

Newport & Bristol County Convention & Visitors Bureau

DBA Discover Newport

Board of Directors Meeting

12pm – Tuesday June 18, 2013

Held at:

The Gateway Information Center

3rd Floor Conference Room

MEETING MINUTES:

The meeting was called to order at 12:10pm by Chairman Len Panaggio.

BOARD MEMBERS IN ATTENDANCE WERE:

**Len Panaggio, Barbara Pelletier, Stephan Brigidi, Greg Fater, Laurie Stroll, Marlen Scalzi, Brewer Rowe,
Kathleen Seguin, Jeff McDonough, Karen Oakley, Duncan Maio, Paul Rodrigues, Matt Gineo, Pieter Roos,
Katie Wilkinson**

BOARD MEMBERS ABSENT & EXCUSED WERE: Rocky Kempenaar, Rick Peckham and Nancy Blount

BOARD MEMBERS ABSENT & NOT EXCUSED WERE: None

STAFF PRESENT WERE: Evan Smith, Kathryn Farrington, Tim Walsh, Cathy Morrison, Anna Duffy

GUESTS PRESENT WERE: Terry Horsley, representing The Newport Record, filmed the meeting.

The meeting opened with the introduction of two new board members, Matt Gineo and Brewer Rowe.

I. PREVIOUS MEETING MINUTES:

The previous meeting minutes for May 21, 2013 were reviewed. A motion to accept the minutes was made by Greg Fater and seconded by Pieter Roos. The motion passed unanimously.

II. TREASURER'S REPORT:

The treasurer's report for May 2013 was read by Evan Smith. City Bed Tax for March, 2013 was down 7.93%, YTD. Regional Bed Tax was up 3.15%, YTD. Bristol Bed Tax was down -17.01%, for a combined YTD Bed Tax, through March, 2013 of -5.60%. He reviewed the revenues and expenses for the months of May, 2013. A motion to accept the Treasurer's report for May 2013 was made by Greg Fater and seconded by Marlin Scalzi. The motion passed unanimously.

III. PRESIDENTS REPORT:

Evan Smith reported on the following:

- He welcomed new board members Matt Gineo from Old Port Marina Services and Brewer Rowe from The International Tennis Hall of Fame. The board members welcomed the new appointees, introduced themselves and stated which area they represent.
- Former board member Stephen Coyne will be recognized for his years of service on the board.
- Evan congratulated Pieter Roos on his work done on the Queen Ann Square project.
- Evan thanked Terry Horsley from The Newport Record and mentioned this was his last meeting until further notice.
- There is no July board meeting. It was agreed that the date for the next meeting will be August 27th to be held in Warren.

IV. COMMITTEE REPORTS:

A. MARKETING:

- Laurie Stroll and Evan Smith both made detailed presentations regarding Discover Newport purchasing the Jack Rabbit search engine for travel lodging reservations. Discussion followed. Greg Fater made a motion that we agree to a two year contract. It was seconded by Kathleen Seguin. The motion passed unanimously.

B. FACILITIES:

Stephan Brigidi reported on the following:

- There was no committee meeting held.
- The Newport store is now officially open for business.
- He stated the Bristol Visitor's Center is now open. The new video will be ready by next week.

V. NEW BUSINESS:

Evan Smith announced the 25th Anniversary of the Visitors Center on this date. Steve Brigidi asked if Annie Colella's position with the Marketing department will be filled. Kathryn is in the process of restructuring the responsibilities and will start interviews next week.

VII. ADJOURNMENT:

A motion to adjourn was made by Greg Fater and seconded by Katie Wilkinson. The motion passed unanimously. The meeting adjourned at 1:19pm

**The next Board Meeting will be held
Tuesday, August 27, 2013 @ 12pm
At Blount Small Ship Adventures
461 Water St. Warren, RI**