

# **RHODE ISLAND BOARD OF OCCUPATIONAL THERAPY**

## **MINUTES OF MEETING**

**January 11, 2012**

### **OPEN SESSION**

**The Open Session of the Board of Occupational Therapy was called to order at 3:04 p.m. on the above date in Room 104, Cannon Building, Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.**

#### **Board members in attendance:**

**Janet Rivard Michaud**

**Kim Gilbert**

**William Buonanno, MD**

#### **Board members not in attendance:**

**Eugene Leco**

#### **Staff members in attendance:**

**J. Michel Martineau**

**Jennifer Sternick, Esq.**

**The minutes of the open and closed session held on September 14, 2012 were presented. On motion by Dr. William Buonanno, seconded by Kim Gilbert, a motion was made to accept the minutes; the vote to pass was unanimous.**

**Communications received were reviewed and briefly discussed.**

**Atty. Jennifer Sternick visited the meeting for the purpose of introducing herself and to deliver a brief overview of the licensing and complaint processes, and the relationship between the board and the department. Board members expressed appreciation for the professional review of responsibilities and asked questions. A board member expressed the need to fill vacancies; Atty. Sternick expressed agreement and referenced the process as directed in state law (RIGL 5-40.1-4).**

**Members review a communications seeking clarification of the participation of an OTA (or COTA) in finalizing a discharge report (or discharge summary). In accordance with RI Law and practice, an OTA (or COTA) may participate and contribute to a discharge summary, but they may not finalize it. Additionally, while an OTA may contribute to writing the report, they may choose to include "pending OT review, assessment, determination of discharge, and signature". This is a suggestion, it is not mandatory.**

## **Adjournment to Executive Session**

**On motion of Dr. Buonanno, seconded by Kim Gilbert, it was unanimously voted to adjourn to Executive Session pursuant to sections 42-46-4 and 42-46-5(1) of the Rhode Island General Laws, as Amended, in that confidential issues of fitness for licensure and investigative cases will be discussed. The Open Session adjourned at 3:50 pm.**

## **Return to Open Session**

**The Open Session was called back to order at 4:00 PM.**

**OTA license approved for Colleen Ann Donnelly**

## **Adjournment**

**Having no further business, on motion of Kim Gilbert, seconded by Janet Rivard Michaud, it was unanimously voted to adjourn. The Open Session of the meeting was adjourned at 4:05 PM.**

**Respectfully submitted,**

**J. Michel Martineau**

**Health Policy Analyst**