

NURSING ASSISTANT ADVISORY BOARD

MINUTES OF MEETING

OPEN SESSION

March 6, 2012

The Open Session of the Nursing Assistant Advisory Board was called to order at 9:05 a.m. on the above date in Room 104, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.

BOARD MEMBERS IN ATTENDANCE

Kathleen Butterfield

Michele Carignan

Teresa Chopoorian

David Jasinski

Donna Policastro

Laurie Salum

Beverly St. Onge

BOARD MEMBERS NOT IN ATTENDANCE

Lourdes Pichardo

Irene Qi

STAFF MEMBERS IN ATTENDANCE

Sandra Clark, Interim Director, Nurse Registration and Nursing

Donna Valletta, Board Administrator

Deborah Brown, Programming Services Officer

OTHERS IN ATTENDANCE

None

NURSING ASSISTANT ADVISORY BOARD

MINUTES OF MEETING

OPEN SESSION

March 6, 2012

1. ESTABLISHMENT OF A QUORUM

Donna Valletta called the meeting to order at 9:05 a.m. A quorum was established at this time.

2. REVIEW OF MINUTES OF OPEN SESSION OF January 10, 2012

Donna Valletta presented the Minutes of the Open Session of January 10, 2012. On motion of Donna Policastro, seconded by Kathleen Butterfield, it was unanimously voted to accept the minutes as

presented.

3. BOARD ADMINISTRATOR'S REPORT

Donna Valletta introduced Sandra Clark, Chief, Office Investigations, as the Interim Director, Nurse Registration and Nursing. Deborah Brown attended the meeting to become familiar with the Board Administrator and Nursing Assistant Advisory Board respective roles and responsibilities.

Donna Valletta distributed the Quarterly Training Program Reports from the NNAAP administration periods of October 1, 2011 through December 31, 2011. In addition, Ms. Valletta distributed correspondence from PearsonVUE, which was recently sent to Nursing Assistant Training Program Coordinators, to identify the upcoming changes to the skill evaluations.

4. ADJOURNMENT

It was unanimously voted to move into Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws for discussion of job performance, character, physical or mental health of applicants for licensure and licensees and for discussion of investigatory proceedings relating to misconduct by applicants licensure and licensees, and investigatory proceedings regarding allegations of civil or criminal misconduct. On motion of Teresa

Chopoorian, seconded by Michele Carignan, the Open Session was adjourned at 1:02 p.m.

Sincerely,

Donna Valletta

Board Administrator

Health Professions Regulation