericks noted the planning process for a visit by Rose Hynes and the Shannon delegation is being targeted for November/December.**
- **Mr. Fredericks reported dialogue regarding cargo development with FedEx and UPS is ongoing.**
- **Mr. Fredericks reported parking revenues for the month of August were up 6.4% and ticket sales were up 2%. Off airport parking revenues were down 6.1% and off airport ticket sales were down 18.3%. RIAC market share based on revenues is 85.7% and tickets sales are 90.4%**
- **Mr. Fredericks provided an update on the general aviation airports and noted that total passengers were up 14.5% at both Westerly and Block Island Airports. Operations were up approximately 16% versus 2014. Avgas sales were up 8.5% and jet fuel was up 64% with total fuel sales up 43%.**
- **Mr. Fredericks provided an update on solar energy and noted a Request for Proposals (RFP) is scheduled to go out on September 18th. Mr. Fredericks stated selection will be based on qualifications, experience and financial benefit to RIAC. It was noted there is a tight**

time frame to meet the deadline for tax incentives.

- Mr. Fredericks reported Board Member Christopher Little and Heather Tow-Yick toured the general aviation airports with the Governor's Deputy Chief of Staff Kevin Gallagher on September 19th.**
- Mr. Fredericks reported the Collins Foundation will host the Wings of Freedom Tour at North Central Airport from September 28-30, 2015.**
- Mr. Fredericks provided an update on the 747 that is being refurbished at Quonset Airport to replicate Air Force One. It was noted there is a potential for public viewing upon completion and the possibility of two additional aircraft being refurbished.**
- Mr. Fredericks reported there has been a lot of media interest in the Quonset Air Museum (QAM) location and provided an overview. It was noted that structural deficiencies were noted in August 2014 with additional structural damage occurring during the snow season making the building unusable. Mr. Fredericks stated RIAC has collaborated with the QAM regarding plans for the September 30th deadline. Mr. Fredericks reported 34 resolutions in support of the QAM have been received from municipalities but no financial support to rehabilitate the structure has been received. Mr. Fredericks reported a brainstorming session for long term solutions has been scheduled.**

- **Mr. Fredericks reported he continues to have regularly scheduled separate monthly meetings with Deputy Chief of Staff Kevin Gallagher and Mayor Scott Avedisian.**
- **Mr. Fredericks reported he also continues to reach out to Warwick Council Members and other elected officials on a regular basis to update them on airport issues.**
- **Mr. Fredericks provided an update on the FAA re-authorization. Mr. Fredericks reported the current authorization will expire on September 30th. If it is not reauthorized there could be an impact to funding streams for the Airport Expansion Project. Mr. Fredericks stated updates to the Board will be provided as they become available.**
- **Mr. Fredericks reported during the next state legislative session, RIAC plans to introduce increasing lease duration from the current maximum term of 30 years to a potential 99 years as currently allowed for other state agencies. Mr. Fredericks noted RIAC plans to also revisit raising aircraft registration fees to be in line with surrounding states.**
- **Mr. Fredericks provided an update on the Airport Expansion Program and noted that the program continues to advance on schedule and on budget to meet the expected opening on December 7, 2017. Mr. Fredericks reported Mary Walsh, FAA New England**

Airports Manager, along with FAA Project Manager, Bob Siris, were on site on September 10th for an expansion program update and projects tour. Mr. Fredericks stated a joint trip to provide PVD updates to Administrator Huerta and Senator Reed will be planned for later this fall.

- Mr. Fredericks asked Mr. Frazier to provide an update on the Glycol Treatment Facility. Mr. Frazier provided an overview of the treatment process and noted that it is likely that an extension will be requested as the bugs are not reactive. Mr. Frazier noted there is plenty of capacity for collection to gather and store the materials if the bugs don't become reactive during the upcoming de-icing season.**

- Mr. Fredericks reported opening day of the new Winslow Park went well. The traffic signal is expected to be operational in a few weeks and the leagues were pleased.**

- Mr. Fredericks reported relocation of Main Avenue project is underway and will be completed in 2016. It was noted that Main Avenue will remain open during the relocation.**

- Mr. Fredericks reported Runway 5 design is 70% completed and is expected to go out to bid in the spring.**

- Mr. Fredericks provided an update on the PVD Pups and noted the program has received great media coverage. It was noted that**

additional volunteers have applied for the program and there is a PVD Pup on site most days. The dogs will be in costumes for Halloween.

- Mr. Frazier reported RIAC staff attended the Westerly Town Council Meeting on September 14th in regards to obstruction removal at Westerly Airport. Mr. Frazier noted residents were upset with the use of eminent domain. Mr. Frazier reported that a representative from New England Airlines testified in support of the need for obstruction removal due to the essential nature of an airport on Block Island.**

4. Finance and Audit Committee Report:

Ms. Thomas reported the Committee met prior to the Board Meeting and reviewed the Fiscal Year 2015 Financial Statements, Federal Financial and Compliance Report, and the Passenger Facility Charge Program Report. Ms. Thomas reported that Mr. Scott Bassett of McGladrey LLC reported that the firm issued an unqualified audit opinion with no adjustments and no management comments.

Ms. Thomas noted that as required, GASB 68 was adopted this year and as such the Financial Statements include RIAC's proportionate share (.11%) of the net pension liability related to its participation in the State of Rhode Island Employees' Retirement System.

Ms. Thomas discussed the reporting of the refunding of the 2004 bonds in the financial statements.

Ms. Thomas explained the changes in cash and accounts receivable balances, which are primarily due to the timing of construction projects and related grant funding.

Ms. Thomas highlighted that the audited financial statements reinforce the accuracy of financial information that is discussed at Board meetings throughout the year. Ms. Thomas commended Ms. Williams and Mr. Schattle on good disclosure and transparency.

(a) Consideration of and Action Upon Draft Fiscal Year 2015 Audited Financial Statements and Related Reports.

A motion was made by Mr. Savage and seconded by Mr. Carroll to approve the Draft Fiscal Year 2015 Audited Financial Statements, the Federal Financial and Compliance Report, and the Passenger Facility Charge Program Report, substantially in the form presented. The motion was passed unanimously.

5. Action Items:

(a) Consideration of and Action Upon Approval to Enter Into a Purchase Order for the Purchase of Two Four Wheel Drive Four

Wheel Steer Backhoes/Loaders.

Mr. Fredericks gave an overview of this item noting this equipment was previously leased and a benefit cost analysis was completed and purchasing this equipment will allow for year round use. The recommendation is that the Board authorizes the President and CEO, or his designee to execute a Purchase Order with EKA Inc. in the amount of \$241,062, which is included in the Fiscal year 2016 Operating Capital budget, for the purchase of two four wheel drive four wheel steer Backhoes/Loaders.

A motion was made by Mr. Hahn and seconded by Ms. Thomas to approve the following resolution:

WHEREAS, a competitive bidding process was undertaken according to the Rhode Island Airport Corporation's (RIAC) procurement rules for the purchase of two four wheel drive four wheel steer Backhoes/Loaders; and

WHEREAS, on August 25, 2015, RIAC issued an Invitation for Bids (IFB) for this project; and

WHEREAS, RIAC did not receive any bids by the September 3, 2015 due date; and

WHEREAS, RIAC staff received a quote from EKA Inc. (EKA), who is

**an authorized vendor of the General Services Administration (GSA),
in the amount of \$241,062; and**

**WHEREAS, RIAC staff reviewed the quote from EKA and recommends
the award of the two Backhoes/Loaders to EKA; and**

**WHEREAS, the approved Fiscal Year 2016 Operating Capital budget
includes \$250,000 for the purchase of two backhoes; and**

WHEREAS, RIAC will fund this project with general purpose funds.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

**That the Board authorizes the President and CEO, or his designee to
execute a Purchase Order with EKA Inc. in the amount of \$241,062,
which is included in the Fiscal year 2016 Operating Capital budget,
for the purchase of two four wheel drive four wheel steer
Backhoes/Loaders.**

The motion was passed unanimously.

**(b) Consideration of and Action Upon Approval to Enter Into
Contracts for the Procurement of Electricity and Gas.**

**Mr. Schattle gave an overview of this item noting this utility
procurement method will provide predictability and possible cost**

savings. The recommendation is that the Board authorizes the President and CEO, or his designee to enter into Contracts for the procurement of electricity and gas.

A motion was made by Mr. Hahn and seconded by Ms. Thomas to approve the following resolution:

WHEREAS, on May 28, 2015, the Rhode Island Airport Corporation (RIAC) issued a Request for Proposals (RFP) to provide Utility Consultancy Services; and

WHEREAS, on June 10, 2015, RIAC received two proposals in response to this RFP; and

WHEREAS, on July 14, 2015, the Selection Committee comprised of Bruce Wilde, VP Operations and Maintenance; Joe DaSilva, AVP Landside Maintenance; Nicole Williams, CFO and Carla Ottaviano, Financial Analyst & Administrator conducted interviews with both proposers; and

WHEREAS, following the interviews, the Committee selected Best Practices Energy LLC (BPE) to provide Utility Consultancy Services; and

WHEREAS, BPE will continuously monitor market conditions and provide RIAC staff with recommendations for action.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorizes the President and CEO, or his designee to enter into Contracts for the procurement of electricity and gas.

The motion was passed unanimously.

(c) Consideration of and Action Upon Approval to Enter Into a Professional Services Agreement to Provide Janitorial Services at T. F. Green Airport.

A motion was made by Mr. Hahn and seconded by Mr. Savage to move Action 5c to after the Executive Session. The motion was passed unanimously.

(d) Consideration of and Action Upon Approval to Enter Into a Purchase Order for Utility Work Associated with the Relocation of Main Avenue.

Mr. Fredericks gave an overview of the item and noted it has been approved by the Federal Aviation Administration. The recommendation is that that the Board authorizes the President and CEO, or his designee to enter into a Purchase Order with National Grid in the amount of \$386,242, which is included in the Fiscal Year 2016 CIP budget, for the required relocation of gas utilities on Main

Avenue.

A motion was made by Mr. Carroll and seconded by Mr. Little to approve the following resolution:

WHEREAS, the relocation of Main Avenue is required for the expansion of Runway 5-23; and

WHEREAS, the Rhode Island Airport Corporation (RIAC) staff estimates that the total utility costs associated with the relocation of Main Avenue is \$3,319,282; and

WHEREAS, National Grid requires a Purchase Order in the amount of \$386,242 for the installation of a new gas main and associated new lateral connections along relocated Main Avenue and the cutoff/abandonment of the existing gas main and lateral connections along existing Main Avenue; and

WHEREAS, this Purchase Order will be funded from a Federal Aviation Administration grant issued in July 2015, Passenger Facility Charges or bonds.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorizes the President and CEO, or his designee to enter into a Purchase Order with National Grid in the amount of

\$386,242, which is included in the Fiscal Year 2016 CIP budget, for the required relocation of gas utilities on Main Avenue.

The motion was passed unanimously.

(e) Consideration of and Action Upon Approval of a Construction Contract Change Order for Additional Construction Work Related to the Runway 16-34 Safety Area Improvements Project At T. F. Green Airport.

Mr. Frazier gave an overview of this item noting there are nine sub-categories that were separately negotiated and this item does not impact other elements of the project. The recommendation is that that the Board authorizes the President and CEO, or his designee, to execute a Construction Contract Change Order with Cardi Corporation in the amount of \$557,124, which is included in the Fiscal Year 2016 Capital Improvement Program budget, for additional construction work required for the Runway 16-34 Safety Area Improvements project at T. F. Green Airport.

A motion was made by Mr. Little and seconded by Mr. Hahn to approve the following resolution:

WHEREAS, this Construction Contract Change Order (CCO) is made up of several items required to accomplish the project including an additional flag person requested by the Federal Aviation

Administration (FAA) Air Traffic Control Tower (ATCT), modifications to the Stormwater Detention Structures, relocation of a sanitary sewer force main, addition of Pipe Trench Repair detail, modifications to the Safety Area embankment slopes and a credit for unused geotextile fabric installation; and

WHEREAS, the Rhode Island Airport Corporation (RIAC) staff has negotiated with the Contractor (Cardi Corporation) a CCO in the amount of \$557,124 for these changes; and

WHEREAS, this CCO was reviewed by the FAA and was determined to be eligible for FAA funding; and

WHEREAS, RIAC plans to initially fund this CCO from General Purpose Funds and seek a grant amendment at the time the project is completed; and

WHEREAS, the costs associated with this CCO are included in the Fiscal Year 2016 Capital Improvement Program budget.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

That the Board authorizes the President and CEO, or his designee, to execute a Construction Contract Change Order with Cardi Corporation in the amount of \$557,124, which is included in the Fiscal Year 2016 Capital Improvement Program budget, for additional

construction work required for the Runway 16-34 Safety Area Improvements project at T. F. Green Airport.

The motion was passed unanimously.

A motion was made by Mr. Hahn pursuant to Rhode Island General Laws Section 42-46-5(a)(7) and 42-26-6(b) to amend the agenda to add one executive session item for information purposes only on a topic of discussion related to the investment of public funds where premature disclosure would be detrimental to the public interest as it applies to the janitorial contract at T. F. Green Airport. The motion was seconded by Mr. Savage.

By the following roll call vote the motion was passed unanimously.

YEAS: Jon Savage

Russell Hahn

Deborah Thomas

Paul Carroll

Christopher Little

Heather Tow-Yick

NAYS: None

ABSTAIN: None

6. Executive Session:

At approximately 4:52 p.m. a motion was made by Mr. Hahn and seconded by Mr. Carroll to go into Executive Session for the purpose of discussing the following items:

(a) Motion to Approve the Minutes of the Executive Session held on August 17, 2015 § 42-46-5(a)(1),(2),(3),(6) and (7); and

(b) Investment of Public Funds Where Premature Disclosure Would be Detrimental to the Public Interest (Air Service Development, General Aviation Airport Management and Janitorial Contract) – R.I.G.L. § 42-46-5(a)(7); and

(c) Discussions Related to Three Nonpublic Potential Litigation Matters (Construction Dispute, GA Airport Issue and Off-Airport Parking Issues) and One Public Litigation Matter (Airport Valet vs. RIAC) – R.I.G.L. § 42-46-5(a)(2); and

(d) Discussions Related to One Prospective Business locating within Rhode Island Where Premature Disclosure Would be Detrimental to the Public Interest – R.I.G.L. § 42-46-5(a)(6); and

(e) Discussions Related to Job Performance of a RIAC Employee – R.I.G.L. § 42-46-5(a)(1); and

(f) Considerations Related to the Acquisition of Real Property for Public Purpose at T. F. Green Airport – R.I.G.L § 42-46-5(a)(5).

(g) Motion to Return to Open Session.

By the following roll call vote the motion was passed unanimously.

YEAS: Jon Savage

Russell Hahn

Deborah Thomas

Paul Carroll

Christopher Little

Heather Tow-Yick

NAYS: None

ABSTAIN: None

During the discussion on Executive Session item 6(C) – Off-Airport Parking, Mr. Little recused himself and left the board room at approximately 4:57 p.m. and returned to the meeting at approximately 5:18 p.m.

At approximately 6:12 p.m., a motion was made by Ms. Tow-Yick and seconded Ms. Thomas to return to Open Session.

The motion passed unanimously.

7. Post Executive Session Actions and Announcements:

(a) Motion to Seal the Minutes of the Executive Session Held September 17, 2015.

A motion was made by Mr. Hahn and seconded by Ms. Tow-Yick to seal the minutes of the Executive Session in accordance with R.I.G.L. § 42-46-4 by the following roll call vote.

The motion was passed as follows:

YEAS: Jon Savage

Russell Hahn

Deborah Thomas

Paul Carroll

Christopher Little

Heather Tow-Yick

NAYS: None

ABSTAIN: None

(b) Report on Actions Taken in Executive Session.

During the Executive Session, a motion was made by Ms. Thomas and seconded by Mr. Hahn to approve the sealed minutes of the Executive Session held on August 17, 2015.

The motion was passed by five affirmative votes, with one Board Member abstaining from voting. The vote was as follows:

YEAS: Jon Savage

Deborah Thomas

Russell Hahn

Paul Carroll

Christopher Little

NAYS: None

ABSTAIN: Heather Tow-Yick

(c) Consideration of and Action Upon Approval of a Policy Related to Off Airport Parking Airport Access Rights Including Existing Operator, New Ownership of Existing Operators or Assignees Thereof and New Entrants.

Mr. Little stepped away from the Board table and recused himself from the vote.

A motion was made by Mr. Carroll and seconded by Mr. Hahn to approve the following resolution:

WHEREAS, the Rhode Island Airport Corporation (“RIAC”) maintains and operates T.F. Green State Airport (the “Airport”), and in conjunction with its operation of the Airport, RIAC maintains on-site parking facilities for the use of Airport customers and the Airport Circulator allowing access to the Airport; and

WHEREAS, RIAC collects revenue from customers using on-airport parking facilities to support the operation and maintenance of the Airport and Airport Circulator, and other essential Airport facilities; and

WHEREAS, RIAC has entered into Off-Airport Parking Access Permit Agreements (“Access Agreements”) with persons and entities that operate parking facilities near Airport property, whereby such off-airport parking operators contract to utilize the Airport Circulator to transport their customers to and from the Airport; and

WHEREAS, Ricondo and Associates has prepared an analysis of long-term demand and revenues collected from on-airport parking and off-airport parking (the “Parking Study”); and

WHEREAS, the Parking Study documents that there is significant availability of on-airport parking supply to accommodate the busiest

day parking demand in both the five year and ten year horizon; and

WHEREAS, demand for on-airport parking and gross revenues collected from on-airport parking have decreased since 2009; and

WHEREAS, RIAC staff recommend adopting measures to protect and preserve the revenue stream that RIAC collects from on-airport parking facilities.

NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:

1. That, effective immediately, RIAC will not issue Access Agreements to any new or proposed entrants in the airport parking business.

2. That, effective immediately, RIAC take the steps necessary to enter new access agreements with the incumbent off-airport parking operators who are in good standing whereby they are limited to offering parking based the existing number of parking spaces disclosed in their respective current Access Agreements.

The motion was passed by five affirmative votes, with one Board Member, Mr. Little, recusing himself from voting.

(d) Consideration of and Action Upon Acquisition of Option to Acquire Interest of PRO Parking LLC.

A motion was made by Mr. Hahn to authorize the President and CEO, or his designee, to execute the one dollar option with Pro Parking LLC to acquire its rights, title and interest, both real estate and personal property, located at 2119 Post Road, Warwick, Rhode Island, on the same terms as it paid to acquire same from Preflight, on terms substantially in the form presented to the Board and that staff returns to the Board for its approval prior to executing the option rights. This motion was seconded by Mr. Little.

The motion passed unanimously.

(e) Consideration of and Action Upon Approval to Enter Into a Professional Services Agreement to Provide Janitorial Services at T. F. Green Airport.

There was no action taken on this item.

8. Future Meetings:

The next Board Meeting will be held on Wednesday, October 21, 2015 at 4:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, Warwick, Rhode Island.

9. Adjournment:

Mr. Hahn moved to adjourn at approximately 6:15 p.m. Mr. Little

seconded the motion.

The motion was passed unanimously.

Respectfully submitted,

Jon Savage, Chair

Rhode Island Airport Corporation

**PUBLIC ATTENDANCE SHEET
RHODE ISLAND AIRPORT CORPORATION
MEETING OF THE BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 17, 2015**

NAME AFFILIATION

Brian Schattle RIAC

Peter Frazier RIAC

Patricia Goldstein RIAC

Alan Andrade RIAC

Liberty Luciano RIAC

Sherri Ann Penta RIAC

Bruce Wilde RIAC

Leo Messier RIAC

Stephen Cahill RIAC

Doug Dansereau RIAC

Dan Porter RIAC

Timothy Pimental RIAC

Nicole Williams RIAC

Jeffrey Goulart RIAC

Paul McDonough RIAC

Eric Seabury RIAC

Robert Geoff New England Parking

Jen Milette Allied Court Reporters

Austin Albino Pre Flight

Greg Fehrman C&S Engineers

Ike Papadopolus TD Bank

John Bolton Hinckley Allen

Ahmed Shihadeh Constituent

Hillary Davis ACLU

Kevin Blais Constituent

The minutes of the Executive Session of the Board Meeting of September 17, 2015 have been sealed in accordance with R.I.G.L. § 42-46-4.