

DEPARTMENT OF ADMINISTRATION
ONE CAPITOL HILL
PROVIDENCE RHODE ISLAND 02908
PERSONNEL APPEAL BOARD MEETING
FRIDAY, OCTOBER 23RD, 2015, 1:00 P.M.

MEETING MINUTES

POSTED: December 4th, 2015

A meeting of the Personnel Appeal Board was convened on Friday, October 23rd, 2015 at 1:08 p.m. at the Department of Administration, One Capitol Hill 3rd Floor, PAB Conference Room, Providence, Rhode Island in accordance with the public notice of its agenda posted on October 15th, 2015.

Vice Chair Susan Perkins called the meeting to order and undertook a roll call for attendance. Members of the Board in attendance for the hearing were as follows:

Susan T. Perkins, Esq. – Vice Chair
William R. Facente – Member
Kenneth F. McGunagle Jr., Esq. – Member
Steven Merolla, Esq. – PAB Attorney

Others in attendance were: Donna Conway (PAB Administrative Assistant), Louis Saccoccio (General Counsel for the University of Rhode Island) and David Cunningham (Appellant).

Vice Chair Perkins noted that a quorum of members was present to conduct business.

Approval of Minutes:

1. **September 9th, 2015:** On motion made by Mr. Facente and seconded by Mr. McGunagle, the Board voted unanimously to approve the minutes.

New Business:

**David Cunningham v. The University of Rhode Island
PAB 14-007**

Board Members Hearing Appeal:

Susan T. Perkins, Esq. – Vice Chair

William R. Facente – Member

Kenneth F. McGunagle Jr., Esq. – Member

Ms. Perkins noted for the record that the issue that prompted the jurisdictional hearing for this appeal was the way the Appellant, David Cunningham, filled out the jurisdictional questionnaire. Mr. Merolla stated for the record that although it is not required, the Personnel Appeal Board strongly suggests that that each appellant obtain legal counsel. Ms. Perkins offered Mr. Cunningham the opportunity to obtain legal counsel before proceeding with the jurisdictional hearing. Mr. Cunningham stated for the record that he would like to obtain legal counsel before proceeding.

On motion made by Mr. McGunagle and seconded by Mr. Facente, the Board unanimously approved to move the jurisdictional hearing until the first week of December 2015.

Adjournment:

There being no further items to consider, the Personnel Appeal Board adjourned the jurisdictional hearing at 1:16 p.m.

Donna Conway, in her capacity as Administrative Assistant