



Posting Date: January 11, 2016

DIVISION OF HEALTH SERVICES REGULATION

BOARD OF NURSING REGISTRATION AND NURSING EDUCATION

3 Capitol Hill, Conference Room 401, Providence, RI 02908

December 14, 2015 @ 8:55 a.m.

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Lynn Blanchette
Jessica Brier
Wendy Chicoine
Maria Ducharme
Kathleen Heren
Karen Matook
Joanne Matthew
Maria Pezzillo
Roberta Powell
Maria Ross
Betty Sadaniantz
Delores Walters

BOARD MEMBERS NOT IN ATTENDANCE

Diane Blier

STAFF MEMBERS IN ATTENDANCE

Jane Morgan, Chief Legal Counsel
Kimberly McNulty, Chief Implementation Aide
Margaret Clifton, Director of Nursing

OTHERS IN ATTENDANCE

Mary Barlas, LTI
Dayle Joseph, NEIT
Anne Tierney, SJHSNA
Eleanor Clapprod, NPARI
Mary Sullivan, URI
Rosemary Costigan, CCRI
Linda McDonald, UNAP

1) **Establishment of a quorum**

A meeting of the Board of Nurse Registration and Nursing Education was held on Monday, December 14, 2015 at the Rhode Island Department of Health, Conference Room 401, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:55 am.

2) **Presentation of the November 9, 2015 Open Session Meeting Minutes**

On a motion made by Maria Ducharme and seconded by Maria Pezzillo it was voted to accept the minutes of November 9, 2015. All were in favor, motion carried.

3) NURSING DIRECTOR'S REPORT:

a) Discuss contact hours for academic credits:

Discussion ensued regarding whether or not the Board wanted to accept ANA nursing academic credit for CEUs taken toward a degree. Motion was made by Lynn Blanchette and seconded by Karen Matook to approve academic credit for CEU credit provided the course is related to nursing. One semester credit equals 15 contact hours.

b) Distributed Report of Findings from the 2015 PN Practice Analysis: Linking the NCLEX-PN Examination to Practice

c) NCSBN Passport Access

Director Clifton advised the new Board members that their email addresses and passwords have been forwarded to NCSBN thereby giving them each access to the website.

d) Documentation by administrative personnel at William Davies

The William Davies School's nurse has advised the Board that the School is having administrative personnel cover her time away from the office. Moreover, upon her return to the office she has been instructed to input data from the non-medical personnel into the system under her credentials. The Board discussed this matter noting that if the nurse was asked to add information to the system as transcription that would be appropriate. However, it is not appropriate for the nurse to enter data into the medical record not produced by her and she should refrain from doing so in the future.

The Board discussed concern that non-medical personnel may be practicing nursing within the School and has instructed Director Clifton to write to the William Davies School advising them of the Board's concerns.

e) Annual Reports from schools of nursing:

- i) New England Institute of Technology
- ii) Community College of Rhode Island
- iii) University of Rhode Island
- iv) Lincoln Technical Institute
- v) Salve Regina University
- vi) St. Joseph's
- vii) Rhode Island College has yet to submit its annual report

The Annual Reports will be reviewed by the Task Force on Education. It is noted that the annual reports are not due to the Board until December 31st each year. A representative from Rhode Island College stated that their report will be submitted in a timely manner.

4) PRESIDENT'S REPORT

i) QUESTION from Joyce Martin regarding Nurse Practitioner's authority over registered nurses employed by them:

The Board stated that a nurse practitioner can open a practice and hire registered nurses. RN's would work under their own license within the scope of their individual license. The Nurse Practitioner may only delegate to the RN's as their supervisor. This would be no different than working in a doctor's office.

ii) Navy Corpsman, Brad Olton, wants to challenge the NCLEX-PN exam:

The Board denied Navy Corpsman Olton's request to challenge the NCLEX-PN exam as the Rules and Regulations state that he "must have completed the prescribed curriculum in an approved program of practical nursing and holds a diploma or certificate from the program." The Board suggested he take his transcripts to a practical school of nursing and see what credits he would transfer and complete the program. This would fulfill the requirements of the Rhode Island Nurse Practice Act. Director Clifton will advise the Corpsman on how to proceed with the recommendations of the Board.

iii) APRN frequently asked questions for license renewal:

The Department of Health's website will be revised to include frequently asked questions for APRN's for the renewal process. The website will be updated as more questions are submitted.

5) Reports from the work groups of the Board of Nursing

- a) Task Force on Education, Lead: Maria Pezzillo: *No new business*
- b) Task Force for Website improvement: Lead: Joanne Matthew: *No new business*

6) New Business and Public Comment:

No new business or public comment was submitted.

7) Motion to adjourn to Closed Session

Motion was made by Maria Ross and seconded by Kathleen Heren to adjourn to Closed Session at 9:39 am. Motion carried. President Brier read the following:

Pursuant to Sections § 42-46-4 and § 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Said individuals have been notified in advance by writing that they may request that the discussion be held at an open meeting.

Pursuant to Sections § 42-46-4 and § 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

8) Return to Open Session

Motion was made at 2:48 p.m. by Kathleen Heren and seconded by Betty Sadaniantz to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

9) Final Actions on all votes taken in Closed Session

The Board proposed action on nineteen (19) cases.

10) Adjournment

The next Board of Nursing Registration and Nursing Education meeting will be held Monday, January 11, 2016 at 8:45 am at the Rhode Island Department of Health, Conference Room 401, 3 Capitol Hill, Providence, RI 02908. Motion was made by Kathleen Heren and seconded by Karen Matook to adjourn at 3:35 pm. Motion carried.

Respectfully submitted,

Kimberly McNulty

Chief Implementation Aide

RIDOH Legal Services