

DIVISION OF HEALTH SERVICES REGULATION
ADVISORY COMMITTEE FOR OPTICIANRY

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Wednesday, December 10, 2014
8:45 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Kim Chace, Licensed Optician
John Lynch, Jr., Licensed Optician
Matthew Steward, Licensed Optician

BOARD MEMBERS NOT IN ATTENDANCE

Charles Hogenmiller, Licensed Optician

STAFF MEMBERS IN ATTENDANCE

Arlene Hartwell, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Advisory Committee for Opticianry was held on Wednesday, December 10, 2014 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:48 AM on a motion by Kim Chace and seconded by John Lynch, Jr. Motion carried.

2. New Business

- Application Review Process
 - i. Matthew Steward nominated himself as the Primary Application Reviewer for this board. The board voted unanimously in favor of this.
 - ii. John Lynch nominated himself as the Secondary Application Reviewer for this board. The board voted unanimously in favor of this.

3. Adjournment

The next Advisory Committee for Opticianry meeting will be held Wednesday, February 25, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Kim Chace and seconded by Matthew Steward to adjourn at 8:58 AM. Motion carried.

Respectfully submitted,



Arlene Hartwell
Board Manager
Office of Health Professionals Regulation