

**MINUTES OF MEETING**

**RHODE ISLAND AIRPORT CORPORATION**

**BOARD OF DIRECTORS**

**WEDNESDAY, MARCH 18, 2009 AT 4:00 P.M.**

**IN THE MARY BRENNAN BOARD ROOM**

**2000 POST ROAD**

**WARWICK, RHODE ISLAND**

**The meeting of the Rhode Island Airport Corporation (“Corporation”) Board of Directors**

**was called to order by Vice-Chair, James C. Forte, at 4:15 p.m., in the Mary Brennan Board Room at 2000 Post Road, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.**

**BOARD MEMBERS PRESENT: James C. Forte; Joseph Larisa; Robert D. Sangster; Russell Hahn.**

**BOARD MEMBERS ABSENT: Kathleen C. Hittner, M.D., Michael Traficante; Joseph Cianciolo.**

**ALSO PRESENT: Kevin A. Dillon, A.A.E., President and CEO; and those members listed on the attendance sheet attached hereto.**

**1. Approval of the Minutes:**

**A motion was made by Mr. Sangster and seconded by Mr. Hahn to approve the minutes of the Board Meeting of February 25, 2009. The motion was passed unanimously.**

## **2. Open Forum:**

**Mr. Forte asked if anyone present wanted to speak in Open Forum.**

**Mr. Richard Langseth, representing the Greenwich Bay Watershed Group, presented a handout and addressed an issue associated with one of the EIS runway alternatives and its potential impact to the current emergency evacuation route on Main Avenue in Warwick. Mr. Langseth urged RIAC to participate in discussions regarding this matter. Mr. Forte thanked Mr. Langseth for his comments.**

## **3. Report from Vice-Chair, Board of Directors:**

**There was no report.**

## **4. Report from President and CEO:**

**In response to Mr. Langseth's comments, Mr. Dillon reported that one of the runway alternatives does impact Main Avenue. However, he noted that if that alternative was selected there would be discussions relating to the current use of that thoroughfare, and mitigation of potential impacts to retain its capacity.**

**Mr. Dillon reported that passenger traffic for February 2009 was down approximately 12%, as compared to February 2008. It was noted that February 2008 was a leap year so a month to month comparison was slightly skewed because of the extra day. Mr. Dillon reported that airports around the country are continuing to experience significant drops in service. The Corporation is continuing to focus on air service marketing efforts. Mr. Dillon gave a brief overview of discussions with several air carriers.**

**Mr. Dillon reported that traffic at the General Aviation airports has also declined by approximately 5%, and that total fuel sales were down approximately 34%. Mr. Dillon noted that Landmark is working on a comprehensive analysis of fuel pricing which should be available for discussion at a future meeting.**

**Mr. Dillon gave an update on the proposed stimulus package and the impact to the FAA's Airport Improvement Program (AIP). Mr. Dillon reported that the total cost of the package is \$1.1 Billion, with approximately \$50 Million allocated to the FAA New England Region. Mr. Dillon noted that RIAC has submitted a number of projects for consideration and is waiting for the FAA to release the parameters for distribution of the monies.**

**Mr. Dillon gave an update on the Intermodal Project reporting that construction is proceeding as planned with the focus on stair towers,**

**bridge work and decking.**

**Mr. Dillon gave an overview of Statewide Planning's Transportation Advisory Committee held on February 26, 2009.**

**Mr. Dillon reported that he had recently met with Council President Place, and was scheduled to meet with several local community groups to go over specifics of the EIS project.**

**Mr. Dillon noted he would also be attending the Airport Land Use Meeting on March 25, 2009.**

**Mr. Dillon reported that he had made a presentation to the Governor's Economic Policy Council where he had the opportunity to address key leaders in the business community. RIAC is planning to hold a separate meeting with key business leaders at a later date.**

**Mr. Dillon reported that RIAC will hold its annual Tabletop Exercise on April 22, 2009, where local, state and federal agencies will work together on an emergency response exercise.**

**Mr. Dillon reported that he had recently signed a Project Initiative for \$1.4 Million to Amtrak for procurement and purchase of long lead materials and technical support.**

**5. Discussion Item:**

**(a) Discussion on the Draft Environmental Impact Statement.**

**Mr. Forte reported that the majority of the subject matter for this agenda item has been tabled for discussion at a later date when the full Board can be in attendance.**

**Mr. Dillon clarified some of the issues addressed in a recent Warwick Beacon article concerning the EIS, specifically the number of parcels that would need to be acquired as a result of a potential runway extension to the south. Mr. Dillon reported the actual numbers, including mandatory and voluntary acquisitions, required in all phases. There was detailed discussion of the article, with Mr. Dillon noting that RIAC has communicated with the City on this issue.**

**Mr. Sangster noted concerns with the impact a voluntary acquisition program can have on city services, specifically in neighborhoods where a small number of homes opt not to take a buy out. There was discussion of the benefits of the voluntary program. Mr. Larisa stated that criticism of the Voluntary Acquisition Program comes from all sides of the issue. As this is a voluntary program, beneficial to the affected residents, broader community and city support would be helpful. Mr. Sangster also noted that the prior Acquisition Program had been well managed by RIAC.**

**A local citizen, Mr. Michael Zarum, asked to address the Board on this issue, but was advised by RIAC's General Counsel, Mr. Frazier,**

that the Open Forum section of the meeting had already passed. Mr. Zarum requested that his objection to not being allowed to speak be noted in the minutes.

## **6. Operations and Capital Committee Report:**

**(a) Consideration of and Action Upon Approval of a Consultant Task Order to Rehabilitate Taxiway 'A' (North) and Taxiway 'N' at Quonset Airport.**

**Mr. Dillon gave an overview of the Task Order. The recommendation is that the Board authorize the President and CEO, or his designee, to execute a Task Order with PB Americas, Inc., to provide Design and Bid Phase Services to rehabilitate Taxiway 'A' (North) and Taxiway 'N' at Quonset Airport.**

**A motion was made by Mr. Larisa and seconded by Mr. Hahn to approve the following resolution:**

**WHEREAS, on February 17, 2009, President Obama signed Public Law 111-5, referred to as the American Recovery and Reinvestment Act of 2009 (Act); and**

**WHEREAS, in anticipation of the Act, the Rhode Island Airport Corporation (RIAC) submitted a list of potential eligible projects to the Federal Aviation Administration (FAA) for consideration; and**

**WHEREAS, it is anticipated that the FAA will determine that this project meets its requirements for 100% funding under the Act; and**

**WHEREAS, this project was originally anticipated to begin design in FY 2010 and the schedule has been modified to meet the requirements of the Act; and**

**WHEREAS, RIAC entered into a Professional Services Agreement (PSA) with PB Americas, Inc. (PB) to provide On-Call Architectural and Engineering Services; and**

**WHEREAS, RIAC staff negotiated a Scope and Fee with PB in the amount of \$257,263 to perform Design and Bid Phase Services associated with this project; and**

**WHEREAS, this Task Order will initially be funded through the General Purpose Fund with 100% reimbursement from the FAA.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board authorizes the President and CEO, or his designee, to execute a Task Order with PB Americas, Inc. to provide Design and Bid Phase Services to rehabilitate Taxiway 'A' (North) and Taxiway 'N' at Quonset Airport in an amount not-to-exceed \$257,263.**

**The motion was passed unanimously.**

**(b) Consideration of and Action Upon Approval of a Consultant Task Order to Rehabilitate Runway 16-34 at Newport Airport.**

**Mr. Dillon gave an overview of the Task Order. The recommendation is that the Board authorize the President and CEO, or his designee, to execute a Task Order with McFarland-Johnson Inc., to provide Design and Bid Phase Services to rehabilitate Runway 16-34 at Newport Airport.**

**A motion was made by Mr. Larisa and seconded by Mr. Hahn to approve the following resolution:**

**WHEREAS, on February 17, 2009, President Obama signed Public Law 111-5, referred to as the American Recovery and Reinvestment Act of 2009 (Act); and**

**WHEREAS, in anticipation of the Act, the Rhode Island Airport Corporation (RIAC) submitted a list of potential eligible projects to the Federal Aviation Administration (FAA) for consideration; and**

**WHEREAS, it is anticipated that the FAA will determine that this project meets its requirements for 100% funding under the Act; and**

**WHEREAS, this project was originally anticipated to begin design in FY 2011 and the schedule has been modified to meet the requirements of the Act; and**

**WHEREAS, RIAC entered into a Professional Services Agreement (PSA) with McFarland-Johnson, Inc. (MJ) to provide On-Call Architectural and Engineering Services; and**

**WHEREAS, RIAC staff negotiated a Scope and Fee with MJ in the amount of \$194,820 to perform Design and Bid Phase Services associated with this project; and**

**WHEREAS, this Task Order will initially be funded through the General Purpose Fund with 100% reimbursement from the FAA.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board authorizes the President and CEO, or his designee, to execute a Task Order with McFarland-Johnson, Inc. to provide Design and Bid Phase Services to rehabilitate Runway 16-34 at Newport Airport in an amount not-to-exceed \$194,820.**

**The motion was passed unanimously.**

**7. Human Resources Committee Report:**

**Mr. Sangster reported that the Committee had met prior to the meeting. The meeting had focused on a working session related to collective bargaining which had been held in executive session.**

## **8. Executive Session:**

**At approximately 4:43 p.m., a motion was made by Mr. Hahn and seconded by Mr. Larisa to go into Executive Session for the purposes of discussing the following items:**

**(a) Discussion Related to One Potential (EIS) Litigation Matter - R.I.G.L. § 42-46-5(a)(2).**

**(b) Investment of Public Funds Where Premature Disclosure Would be Detrimental to the Public Interest (Air Service Development) - R.I.G.L. § 42-46-5(a)(7).**

**(c) Discussion Related to the Acquisition of Real Property for Public Purposes – R.I.G.L. § 42-46-5(a)(5).**

**(d) Working Session Related to Collective Bargaining – R.I.G.L. § 42-46-5(a)(2).**

**By the following roll call vote the motion was passed unanimously.**

**YEAS: James C. Forte**

**Joseph Larisa**

**Robert D. Sangster**

**Russell Hahn**

**NAYS: None**

**ABSTAIN: None**

**9. Reconvene to Open Session and Announcements:**

**At approximately 5:25 p.m., a motion was made by Mr. Hahn and seconded by Mr. Larisa to reconvene to the Open Session. The motion was passed unanimously.**

**A motion was made by Mr. Hahn and seconded by Mr. Larisa to seal the minutes of the Executive Session in accordance with R.I.G.L. § 42-46-4. By the following roll call vote the motion was passed unanimously:**

**YEAS: James C. Forte**

**Joseph Larisa**

**Robert D. Sangster**

**Russell Hahn**

**NAYS: None**

**ABSTAIN: None**

**10. Future Meeting:**

**The next meeting is scheduled for Wednesday, April 15, 2009 at 4:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, 2000 Post Road, Warwick, Rhode Island.**

**11. Adjournment:**

**Mr. Hahn moved to adjourn the meeting at 5:30 p.m. Mr. Sangster seconded the motion. The motion was passed unanimously.**

**Respectfully submitted,**

**James C. Forte, Vice-Chair**

**Rhode Island Airport Corporation**

**ATTENDANCE SHEET**

**RHODE ISLAND AIRPORT CORPORATION**

**BOARD OF DIRECTORS MEETING**

**MARCH 18, 2009**

**NAME      AFFILIATION**

**Peter Frazier      RIAC**

**Brian Schattle      RIAC**

**Ann Clarke      RIAC**

**Patti Goldstein      RIAC**

**Bruce Wilde      RIAC**

**Val Mendonca      HNTB**

**Robert Goff      New England Parking**

**Dale Wilde      Hoyle Tanner and Associates**

**Jim Falvey      PB Americas**

**Richard Langseth      Greenwich Bay Watershed**

**Lynne Harrington      Greenwich Bay Watershed**

**Raleigh Jenkins      Citizen**

**Michael Zarum Citizen**

**The minutes of the Executive Session of the Board Meeting of March 18, 2009 have been sealed in accordance with R.I.G.L. § 42-46-4.**