

DRAFT
MEETING OF THE RHODE ISLAND
AUTO COLLISION REPAIR LICENSING ADVISORY BOARD

DATE: October 26, 2016
TIME: 10:30 a.m.
PLACE: Department of Business Regulation
Conference Room 69-1
1511 Pontiac Avenue
Cranston RI 02920

BOARD MEMBERS PRESENT: David Reynolds, Chair John Mancone
 Lt. David Doucet Allan Olney
 Gerald Galleshaw Charles Rockwell
 Dennis Gamba

BOARD MEMBERS NOT PRESENT: Chris Hurd, empty DBR Seat.

DBR STAFF PRESENT: Amy C. Stewart, Esq., Legal Counsel, Kim Precious, Implementation Aide, Donna Costantino, Associate Director, Maria D'Alessandro, Deputy Director

OTHERS PRESENT: Lori Moniz, Mark Dailey, Rob Follett, Randy Bottella, Bill Walsh, Douglas Staradumsky

Chair Reynolds called the meeting to order at 10:36 a.m.

The first order of business was **DISCUSSION OF MEETING PROTOCOL BY LEGAL COUNSEL**. Legal Counsel Stewart explained new procedures for Board to follow in accordance with the Open Meetings Act.

The second order of business was **INTRODUCTION OF THE DEPARTMENT'S NEW ASSOCIATE DIRECTOR OF COMMERCIAL LICENSING**. Donna Costantino was introduced to the Board as the new Associate Director of Commercial Licensing, Securities, and Gaming and Athletics.

The third order of business was approval of the **MINUTES** from the August 31, 2016 meeting. Upon motion made by Chair Reynolds and duly seconded by Mr. Mancone, it was unanimously

VOTED: To approved the minutes from the August 31, 2016 meeting.

The fourth order of business was **OLD BUSINESS**, in which the following matters were discussed:

Paint-less Dent Repair (PDR)

Deputy Director Maria D'Alessandro advised that the Department will move forward with the Board's recommendation for PDR licensing. This matter was assigned to Legal Counsel Stewart, who will begin drafting regulatory amendments to create a new special use license for PDR. Legal Counsel Stewart informed the Board of the procedures the Department must follow when updating/changing regulations. Once regulations for PDR are drafted, the Department will follow the standard protocols, and issue a notice informing the industry of the upcoming changes. Discussion ensued. PDR will have to complete certain technician classes. Legal Counsel will look into requirements for out of state companies that report to Rhode Island during storms/disaster relief, and will explore the Board's other concerns relative to mobile PDR businesses.

**Update on status of proposed amendments to Commercial Licensing Regulation 5
–Motor Vehicle Glass Installation–**

Legal Counsel Stewart reported that on Tuesday, October 25, 2016, the Department publicly noticed its intention to amend Commercial Licensing Regulation 5 and scheduled a public hearing on Monday, November 14, 2016, at 10:00 a.m. Chairman Reynolds reiterated his past concerns regarding the impact this will have on the small business that just do the small chip repair. Discussion ensued regarding the impression that chip repairs were excluded from licensing. Legal Counsel Stewart stated that the current Regulation and proposed amendments contain the same definition of Motor Vehicle Glass Installation. **“Motor Vehicle Glass Installation,” means the act of replacing, repairing, or installing glass on a Motor Vehicle.** She advised that there has been no change to what types of auto glass work require a license. Potential concerns brought forth in public comment included: (1) Technician classes required in the law may be a problem for the businesses that perform chip repairs due to the certifications being designed around glass replacement, not repair; and (2) There should be different requirements for licensure of the different types of work.

Update on Class A and Class B licenses

Ms. Precious stated that there are currently 239 Active licensees: 31 Active Class A licensees, 3 pending applications for Class A; 208 Class B/Special Use/Ltd Paint, Customization & Restoration/Heavy Truck & Equipment licensees. She reported that out of the 208 there are 193 Class B licensees and approximately 20 auto body licensees Active-In-Renewal. Public comment: Inquiry as to the number of licenses compared to past renewals. That number was not currently available.

Update on License Renewals/Inspections

Mr. Mancone stated that he has presently gone out to every shop that was on the non-renewal list. Public comment: what does Active in Renewal mean? Ms. Precious explained that three months prior to renewal date, the Department changes the License status in the computer system from “Active” to “Active in Renewal” to start the renewal process. Mr. Gamba asked if the primary reason for not renewing is due to shops not complying with technician certification would it be reasonable to hold more classes? Ms. Precious answered yes. It was brought to everyone’s attention that 80% of the classes are available online, and ABARI has set up many free classes for corrosion protection. I-Car has classes set up right through the end of the year, and has continuously held classes since notice of the certified technician requirement was introduced.

**Discussion and potential vote on Technician Certification Class Approval
– Spies Hecker Corrosion Course, and Spies Hecker Level 1 Field Training Course**

Chair Reynolds stated that he thinks if I-Car accepts outside educator’s classes, the Board should make a recommendation to also accept those classes as well.

The final order of business was **NEW BUSINESS**, in which the following matters were discussed:

Request for topics to be put on the agenda for next meeting

- Review of Technician Certification Approved Class List including consideration of the potential for new classes by other educators;
- Report on Auto Body licenses Active in Renewal;
- Update on Auto Glass,
- Discussion of Insurance Labor Rate Survey;
- Discussion of insurance companies not allowing appraisers to write independent appraisals;

- Discussion of the length of time for Insurance companies to respond to shop for initial and supplemental inspections.

At approximately 11:52 a.m., upon motion made by Chair Reynolds and duly seconded by Lt. Doucet, it was unanimously

VOTED: To adjourn.

Respectfully submitted
Kim Precious
Implementation Aide.