



OFFICIAL MINUTES OF:

Meeting of:	CEO Committee Meeting
Date:	November 15, 2006
Time:	9:30 a.m.

MEMBERS PRESENT

Vincent J. Mesolella, NBC Chairman
Paul Pinault, Executive Director
Robert Andrade, Treasurer
Michael Salvatore, CEO Chair
Al Montanari
John MacQueen
Jonathan Farnum

MEMBERS ABSENT

Angelo Rotella, Vice Chairman
Patrick Caine

STAFF AND GUESTS PRESENT

Jean-Marie Grossi, NBC,
Raymond Marshall, NBC
Thomas Brueckner, NBC
Jillian Colby, NBC

Paul Nordstrom, NBC
Thomas Uva, NBC
Richard Bernier, NBC
John Zuba, NBC

1. Call to Order

Recognizing a quorum, CEO Chair Salvatore called the November 15, 2006 Construction/Engineering/Operations (CEO) Committee Meeting to order at 9:45 a.m.

2. Approval of Minutes – October 18, 2006

CEO Chair Salvatore asked if all Committee members had a chance to review the minutes of the October 18, 2006 CEO Committee meeting. Commissioner Montanari motioned to approve the October 18, 2006 CEO Committee minutes as written. Commissioner Farnum seconded the motion, and the vote taken by the CEO Committee was unanimous. The motion carries.

3. Items for Action

A. *Review and Approval of Resolution 2006:41, Authority to Advertise for Bids, Contract 907.00, Laboratory HVAC Improvements*

Mr. Pinault stated that as we discussed back in January, the Laboratory Building which is located in the parking lot behind the Board room has experienced problems with the heating, ventilation and air-conditioning (HVAC) system. Back in January 2006 we hired CDM to evaluate the entire system and make recommendations for improvements and to provide the design work. He noted that the design work is nearing completion, and staff is requesting authority to advertise this Contract for bids, and then bring back the bid information to the CEO Committee for their review and consideration. This project is included in NBC's Capital Plan and will be funded through the Capital financing budget. Staff's recommendation is outlined in Resolution 2006:41, Authority to Advertise for Bids, Contract 907.00, Laboratory HVAC Improvements.

With no comments or questions, Commissioner Farnum motioned to approve Resolution 2006:41, Authority to Advertise for Bids, Contract 907.00, Laboratory HVAC Improvements. Commissioner MacQueen seconded the motion, and the vote taken by the CEO Committee was unanimous. The motion carries.

4. Other Business

Mr. Pinault stated that as this Committee is aware, this action item for Authority to Advertise for Bids for Contract 907.00 was the only item on the Agenda. Requesting the authority to advertise for bids goes back in time to how we used to do things twenty-five years ago. He said that NBC has always brought to the CEO Committee and full Board the authority to advertise for bids with the understanding that staff would always bring back the actual bid review and recommendation for contract award. He noted that his feeling is; and, obviously staff will do whatever the Committee decides, that it would be prudent not require this step in the bidding process. He stated that NBC cannot award a contract until the CEO Committee and the full Board review the bids and staff's recommendations. Mr. Pinault recommended that the Committee consider that in the future, NBC staff not be required to request approval to advertise a project for bids. He stated NBC staff will always bring the matter to the CEO Committee and the Board with a recommendation for award. He noted that although this is how we have always done things in the past, it is time to re-assess our procedures.

Mr. Pinault noted that this is something the CEO Committee can think about as a way to streamline the process, and they would not give up any authority or final approval.

Commissioner Salvadore agreed with Mr. Pinault's suggestion to streamline the process by not requiring Committee approval to advertise a contract for bids. Commissioner Andrade motioned to not require NBC staff to seek authority to advertise a contract for bids in the future. Commissioner Farnum seconded the motion, and the vote taken by the CEO Committee was unanimous. The motion carries.

5. Adjournment

Commissioner Montanari motioned to adjourn. Commissioner Andrade seconded the motion, and the meeting adjourned at 9:52 a.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Paul Pinault".

Paul Pinault, *Secretary*