



OFFICIAL MINUTES OF:

Meeting of:	Long Range Planning Committee
Date:	November 15, 2006
Time:	10:00 AM

MEMBERS PRESENT

Vincent Mesoella
Paul Pinault, Executive Director
R. David Cruise
Leo Thompson
Michael Salvatore

MEMBERS ABSENT

Richard Burroughs

STAFF AND GUESTS PRESENT

Ray Marshall, NBC
Paul Nordstrom, NBC
Richard Bernier, NBC
Jamie Samons, NBC
Leah Foster, NBC
Joseph Pratt, LBG

Jean-Marie Grossi, NBC
Thomas Uva, NBC
Joanne Maceroni, NBC
Jillian Colby, NBC
Cecille Antonelli, NBC
Robert Andrade, NBC Commissioner

1. Call to Order

Noting that LRP Chair Cruise was not yet present and a quorum was present, Chairman Mesoella called the Long Range Planning Committee meeting to order at 10:10.

2. Approval of Minutes - September 27, 2006 Joint LRP/Finance Committee

Chairman Mesoella asked all Committee members if they had a chance to review the minutes of the September 27, 2006 Joint Long Range Planning/Finance Committee meeting. Commissioner Salvatore motioned to approve the minutes of the September 27, 2006 Joint Long Range Planning/Finance Committee meeting as written. Commissioner Thompson seconded the motion, and the vote taken by the Long Range Planning Committee was unanimous. The motion carries.

Commissioner Cruise arrived to the meeting at this time.

3. Items for Action

A. *Review and Approval of Resolution 2006:43, Approval of NBC's Strategic Plan and Amendments Thereto*

Mr. Pinault asked Tom Uva to come to the table to make a short presentation on NBC's Strategic Plan. Mr. Tom Uva, Director of PP&R, noted that as we are all aware, Narragansett Bay is Rhode Island's most valuable resource, and the actions of the Narragansett Bay Commission can have a profound effect on the receiving waters of Narragansett Bay, the livelihoods of the many people who make a living on or near Narragansett Bay, recreation, tourism and waterfront development. He stated that an agency charged with such an important responsibility must have a clearly-defined plan to ensure that priorities are established and goals are achieved. Mr. Uva stated that this can be accomplished through the strategic planning process. The plan establishes seven goals for the Agency, and associated with those goals are objectives and strategies to work toward achieving our ultimate goal. He noted the Plan also details performance indicators that perform these measures, so that annually we can see how we are doing in achieving our goals.

Mr. Uva stated that the Strategic Plan was last updated on June 15, 2005; however, we have updated the Plan every year since 2003 when it was first developed. He noted that earlier this year, he surveyed NBC's Directors, Managers, Assistant Managers and Supervisors to determine if there was a need to update the Plan. He stated that included in all Committee members' packet is a draft Plan, and the proposed changes are highlighted in this document. The revisions are very minor in nature, general housekeeping issues, updates on various projects and initiatives that NBC is involved with. He noted that one of the proposed changes in the Plan is to incorporate new R.I.P.D.E.S. RIDEM stormwater monitoring requirements that were imposed on NBC, and the proposed Plan was updated to show that our Environmental Monitoring & Analysis Section would be conducting that sampling on a quarterly basis and is listed on Page 8 of the proposed Plan. The Plan was also updated to incorporate the NBC Wellness Program, updated biosolids processing information and various wastewater facility procedures, to reflect minor changes to the organizational plan and to incorporate the Legal Section initiative to develop and implement a centralized real estate database, which can be found on Page 10 of the proposed Plan.

Mr. Uva stated that Pages 8, 22 and 28 include some minor changes to our organizational plan. The name of our Pollution Prevention Section was changed over the past year to Environmental Safety Training and Assistance Program, and the Plan was updated to reflect that organizational change. Our Legal Section made some changes to our Rules and Regulations, and one of their initiatives is to review all NBC rules and regulations periodically to update them as needed. He noted that Pages 36 and 37 notes the initiative to centralize our entire real estate data base, so that when questions arise regarding the exact properties we own with regard to easements, it would be identified in the data base and we would be able to acquire a quick answer to anyone that is questioning that information. Mr. Uva noted that the final update to this Plan is an initiative from our Human Resources Section to incorporate our Wellness Program into the Strategic Plan. He stated that this concludes the update to the Plan, and he recommends passage of Resolution 2006:43.

With no comments or questions, Commissioner Cruise motioned to approve Resolution 2006:43, Approval of NBC's Strategic Plan as amended. Commissioner Salvadore seconded the motion, and the vote taken by the Long Range Planning Committee was unanimous. The motion carries.

3. Other Business:

None to report.

4. Adjournment

Commissioner Cruise motioned to adjourn. Commissioner Salvadore seconded the motion and the Long Range Planning Committee meeting adjourned at 10:20 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Pinault".

Paul Pinault, Secretary