

DEPARTMENT OF ADMINISTRATION  
ONE CAPITOL HILL  
PROVIDENCE RHODE ISLAND 02908  
**PERSONNEL APPEAL BOARD MEETING**  
TUESDAY, JULY 31, 2018, 1:00 P.M.

**UNOFFICIAL MINUTES**

**POSTED: September 11, 2018**

A meeting of the Personnel Appeal Board convened on Tuesday, July 31, 2018 at 1:03 p.m. at the Department of Administration, One Capitol Hill 3<sup>rd</sup> Floor, PAB Conference Room, Providence, Rhode Island in accordance with the public notice of its agenda posted on July 24, 2018.

**Open Session:**

Chair Cara Cromwell called the meeting to order and undertook a roll call for attendance. Members of the Board in attendance for the hearing were as follows:

- Cara Cromwell – Vice Chair
- Alison Eichler – Member
- William R. Facente – Member

Others in attendance were:

- Steven M. Merolla, Esq. – PAB Attorney
- Donna M. Conway – PAB Administrative Assistant
- Louis J. Saccoccio, Esq. – URI General Counsel

Ms. Cromwell noted that a quorum of members was present to conduct business.

**Old Business**

**Jurisdictional Hearing of Sherron Butler v. URI (PAB 17-011):**

The appellant was not present for the hearing. The morning of July 31, 2018, the appellant requesting an additional continuance. The counsel for URI, Mr. Saccoccio, objected to a further continuance. The Board did not grant a continuance and allowed Mr. Saccoccio to summarize his case.

On motion made by Mr. Facente and seconded by Ms. Eichler, the Board voted - unanimously to dismiss PAB 17-011 on jurisdictional matters stating that the appellant did not appeal to the Board within the time requirements.

**Approval of Minutes:**

- **March 29, 2018:** On motion made by Mr. Facente and seconded by Ms. Eichler, the Board voted unanimously to approve the minutes.

**Adjournment:**

On motion made by Mr. Facente and seconded by Ms. Eichler, the Board voted unanimously to adjourn the Personnel Appeal Board meeting at 1:14 p.m.

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Donna Conway, in her capacity as Administrative Assistant