

LIBRARY BOARD OF RHODE ISLAND

The regular meeting of the Library Board of Rhode Island was held on
September 21, 2015
at the Department of Administration,
Conference Room C - Second Floor,
One Capitol Hill, Providence, RI 02908

Members Attending: Cristina Amedeo, John Bucci, Annette Feldman, Edward Garcia, Louise Herrington-Bright, Rosita Hopper, Phyllis Humphrey, Monica Nazareth-Dzialo, Doug Norris, Rose Ellen Reynolds, Thomas Viall

Members absent: Melody Drnach, Kenneth Findlay, Phyllis Lynch, Alison Davis Maxell, Joan Ress Reeves, Robert Sloan

Present from the Office of Library and Information Services (OLIS): Karen Andrews, Donna DiMichele, Karen Mellor

Guests: Eileen Dyer, Interim Director, Providence Community Library, Co-chair, Rhode Island Library Association Legislative Action Committee

Reporting: Karen Andrews

Materials Distributed: Updated documents for LBRI Binders

I. WELCOME

The Chair called the meeting to order at 4:20 p.m.

II. APPROVAL OF THE MINUTES from the June 15, 2015, meeting

The meeting minutes were unanimously approved with no changes.

Moved by: Rose Ellen Reynolds

Seconded by: Cristina Amedeo

III. REPORT OF THE CHAIR

A. LBRI New Member Orientation

Prior to the LBRI meeting, Ms. Mellor facilitated new board member orientation. LBRI binders were distributed to new members. Members to the board are appointed by the Governor.

B. Joan Ress Reeves

The RI State Legislature has passed two bills that designate Ms. Reeves as Board Member Emeritus. The bills are RI Senate bill S0986 and RI House bill H6308. Ms. Reeves has served on the Library Board for many years and represented various sectors of the library community. Board members are limited to two three-year terms; Ms. Reeves' designation as Board Member Emeritus acknowledges her years of service and enables her to continue to make valuable contributions to the Board.

C. Introductions

LBRI members and OLIS staff introduced themselves, noting their positions, responsibilities, and library groups represented. Ms. Eileen Dyer, guest attendee, also introduced herself.

D. University of Rhode Island (URI) Graduate School of Library and Information Studies (GSLIS)

Mr. Viall and Ms. Mellor had the opportunity to talk with URI Provost Don DeHayes at the National Endowment for the Humanities 50th Anniversary Celebration at Salve Regina University in August. The Provost indicated that URI is interested in preserving the GSLIS Program as an accredited program at the University. URI is the only public university in New England that offers a master's degree in library and information science.

IV. CHIEF OF LIBRARY SERVICES REPORT

A. LORI Standards

The new LORI Regulations and Standards have been filed with the Rhode Island Secretary of State and are in force as of September 20, 2015. The standards have been posted on the OLIS website.

B. Secretary of State's Records Retention Schedule (LG 13), Public Library Records

The State Archives & Public Records Administration, Local Government Records Program has updated the RI State Records Retention Schedule to reflect current library practices and technologies. Donna DiMichele convened a group, including librarians and the Local Government Records Coordinator for the RI State Archives, to review the sections of the schedule as it pertains to libraries. The Local Government Records Coordinator revised the schedule and it will be issued in the next few months by the RI State Archives.

C. One Catalog

The One Catalog project bridges the catalogs of Ocean State Libraries (OSL), public libraries, and that of the academic library consortium (HELIN). By December 31, 2015, three members of HELIN will leave the consortium: URI, Bryant University, and Brown University. The three libraries have indicated they will remain members of the Library of Rhode Island (LORI) network and continue to share materials with other libraries and their patrons. However, the departure of these three libraries from HELIN will make it more cumbersome for RI library patrons to access materials from these academic institutions because library staff will have to mediate the interlibrary loans.

D. RELAIS Software

The contract for RELAIS, which enabled libraries to request interlibrary loans from libraries outside of their consortium, has been discontinued. RELAIS was difficult to use and One Catalog allows patrons of HELIN and OSL libraries to borrow directly within the two consortia. OLIS is providing an online form for libraries outside of these two

consortia to request materials as a stopgap measure to fill the role of RELAIS. OLIS will continue to investigate a solution that facilitates interlibrary loan among libraries that are not members of the OSL or HELIN library consortia.

E. OLIS-LORI Library Delivery

The new library delivery service vendor, Optima, is performing very well. Problems with delivery and staff time spent managing delivery incidents have diminished substantially.

F. OLIS Staffing

Due to the departure of the OLIS State Data Coordinator in January 2015, there was no staff member available to facilitate the Annual Report process that began in July. Ms. Mellor has assumed the role of State Data Coordinator and is managing the Annual Report process for public and institutional libraries with the assistance of Ms. Andrews. Ms. Mellor has received permission to fill the position and the position is included in the FY16 State Budget.

G. Highlights

i. Children's Summer Reading Program

The summer reading program was tremendously successful and culminated in the grand finale at McCoy Stadium on August 18. All-Star Readers from 42 public libraries participated in the event.

ii. AskRI

AskRI, the Statewide Reference Resource Center funded by state aid, has entered its second year at Providence Public Library. The program is proceeding well and AskRI is actively promoted at conferences and in various online venues including *The Patch*.

iii. Northstar Digital Literacy Program

OLIS is working with Broadband RI to issue licenses to public libraries to serve as proctoring sites where individuals can earn digital literacy certificates as a credential for employment. Northstar is also being used at 34 adult education programs around the state, following its successful trial at Providence Public Library through a LORI grant. Mr. Garcia advised that Cranston Public Library is requiring staff to complete 4 modules of the digital literacy program in order to assist patrons with digital literacy.

H. Continuing Education Programming

i. Americans with Disabilities Act (ADA)

ADA is celebrating its 25th anniversary. OLIS is offering a program titled "After 25 years with ADA, how does your library measure up?", featuring speakers from the Governor's Commission on Disabilities and the MS Dream Center.

ii. Library Freedom Project

The Library Freedom Project is underwritten by the Knight Foundation and is about privacy in libraries. Speakers for the event will include representatives from the Massachusetts chapter of the American Civil Liberties Union (ACLU) and will address legal issues about privacy in libraries and library responsibilities to protect patron privacy. The program is October 29th at Barrington Public Library.

iii. Library Boards of Trustees

OLIS will be working with the Rhode Island Library Association (RILA) and the Coalition of Library Advocates (COLA) to hold a program the second week of November addressing the need for privacy in libraries and policies that libraries should hold to protect patron privacy.

I. Lean Government

Governor Raimondo has implemented a Lean Government program to assist state agencies in streamlining and improving agency processes. Staff will be trained in the Lean process to identify ways to make government more efficient and effective.

V. COMMITTEE REPORTS

A. Legislation

Mr. Viall reported that no new legislation that relates to libraries has been promulgated in the RI Legislature since the June 2015 LBRI meeting.

Ms. Mellor advised that the Identity Theft Protection Act will be relevant to libraries because of the collection and retention of patrons' personal information. It is the obligation of any entity collecting personal information to ensure the security of the collected data. Organizations must be prepared to provide evidence that security measures are in place to safeguard the data.

B. Review of LBRI By-Laws and Vision Statement

Mr. Viall advised that the proposed drafts of the LBRI By-Laws and Vision Statement will be available for the October 2015 LBRI Meeting. The LBRI is the only approval body required to ratify the proposed changes to the documents.

VI. REPORTS OF THE BOARD

A. Dr. Hopper

There are proposed changes to New England Association of Schools and Colleges (NEASC) accreditation standards. The revisions to the standards eliminate the separate standard for libraries and propose to merge information literacy standards into other standards. The proposal will reduce the standards from 11 to 4 and incorporate them into a broader scope of standards. The library standards would be incorporated into the standards for Information Technology. HELIN will offer a statement regarding the proposed changes and will hold three town meetings to discuss the proposed revisions.

B. Ms. Amedeo

- i. A new round of enrollment in Healthsource begins on November 1, 2015, and 75 percent of the enrollment information sessions will be held at libraries.
- ii. Medicare Part D enrollment is ongoing and if any libraries would like to participate in supporting individuals with enrollment they should contact Ms. Amedeo's staff at United Way, and they will assist in setting up programs at the library.
- iii. United Way is a participant in summer learning outreach for non-English speaking people. United Way distributes books for all ages.

C. Ms. Humphrey

Archie R. Cole Middle School Library will host a celebration to launch its 'Creation Location' at the library on September 24. The community is welcome to attend this event. The program relates to STEM education.

D. Ms. Reynolds

COLA is partnering with OLIS and RILA for a library trustee program.

E. Ms. Nazareth-Dzialo

- i. Career Pathways has new management personnel. It is important that the program identify libraries as a resource; the role of the library should be a key component of the program.
- ii. E-zone materials should be made accessible on Victor Reader Streams. This format should be an option on Overdrive for the sight-impaired.

F. Mr. Garcia

Central Library in Cranston is hosting an event on Tuesday, September 22 for National Voter Registration Day from 2-6 pm. The summer program 'The Water Walk' received local and regional notice.

VII. UNFINISHED BUSINESS

A. Construction Reimbursement: Caps and Priorities

There are no updates on this item. With the success of the revision of the LORI Standards, Ms. Mellor proposes that the construction reimbursement regulations be reviewed instead of just Appendix F of the regulations.

B. Library Study

Mr. Viall recommends pursuing a proposal to complete a study to investigate the relationship between three library activities including library resource sharing, interlibrary cooperation and library consortia. The study should include a review of costs associated with these activities. Ms. Mellor recommends establishing the framework for the study prior to seeking a proposal.

VIII. NEW BUSINESS

There was no new business discussed at this session of the LBRI.

IX. PUBLIC COMMENT and ANNOUNCEMENT

There were no public comments or announcements.

X. FUTURE MEETINGS

The Board approved the proposed LBRI meeting schedule for the 2015-2016 LBRI Session, which will be published on the OLIS website.

The next LBRI meeting is scheduled for October 26, 2015 from 4:15 to 5:45 p.m. at the Department of Administration, Conference Room B, 2nd Floor, One Capitol Hill, Providence, RI.

XI. ADJOURNMENT

The meeting was adjourned at 5:53 p.m.

Moved by: Ed Garcia

Seconded by: Rosita Hopper