

**BOARD OF EXAMINERS FOR NURSING HOME ADMINISTRATORS
MINUTES OF MEETING
OPEN SESSION**

February 3, 2009

The Open Session of the Board of Examiners for Nursing Home Administrators was called to order at 1:05 p.m. on the above date in Room 104, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.

BOARD MEMBERS IN ATTENDANCE

Orlando Bisbano, Jr.

Hugh Hall

Simone Lacroix

BOARD MEMBERS NOT IN ATTENDANCE

Dr. Aman Nanda

Abe Williams, Jr.

STAFF MEMBERS IN ATTENDANCE

Donna Valletta, Board Administrator

OTHERS IN ATTENDANCE

None

1. ESTABLISHMENT OF A QUORUM

Mr. Bisbano called the meeting to order at 1:05 p.m. A quorum was established at this time.

2. REVIEW OF MINUTES OF OPEN SESSION OF DECEMBER 16, 2008

Mr. Bisbano presented the Minutes of the Open Session of December 16, 2008. On motion of Hugh Hall, seconded by Simone Lacroix, it was unanimously voted to accept the minutes as presented. It was agreed that, upon completion, Donna Valletta would send the agenda and meeting minutes to the Board via e-mail.

3. BOARD ADMINISTRATOR REPORT

Donna Valletta distributed a board member listing to ensure accuracy for mailings.

Donna Valletta distributed a copy of the Department's internal Investigating Committee and Pre-Hearing Committee forms for the Board to use during case reviews and interview with Nursing Home

Administrators.

Mr. Bisbano had previously provided Donna Valletta with a course curriculum summary, which Donna Valletta shared with the other members and will forward via e-mail. The Board discussed Department requests for review and comment on curriculum. After discussion, it was agreed that Donna Valletta would forward a copy of the curriculum summary to the requesting parties with referral to NAB for further assistance to ensure program requirements are met. Neither the Department nor the Board has the academic expertise to provide comments on course content.

Donna Valletta informed the Board that the Nursing Home Administrator website has been updated.

4. ADJOURNMENT TO EXECUTIVE SESSION

On motion of Mr. Bisbano, seconded by Hugh Hall, it was unanimously voted to move into Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws for discussion of job performance, character, physical or mental health of applicants for licensure and licensees and for discussion of investigatory proceedings relating to misconduct by applicants licensure and licensees, and investigatory proceedings regarding allegations of civil or criminal misconduct. The Open Session adjourned at 1:20 p.m.

5. RETURN TO OPEN SESSION FOR PRESENTATION OF RECOMMENDATIONS

The Board reviewed and voted to approve one Nursing Home Administrator application.

The Board reviewed three cases and voted the following actions:

Case C08-706 - No Unprofessional Conduct

Case C08-709 - No Unprofessional Conduct with Letter of Concern

Case C08-591 - No Unprofessional Conduct with Letter of Concern

6. ADJOURNMENT

On motion of Hugh Hall, seconded by Orlando Bisbano, it was unanimously voted to adjourn at 2:05 p.m.

Respectfully submitted by

Donna Valletta

Board Administrator