

# **NURSING ASSISTANT ADVISORY BOARD**

## **MINUTES OF MEETING**

### **OPEN SESSION**

**January 12, 2010**

**The Open Session of the Nursing Assistant Advisory Board was called to order at 9:05 a.m. on the above date in Room 104, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.**

### **BOARD MEMBERS IN ATTENDANCE**

**Kathleen A. Butterfield**

**Teresa Chopoorian**

**Alice Frezza**

**David P. Jasinski**

**Lourdes V. Pichardo**

**Donna M. Policastro**

**Irene A. Qi**

**Laurie Salum**

**Beverly A. St. Onge**

### **BOARD MEMBERS NOT IN ATTENDANCE**

**Jamie A. Beauregard**

**Michele Carignan**

## **STAFF MEMBERS IN ATTENDANCE**

**Donna Valletta, Board Administrator**

**Pamela L. McCue, RN, MS, Director, Nurse Registration & Nursing Education**

## **OTHERS IN ATTENDANCE**

**None**

## **1. ESTABLISHMENT OF A QUORUM**

**Donna Valletta called the meeting to order at 9:05 a.m. A quorum was established at this time.**

## **2. REVIEW OF MINUTES OF OPEN SESSION OF December 8, 2009**

**Donna Valletta presented the Minutes of the Open Session of December 8, 2009. On motion of Donna Policastro, seconded by Irene Qi, it was unanimously voted to accept the minutes as presented.**

## **3. BOARD ADMINISTRATOR REPORT**

**Donna Valletta advised the Nursing Assistant Advisory Board (Board) that Pearson VUE has been awarded a contract to administer the examination program for Nursing Assistant applicants. The contract has been renewed and will expire on December 31, 2013. She further advised that there would be an increase in the examination fees. As details are forthcoming, Donna will notify the Board. Donna Valletta reminded the Board that Pearson VUE contracts with Community College of Rhode Island (CCRI) to administer the written and clinical examinations.**

**Donna distributed a list of Nursing Assistant Training Programs, which is given to individuals inquiring on various locations, which is found in more detail on our website. Donna Valletta also distributed a copy of Rhode Island Nursing Assistant Candidate Handbook, dated January 2010. This handbook is accessible on the Department's website as well as Pearson VUE's website.**

**David Jasinski questioned the process of establishing a Nursing Assistant Training Program. The regulations stipulate the application requirements and the Board reviews an application, along with supporting documents, to determine compliance prior to the issuance of a license. Such licenses are renewed every two years.**

**Donna Valletta distributed copies of the proposed Rules and Regulations for the Licensing of Nurses and Standards for the**

**Approval of Basic Nursing Education Program. Pam McCue reviewed the proposed regulations in detail and explained the process of such proposed changes and the implementation of approved regulatory changes. When the regulations are finalized, Pam and Donna will begin the process of revising the Nursing Assistant regulations. In the interim, the Board is encouraged to compile suggested ideas and submit to Donna Valletta for later discussion.**

#### **4. ADJOURNMENT**

**It was unanimously voted to move into Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws for discussion of job performance, character, physical or mental health of applicants for licensure and licensees and for discussion of investigatory proceedings relating to misconduct by applicants licensure and licensees, and investigatory proceedings regarding allegations of civil or criminal misconduct. On motion of Teresa Chopoorian, seconded by Alice Frezza, the Open Session was adjourned at 11:55 a.m.**

**Respectfully submitted by**

**Donna Valletta**

**Board Administrator**