

DIVISION OF HEALTH SERVICES REGULATION
NURSING ASSISTANT ADVISORY BOARD

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Tuesday, November 18, 2014
9:00 AM

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Teresa Chopoorian
Jessica Marcaccio
Dianna Shaw
Beverly St. Onge

BOARD MEMBERS NOT IN ATTENDANCE

Denice Duncan
Checkiea Erwin
Irene Qi

STAFF MEMBERS IN ATTENDANCE

Karl Beauregard, Legal Counsel
Donna Valletta, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Nursing Assisant Advisory Board was held on Tuesday, November 18, 2014 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 9:19 AM on a motion by Beverly St. Onge and seconded by Teresa Chopoorian. Motion carried.

2. Presentation of the September 10, 2013 Open Session Meeting Minutes

Motion was made by Beverly St. Onge and seconded by Teresa Chopoorian to accept the Open Session minutes of September 10, 2013. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. Confidentiality Agreement

The Confidentiality Agreement was signed by all present board members.

b. Board Member packet

A packet containing the statute, rules and regulations, and applications was distributed to all present board members.

c. Application Review Process

Donna Valletta informed the board members that Nursing Assistant and Medication Aide applications are reviewed and approved by the Department. Applications with disqualifying credentials will be deferred as appropriate to the next scheduled board meeting for review by board members.

d. BCI Requirement

Donna Valletta distributed *LeadingAgeRI's Member Update – BCI Bill*. The Department's legal counsel and regulatory staff have not given direction regarding its impact on applicants. Until further direction,

applicants are required to submit an original BCI obtained from the Rhode Island Attorney General's office.

- e. PearsonVUE/Community College of Rhode Island (CCRI)
 - i. September 5, 2014 – Clinical Lab Audits
 - ii. September 6, 2014 – Evaluator Training

Donna Valletta advised the board that the annual clinical lab audits and evaluator training successfully occurred in September.

- f. National Nurse Aide Assessment Program (NNAAP) 2013 Technical Report
The annual report was distributed.
- g. PearsonVUE Quarterly Reports
 - i. July 1, 2013 through September 30, 2013
 - ii. October 1, 2013 through December 31, 2013
 - iii. January 1, 2014 through March 31, 2014
 - iv. April 1, 2014 through June 30, 2014

The quarterly reports were distributed.

4. Motion to adjourn to Closed Session

Motion was made by Beverly St. Onge and seconded by Jessica Marcaccio to adjourn to Closed Session at 9:50 AM. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

5. Motion to return to Open Session

Motion was made by Jessica Marcaccio and seconded by Teresa Chopoorian at 1:01 PM to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. Final Actions on all votes taken in Closed Session

- The board reviewed and approved two (2) Nursing Assistant Training Program applications; and proposed action on eight (8) cases.

7. Adjournment

The next Nursing Assistant Advisory Board meeting will be held Tuesday, January 20, 2015 at 9:00 AM at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Jessica Marcaccio and seconded by Teresa Chopoorian to adjourn at 1:05 PM. Motion carried.

Respectfully submitted,

Donna Valletta

Donna Valletta
Board Manager
Office of Health Professionals Regulation