

## **MINUTES OF MEETING**

### **RHODE ISLAND AIRPORT CORPORATION**

#### **BOARD OF DIRECTORS**

**Wednesday, August 17, 2005**

**4:00 p.m.**

**in the Mary Brennan Board Room, T. F. Green Airport, Warwick,  
Rhode Island**

**The meeting of the Rhode Island Airport Corporation (“Corporation”) Board of Directors was called to order by Vice Chairman, James Forte, at 4:02 p.m., in the Mary Brennan Board Room, T. F. Green Airport, Warwick, Rhode Island, in accordance with the notice duly posted pursuant to the Open Meetings Law.**

**BOARD MEMBERS PRESENT: James Forte, Joseph Cianciolo, Robert Sangster, Kathleen Hittner, MD., Joseph Larisa (arrived at 4:11 pm.)**

**BOARD MEMBERS ABSENT: James Rosati, Michael Traficante.**

**ALSO PRESENT: Mark P. Brewer, A.A.E., President and CEO; Laurie Cullen, A.A.E., Executive Vice President; Brian Schattle, Senior Vice President of Finance and Administration and CFO; Peter Frazier, Chief Legal Counsel; Sam Zurier, Outside Legal Counsel; and those members listed on the attendance sheet attached hereto.**

**1. Approval of the Minutes:**

**A motion was made by Mr. Cianciolo to approve the minutes of the Board Meeting of July 20, 2005. The motion was seconded by Dr. Hittner. The motion was passed unanimously.**

## **2. Open Forum:**

**Mr. Forte invited members of the public to speak in open session. No one came forward.**

### **Report from President and CEO:**

**Mr. Brewer reported that there had been press coverage on the proposed reallocation of TSA screeners and noted that a letter had been sent by Rhode Island's elected officials expressing concern with this reduction in staffing. Mr. Brewer noted that he had recently testified before a House of Representatives committee on this issue, and will keep the Board apprised on any progress.**

**Mr. Brewer reported that passenger numbers for the month were up 4.6% and approximately 7% year to date. Mr. Brewer noted that this increase was twice the national average.**

**Mr. Brewer reported that Ms. Marci Greenberger would be joining the Corporation on August 22, 2005 as Senior Vice President of Operations and Maintenance.**

**Mr. Brewer reported that work is continuing on preparations for the NEC/AAAE 47th Annual Conference being held in Newport, Rhode Island August 27 – 31, 2005. Mr. Brewer asked the Board to contact Ms. Traficante to sign up for any general sessions or events.**

**Mr. Brewer gave an update on a potential airline union issue.**

**Mr. Brewer reported that the senior staff had participated in a management retreat on July 22, 2005 at the Alton Jones Center in West Greenwich, which had focused on visions, goals and objectives.**

#### **4. Discussion Items/Old Business:**

**There were no items for discussion.**

#### **5. Operations and Capital Committee Report:**

**Mr. Forte reported that the Committee had met one hour prior to the Board Meeting and that there were items on the Consent Agenda for approval by the Board. Mr. Frazier noted that there had been oral amendments to the resolutions for Item (c) concerning the In-Line EDS Baggage System and Security Screening Checkpoint Project at T. F. Green Airport. One of the contracts will be held by HNTB Rhode Island, Inc., and guaranteed by its parent corporation, and there was a**

**mathematical error, which had been corrected.**

**A motion was made by Mr. Cianciolo and seconded by Mr. Sangster to approve the following resolutions. The motion was passed unanimously.**

**a) Consideration of and Action Upon Construction Contract Amendment for the Upgrade of the Operations Building and Operations Building Repair Projects at T. F. Green Airport.**

**WHEREAS, there are two (2) approved projects in RIAC's Fiscal Year 2006 Capital Improvement Program (CIP) for the upgrades and repairs to the Operations Building at T. F. Green Airport; and**

**WHEREAS, the Operations Building Repairs project has been budgeted in the amount of \$150,000 through the RIAC General Purpose Fund Account; and**

**WHEREAS, the Upgrade Operations Building Project has been budgeted in the amount of \$345,500, 75% (\$259,125) through the FAA under AIP No. 3-44-0003-60-2002 with RIAC's 25% (\$86,375) matching share from its General Purpose Fund; and**

**WHEREAS, on January 21, 2004, the RIAC Board approved and RIAC subsequently entered into a construction contract with Maron Construction to complete these projects; and**

**WHEREAS, as a result of a meeting held with the Rhode Island State Fire Safety Code Board of Appeal and Review, this project must be amended to include additional construction services; and**

**WHEREAS, RIAC staff has received a fee proposal from Maron Construction to provide this additional construction in the amount of \$85,000 and is currently conducting negotiations; and**

**WHEREAS, funding for this amendment will be from the FAA under AIP No. 3-44-0003-60-2002 for items deemed to be grant eligible by the FAA, and the RIAC General Purpose Fund.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board hereby authorizes the President and CEO, or his designee, to negotiate and execute a construction contract amendment with Maron Construction in an amount not-to-exceed \$85,000 for the Upgrade Operations Building and Operations Building Repair Projects at T. F. Green Airport.**

**b) Consideration of and Action Upon Consultant Task Order for Design and Remove On-Airport Obstructions at North Central Airport.**

**WHEREAS, the current Fiscal Year 2006 Capital Improvement**

**Program (CIP) included \$1,540,00 in 2005 Airport Revenue Bond Funds for the Design and Remove On-Airport Obstructions Project at North Central Airport; and**

**WHEREAS, RIAC has contracted with the firm of Dufresne-Henry to perform on-call architectural and engineering services; and**

**WHEREAS, RIAC received a scope and fee from Dufresne-Henry to provide design and construction phase services in a not-to-exceed amount of \$199,518; and**

**WHEREAS, this Task Order will be funded 100% with 2005 Airport Revenue Bond Funds.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board hereby recommends that the President and CEO, or his designee, negotiate and execute a Task Order with Dufresne-Henry to provide design and construction phase services for the Design and Remove On-Airport Obstructions Project at North Central Airport in an amount not-to-exceed \$199,518.**

**onsideration of and Action Upon Consultant Contract Amendment for the In-Line EDS Baggage System and Security Screening Checkpoint at T. F. Green Airport AND Consideration of and Action Upon Consultant Construction Administration Services Agreement for the**

**In-Line EDS Baggage System and Security Screening Checkpoint – Accelerated Lobby Infill Project at T. F. Green Airport.**

**WHEREAS, RIAC contracted with the firm of HNTB Corporation, to provide consultant services associated with the installation of the In-Line Explosive Detection Systems (EDS) into the baggage make-up systems; and**

**WHEREAS, this contract was amended to include preliminary design services associated with the Security Screening Checkpoint Expansion at T. F. Green Airport; and**

**WHEREAS, RIAC has negotiated a fee with HNTB Corporation, to provide consultant services associated with the In-Line EDS Baggage System/Security Screening Checkpoint Expansion at T. F. Green Airport in a not-to-exceed amount of \$93,729 including (1) perform a Security System Needs Assessment Planning Study, and (2) perform design services associated with the expansion and modification to the FIS baggage claim area and conveyors; and**

**WHEREAS, RIAC is planning to fund this amendment through the 2005 Airport Revenue Bond Proceeds.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board hereby authorizes the President and CEO, or his**

**designee, to execute a contract amendment with HNTB Corporation, to perform consultant services for the In-Line EDS Baggage System/Security Screening Checkpoint Expansion at T. F. Green Airport in a not-to-exceed amount of \$93,729.**

**WHEREAS, RIAC contracted with the firm of HNTB Corporation, to provide consultant services associated with the installation of the In-Line Explosive Detection Systems (EDS) into the baggage make-up systems; and**

**WHEREAS, this contract was amended to include preliminary design services associated with the Security Screening Checkpoint Expansion at T. F. Green Airport; and**

**WHEREAS, RIAC has received a scope and fee from HNTB Rhode Island, Inc., to provide construction administration services associated with the Accelerated Lobby Infill Project in the amount of \$198,375 and is currently conducting negotiations;**

**WHEREAS, RIAC is planning to fund this amendment through the 2005 Airport Revenue Bond Proceeds.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board hereby authorizes the President and CEO, or his designee, to execute a contract agreement with HNTB Rhode Island,**

**Inc., to perform construction administration services for the Accelerated Lobby Infill Project at T. F. Green Airport, in a not-to-exceed amount of \$198,375 or less.**

**consideration of and Action Upon Construction Management Services Agreement for the In-Line EDS Baggage System and Security Screening Checkpoint - Accelerated Lobby Infill Project at T. F. Green Airport.**

**WHEREAS, RIAC contracted with the firm of Skanska USA Building, inc., (Skanska) to perform the pre-construction management services associated with the In-Line EDS Baggage System, Security Screening Checkpoint Expansion, and associated Terminal Improvements at T. F. Green Airport; and**

**WHEREAS, RIAC has received a scope and fee from Skanska to provide construction management services associated with the Accelerated Lobby Infill Project in a not-to-exceed amount of \$293,632 and is currently conducting negotiations; and**

**WHEREAS, RIAC is planning to fund this contract agreement through the 2005 Airport Revenue Bond proceeds.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board hereby authorizes the President and CEO, or his**

**designee, to execute a contract agreement with Skanska to perform construction management services for the Accelerated Lobby Infill Project at T. F. Green Airport, in an amount not-to-exceed \$293,632 or less.**

**consideration of and Action Upon Increase of the FY 05 Authorization and Contract Extension for Glycol Management Services at T. F. Green, North Central, and Quonset Airports.**

**WHEREAS, RIAC is responsible for the maintenance and operation of airport facilities at the six Rhode Island airports; and**

**WHEREAS, due to regulatory requirements RIAC must provide glycol management services for which funding is included in RIAC's Operating and Maintenance budget; and**

**WHEREAS, RIAC issued a Request for Proposals for Glycol Management Services on August 6, 2004 and a selection process was undertaken pursuant to the RIAC Procurement Rules; and**

**WHEREAS, in September 2004, the Board approved the selection of Inland Technologies International, Inc; and**

**WHEREAS, a greater quantity of deicing fluid was used due to the severity of the Fiscal Year 2005 winter; hence the cost of glycol management services exceeded the Fiscal Year 2005 authorization;**

and

**WHEREAS, the contract for Fiscal Year 2006 will eliminate the cost of transporting the collected glycol off-site for treatment and disposal, as a glycol concentrator will be used at T. F. Green to recycle the glycol on-site; and**

**WHEREAS, RIAC staff has received a scope and fee proposal from Inland Technologies International, Inc., to perform these services for Fiscal Year 2006 in the amount of \$549,180 and is currently conducting negotiations; and**

**WHEREAS, the current fee proposal will exceed the Fiscal Year 2006 budget of \$528,500 by \$20,680.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board hereby authorizes the President and CEO, or his designee, to increase the Fiscal Year 2005 authorization to \$563,036 and extend the contract with Inland Technologies International, Inc., for Fiscal Year 2006 for a not-to-exceed amount of \$549,180 to provide Glycol Management Services for T. F. Green Airport, North Central Airport, and Quonset Airport.**

**(f) Consideration of and Action Upon Approval of the Maintenance and Support Contract for the Aircraft Operations Monitoring System at T. F. Green Airport.**

**WHEREAS, RIAC maintains a Noise Mitigation Program to reduce the overall impacts of aircraft noise in the community; and**

**WHEREAS, the 1998 Permanent Noise Monitoring Act requires RIAC to generate reports on airport noise-related complaints and distribute them to Rhode Island state government officials and citizens; and**

**WHEREAS, RIAC currently owns and operates an AOMS system that was developed and installed by Rannoch Corporation and is included in RIAC's fixed assets at a cost of \$583,586.56; and**

**WHEREAS, as the original developer and installer of the AOMS system, Rannoch Corporation is designated as the sole source provider of these maintenance and support services; and**

**WHEREAS, RIAC must continue to maintain the AOMS system in order to comply with both the 1998 Permanent Noise Monitoring Act and the Community noise impact reduction efforts.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board authorizes the President and CEO, or his designee, to**

**execute a one-year agreement with five one-year options, at the discretion of RIAC, with Rannoch Corporation for the maintenance and support of the AOMS system in the amount of \$378,790, subject to annual operating budget authorization.**

**(g) Consideration of and Action Upon Purchase of Hardware to Upgrade the Storage Area Network at T. F. Green Airport.**

**WHEREAS, the Rhode Island Airport Corporation maintains an internal network for the storage of data; and**

**WHEREAS, the Fiscal Year 2006 approved Operating Capital Budget includes \$70,000 for the acquisition of computer hardware to upgrade RIAC's storage area network (SAN); and**

**WHEREAS, this purchase will create a disaster recovery site for the back-up and replication of computer data from RIAC's existing storage area to another storage area at a remote location; and**

**WHEREAS, RIAC is authorized to utilize General Services Administration (GSA) contracts for the procurement of computer related hardware under the cooperative agreement section of the Procurement Rules; and**

**WHEREAS, RIAC was able to obtain pricing from EMC at a level below GSA pricing; and**

**WHEREAS, RIAC management has reviewed the hardware specifications and the related pricing and endorses the purchase of this hardware from EMC under the terms of the GSA contract at the discounted pricing level.**

**NOW, THEREFORE, IT IS HEREBY RESOLVED AS FOLLOWS:**

**That the Board hereby authorizes the President and CEO, or his designee to execute a contract with EMC Corporation in the amount of \$69,173 for the acquisition of hardware to upgrade the storage area network.**

**6. General Aviation Report:**

**There was no report.**

**7. Finance and Audit Committee Report:**

**There was no meeting in August but Mr. Cianciolo reported that the annual audit is on schedule and will be brought to the Board for approval in September.**

**8. Executive Session:**

**Discussion Related to Investment of Public Funds (Intermodal) - R.I.G.L. § 42-46-5(a)(7).**

**Discussion Related to Potential and Pending Litigation (Environmental and Parking) - R.I.G.L. § 42-46-5(a)(2).**

**At approximately 4:15 pm., a motion was made by Mr. Sangster and seconded by Mr. Larisa to go into Executive Session. By the following roll call vote, the motion was passed unanimously.**

**YEAS: James Forte**

**Joseph Cianciolo**

**Joseph Larisa**

**Robert Sangster**

**Dr. Kathleen Hittner**

**NAYS: None**

**At approximately 5:30 p.m., a motion was made by Mr. Sangster to reconvene to the Open Session. The motion was seconded by Mr. Larisa. The motion was passed unanimously.**

## **9. Future Meetings:**

**The next meeting will be held on Wednesday, September 21, 2005 at**

**4:00 p.m., in the Mary Brennan Board Room, T. F. Green Airport, 2000 Post Road, Warwick, Rhode Island.**

**10. Adjournment:**

**Dr. Hittner moved to adjourn at approximately 5:31 p.m. Mr. Larisa seconded the motion. The motion was carried by acclamation.**

**Respectfully submitted,**

**James Forte, Vice-Chairman**

**Rhode Island Airport Corporation**

**ATTENDANCE SHEET**

**RHODE ISLAND AIRPORT CORPORATION**

**BOARD OF DIRECTORS MEETING**

**AUGUST 17, 2005**

**NAME      AFFILIATION**

**Doug Dansereau    RIAC**

**Patti Goldstein    RIAC**

**Mel Einhorn    RIAC**

**Joe DaSilva    RIAC**

**Liberty Luciano    RIAC**

**Steve Tibbetts    Hawthorne**

**Robert Goff    NEP**

**Maya Dehart    Unite Here**

**Nancy Forte    Citizen**

**MINUTES OF THE EXECUTIVE SESSION  
OF THE RHODE ISLAND AIRPORT CORPORATION  
BOARD OF DIRECTORS MEETING ON AUGUST 17, 2005**

**1. At approximately 4:15 pm., a motion was made by Mr. Sangster and seconded by Mr. Larisa to go into Executive Session. The motion was passed unanimously.**

**2. Board Members and Corporation Personnel discussed issues related to the intermodal project involving the investment of public funds.**

**3. Mr. Frazier gave an update on potential litigation matters and the pending litigation related to the RIPDES permitting.**

**4. Mr. Zurier gave an update on the parking litigation.**

**5. At approximately 5:30 p.m., a motion was made by Mr. Sangster to reconvene to the Open Session. The motion was seconded by Mr. Larisa. By the following roll call vote the motion was passed unanimously.**

**YEAS: James Forte**

**Joseph Cianciolo**

**Joseph Larisa**

**Robert Sangster**

**Kathleen Hittner, MD**

**NAYS: None**

**Respectfully submitted,**

**James C. Forte, Vice-Chair**

**Rhode Island Airport Corporation**