OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Brett Brumbaugh, OT
Susan A. Martin, OT
William S. Buonanno, MD

BOARD MEMBERS NOT IN ATTENDANCE

Suzanne Brown, OT

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager

OTHERS IN ATTENDANCE

Wally VanDyck, National Board for Certification in Occupational Therapy (NBCOT)
1. **Establishment of a quorum**

   A meeting of the Board of Occupational Therapy was held on Monday, January 8, 2018 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:33 a.m. on a motion by Dr. William Buonanno and seconded by Brett Brumbaugh. Motion carried.

2. **Presentation of the January 11, 2017 Open Session Meeting Minutes**

   Motion was made by Brett Brumbaugh and seconded by Dr. William Buonanno to accept the Open Session minutes of January 11, 2017. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. **New Business**

   a. **NBCOT Navigator presentation by Wally VanDyck**
      
      Wally VanDyck gave a presentation to the board on the NBCOT Navigator and provided description of the competency assessment tools and interactive demonstrations. The Board appreciated and expressed gratitude for the presentation.

   b. **Regulatory Revisions Process**
      
      The board reviewed the presented regulatory reformatted draft. Alana Rodriguez informed the board that all health professional licensing Regulations have underwent a reformatting process per the Administrative Procedures Act. The board made recommendations to accept NBCOT Navigator competency assessment units (CAU) towards continuing education credit hours. Motion was made by Dr. William Buonanno and seconded by Brett Brumbaugh to accept the regulatory draft with the new recommended changes.

4. **Motion to adjourn to Closed Session**

   Motion was made by Brett Brumbaugh and seconded by Susan Martin to adjourn to Closed Session at 9:38 a.m. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode
Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

5. **Motion to return to Open Session**

Motion was made by Brett Brumbaugh and seconded by Susan Martin at 10:00 a.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. **Final Actions on all votes taken in Closed Session**

- The board proposed action on one case.

7. **Adjournment**

The next Board of Occupational Therapy meeting will be held Monday, July 16, 2018 at 8:30 a.m. at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Dr. William Buonanno and seconded by Brett Brumbaugh to adjourn at 10:00 a.m. Motion carried.

Respectfully submitted,

Alana Rodriguez  
Board Manager  
Center for Professional Boards and Licensing