

**BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS
MINUTES OF MEETING
OPEN SESSION**

December 3, 2009

The Open Session of the Board of Examiners for Nursing Home Administrators was called to order at 12:59 p.m. on the above date in Room 104, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.

BOARD MEMBERS IN ATTENDANCE

Orlando Bisbano, Jr.

John Gage

Hugh Hall

Dr. Aman Nanda

Simone Lacroix

BOARD MEMBERS NOT IN ATTENDANCE

Abe Williams, Jr.

STAFF MEMBERS IN ATTENDANCE

Donna Valletta, Board Administrator

OTHERS IN ATTENDANCE

None

1. ESTABLISHMENT OF A QUORUM

Mr. Bisbano called the meeting to order at 12:59 p.m. A quorum was established at this time.

2. REVIEW OF MINUTES OF OPEN SESSION OF September 1, 2009

Mr. Bisbano presented the Minutes of the Open Session of September 1, 2009. A motion to accept was made by Hugh Hall and seconded by Simone Lacroix. It was unanimously voted to accept the minutes as presented.

3. BOARD ADMINISTRATOR REPORT

Donna Valletta distributed a revised copy of the Board Member listing and a copy of Saint Joseph's College of Maine's comparison of the college course selections with NAB's course requirements.

Lonnie Bisbano asked Donna Valletta to contact the Dean of Salve Regina University for a brochure of the Bachelor of Science,

Long-Term Care Administration curriculum requirements.

Finally, Donna Valletta advised the Board of an individual who has expressed interest in an appointment as the public member whom will forward such letter in the new year. It is essential that the Board be complete in its membership to ensure our goals of ensuring a safe and competent nursing home administrator workforce.

4. ADJOURNMENT TO EXECUTIVE SESSION

A motion was made by Lonnie Bisbano and seconded by Dr. Aman Nanda. It was unanimously voted to move into Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws for discussion of job performance, character, physical or mental health of applicants for licensure and licensees and for discussion of investigatory proceedings relating to misconduct by applicants licensure and licensees, and investigatory proceedings regarding allegations of civil or criminal misconduct. The Open Session adjourned at 1:05 p.m.

5. RETURN TO OPEN SESSION FOR PRESENTATION OF RECOMMENDATIONS

The Board reviewed one application by endorsement and voted to approve such application and reviewed four cases and voted the following actions:

C09-559 - Unprofessional Conduct with Letter of Concern

C09-556 - No Unprofessional Conduct with Letter of Concern

C09-614 - No Unprofessional Conduct

C09-298 - No Unprofessional Conduct

6. ADJOURNMENT

A motion to adjourn was made by Hugh Hall and seconded by Dr. Aman Nanda. It was unanimously voted to adjourn at 1:55 p.m.

Respectfully submitted by

Donna Valletta

Board Administrator