

DIVISION OF CUSTOMER SERVICES  
CENTER FOR PROFESSIONAL BOARDS AND COMMISSIONS  
ADVISORY COMMITTEE OF OPTICIANRY

3 CAPITOL HILL  
CONFERENCE ROOM 104  
PROVIDENCE, RHODE ISLAND

Wednesday, August 24, 2016  
8:45 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Kim Chace  
Charles Hogenmiller  
John Lynch, Jr.  
Matthew Steward

BOARD MEMBERS NOT IN ATTENDANCE

None

STAFF MEMBERS IN ATTENDANCE

Donna Valletta, Board Manager  
Sarah Harrigan, Chief

## OTHERS IN ATTENDANCE

Wade Deik, Executive Director, National Commission of State Opticianry Regulatory Boards (NCSORB)  
Susan Larson, Manager, National Commission of State Opticianry Regulatory Boards (NCSORB)

### 1. Establishment of a quorum

A meeting of the Advisory Committee of Opticianry was held on Wednesday, August 24, 2016 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:45 AM on a motion by Kim Chace and seconded by John Lynch, Jr. Motion carried.

### 2. Presentation of the April 6, 2016 Open Session Meeting Minutes

Motion was made by Matthew Steward and seconded by John Lynch, Jr. to accept the Open Session minutes of April 6, 2016. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

### 3. Board Manager Report

- National Commission of State Opticianry Regulatory Boards (NCSORB) Annual Board and Business meeting

Ms. Valletta informed the board members of the upcoming NCSORB annual board and business meeting to be held Saturday, September 10, 2016 in Louisville, Kentucky. Due to scheduling conflicts, Rhode Island will not be represented at the meeting.

- 2016 Licensee Information

- i. Esther R. Nacci, by examination
- ii. Patricia E. Turner, by endorsement
- iii. Jonathan Cabral, by endorsement

Ms. Valletta reported a total of 188 active Optician licenses.

- The Learning Curve's Eyeglasses Practical Examination

Ms. Valletta stated the eyeglasses practical examination will be held on Saturday, September 10, 2016 at the Holiday Inn Hotel & Suites, One Newbury Street, Route 1, North Peabody, Massachusetts.

#### 4. New Business

- National Commission of State Opticianry Regulatory Boards (NCSORB)  
Optician Practical Examination  
Presentation by Wade Deik and Susan Larson

Mr. Deik and Ms. Larson presented the National Optician's Practical Examination and distributed the Spectacles Examination Candidate Checklist, Practical Examination Candidate Handbook, Registration Form and Test Center locations.

The Board members will complete a tutorial and sample computerized examination to evaluate and will report its feedback at the next scheduled board meeting.

#### 5. Motion to adjourn to Closed Session

Motion was made by Kim Chace and seconded by Charles Hogenmiller to adjourn to Closed Session at 10:00 AM. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to

Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

6. Motion to return to Open Session

Motion was made by John Lynch, Jr. and seconded by Kim Chace at 10:10 AM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

7. Final Actions on all votes taken in Closed Session

- The board reviewed and approved 2 applications: one (1) applicant to license and one (1) applicant to schedule an examination.

8. Adjournment

The Board requested a meeting to be scheduled with ABO to present its computerized eyeglasses practical examination. The next Advisory Committee of Opticianry meeting will be scheduled on a Wednesday to be determined at 8:30 AM at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Matthew Steward and seconded by Kim Chace to adjourn at 10:15 AM. Motion carried.

Respectfully submitted,

*Donna Valletta*

Donna Valletta  
Board Manager  
Center for Professional Boards and Commission