

**BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS  
MINUTES OF MEETING  
OPEN SESSION**

**March 1, 2011**

**The Open Session of the Board of Examiners for Nursing Home Administrators was called to order at 1:02 p.m. on the above date in Room 104, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.**

**BOARD MEMBERS IN ATTENDANCE**

**Orlando Bisbano, Jr.**

**John Gage**

**Hugh Hall**

**Simone Lacroix**

**BOARD MEMBERS NOT IN ATTENDANCE**

**Dr. Aman Nanda**

**Abe Williams, Jr.**

**STAFF MEMBERS IN ATTENDANCE**

**Donna Valletta, Board Administrator**

## **OTHERS IN ATTENDANCE**

**None**

### **1. ESTABLISHMENT OF QUORUM**

**Mr. Bisbano called the meeting to order at 1:02 p.m. A quorum was established at this time.**

### **2. REVIEW OF MINUTES OF OPEN SESSION OF October 5, 2010**

**Mr. Bisbano presented the Minutes of the Open Session of October 5 2010. A motion to accept was made by John Gage and seconded by Simone Lacroix. It was unanimously voted to accept the minutes as presented.**

### **3. BOARD ADMINISTRATOR'S REPORT**

**Donna Valletta distributed a current list of Nursing Home Administrator licenses. As of February 17, 2011, there are 242 active licenses.**

**Donna Valletta informed the board of new marketing collateral available via the National Association of Long Term Care Administrator Boards (NAB).**

**The Board discussed Provider Management, L.L.C. Educational**

**Services' request for approval of Administrator-In-Training Program and agreed to endorse the program as an educational tool for training.**

#### **4. ADJOURNMENT TO EXECUTIVE SESSION**

**A motion was made by Mr. Bisbano and seconded by Hugh Hall. It was unanimously voted to move into Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws for discussion of job performance, character, physical or mental health of applicants for licensure and licensees and for discussion of investigatory proceedings relating to misconduct by applicants licensure and licensees, and investigatory proceedings regarding allegations of civil or criminal misconduct. The Open Session adjourned at 1:40 p.m.**

#### **5. RETURN TO OPEN SESSION FOR PRESENTATION OF RECOMMENDATIONS**

**The Board reviewed two Nursing Home Administrator applications and voted to approve one and deny the other. The board made recommendations on twos cases involving Nursing Home Administrators.**

#### **6. ADJOURNMENT**

**A motion to adjourn was made by Mr. Bisbano and seconded by Hugh Hall. It was unanimously voted to adjourn at 1:40 p.m.**

**Respectfully submitted by**

**Donna Valletta**

**Board Administrator**

**Health Professions Regulation**