

DIVISION OF HEALTH SERVICES REGULATION
NURSING ASSISTANT ADVISORY BOARD

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Tuesday, May 12, 2015
9:10 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Teresa Chopoorian*
Rose Gardner
Jessica Marcaccio
Irene Qi*
Dianna Shaw

*Ms. Chopoorian arrived at 9:31 AM and Ms. Qi departed at 10:46 AM.

BOARD MEMBERS NOT IN ATTENDANCE

Denice Duncan
Beverly St. Onge

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager
Donna Valletta, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Nursing Assisant Advisory Board was held on Tuesday, May 12, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 9:10AM on a motion by Jessica Marcaccio and seconded by Rose Gardner. Motion carried.

2. Presentation of the March 10, 2015 Open Session Meeting Minutes

Motion was made by Jessica Marcaccio and seconded by Rose Gardner to accept the Open Session minutes of March 10, 2015. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. Legal Counsel – Thomas Corrigan

Donna Valletta advised that Thomas Corrigan is the newly assigned legal counsel to assist the Department on legal matters for the Nursing Assistant Advisory Board.

b. Renewal License Information

Ms. Valletta informed the members that license renewal notification letters were mailed to the licensee address on record. Licensees may change their address on-line as they renew. All individuals are advised to complete the on-line renewal by June 1, 2015 to ensure timely processing prior to the June 30, 2015 expiration date.
of the report.

4. New Business

a. PearsonVUE's Quarterly Training Program Reports

from the NNAAP administration periods of January 1 to March 31, 2015
Donna Valletta distributed the quarterly reports for review.

5. Motion to adjourn to Closed Session

Motion was made by Irene Qi and seconded by Dianna Shaw to adjourn to Closed Session at 9:31 AM. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

6. Motion to return to Open Session

Motion was made by Dianna Shaw and seconded by Teresa Chopoorian at 11:44 AM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

7. Final Actions on all votes taken in Closed Session

- The board reviewed and proposed action on thirteen (13) cases.

8. Adjournment

The next Nursing Assistant Advisory Board meeting will be held Tuesday, July 14, 2015 at 9:00 AM at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Dianna Shaw and seconded by Teresa Chopoorian to adjourn at 11:45 AM. Motion carried.

Respectfully submitted,

Donna Valletta

Donna Valletta
Board Manager
Office of Health Professionals Regulation