

**NEWPORT COUNTY CONVENTION & VISITORS BUREAU
BOARD OF DIRECTORS MEETING
TUESDAY, OCTOBER 18, 2005**

MEETING MINUTES:

The meeting began at 12:05 p.m. in the Bristol Room at the Newport Marriott.

IN ATTENDANCE WERE:

Chairwoman Councilperson Jeanne Marie Napolitano, Rocky Kempenaar, Donna Olney Kohler, Brian Moore, Karen Oakley, Len Panaggio, Susan Samson, Mark Stenning, Councilperson Charles Vaillancourt, and Katie Wilkinson

STAFF PRESENT WERE:

Evan Smith, Mary Ann Kelly

I. WELCOME NEW BOARD MEMBERS:

Brian Moore and Karen Oakley were welcomed as the two most

recent members of the Board of Directors of the Newport County Convention & Visitors Bureau. All board members introduced themselves.

II. NCCVB LEASE:

The NCCVB has a lease that was approved by our Board, but was never signed. However, after reviewing it, the Board decided that there were several areas that needed to be revisited. The Board had their attorney review the lease. He had two primary areas of concern regarding the lease: (1) the exterior maintenance and capital improvements of the Visitors Center and (2) the leasing arrangements the bureau has with Dunkin Donuts and the Preservation Society of Newport County inside the Visitors Center. Once the language of the lease has been changed, we will bring it back to the entire board for approval.

III. CREATION OF NCCVB BY-LAWS:

The NCCVB has no by-laws. Chairwoman Jeanne Marie Napolitano would like to form a committee to work on by-laws for the Visitors Center. At the November Board Meeting, she would like several

Board Members to volunteer for this committee. Chairwoman Jeanne Marie Napolitano also asked Evan to research other Visitor Center's by-laws so we don't spend time "reinventing the wheel."

IV. ELECTION OF NEW BOARD MEMBERS:

Non residents of Newport County do not qualify to be on the board. After much discussion the following new board members were elected:

One Lodging Property More Than 100 Rooms – Lisa Gross, Hyatt Regency Newport

One Lodging Property Less Than 100 Rooms – Harlan Tyler, Architects Inn

One Restaurant Representative – Gregory Fater, O'Brien's Restaurant

One Attraction Representative – Pieter N. Roos, Newport Restoration Foundation

One Member of the Public – Laurie Stroll, Newport Hospitality

V. OTHER BUSINESS:

No other business was discussed.

VI. ADJOURNAMENT:

A motion to adjourn was made by Mark Stenning and seconded by Councilperson Charles Vaillancourt. It passed unanimously. The meeting was adjourned at 1:05 p.m.