

# **DRAFT**

## MEETING OF THE RHODE ISLAND AUTO COLLISION REPAIR LICENSING ADVISORY BOARD

DATE: March 30, 2016  
TIME: 10:30 a.m.  
PLACE: Department of Business Regulation  
Conference Room 69-1  
1511 Pontiac Avenue  
Cranston RI 02920

BOARD MEMBERS PRESENT: Dave Reynolds, Dennis Gamba, Charles Rockwell, Gerald Galleshaw, Al Olney, John Mancone, Chris Hurd

BOARD MEMBERS NOT PRESENT: Lt. David Doucet, Empty DBR Seat

OTHERS PRESENT: Matt Gendron, Kim Precious, Randy Bottella,, Jina Petrarca, Larry Alan, Stephen Lauro

Chairman Reynolds called the meeting to order at 10:38 a.m.

**MINUTES:** Chairman Reynolds made a motion to pass the February 24, 2016 meeting minutes. Seconded by Mr. Galleshaw. All in favor.

### **OLD BUSINESS:**

**Paint-less Dent Repair (PDR):** Question to the Board: It states in the February 24, 2016, minutes that the Department has an opinion, did they actually issue a written opinion or did they simply just add that it was their opinion? Is there anything in writing besides what is in the minutes? Matt Gendron is not sure if there is anything in writing, because it predates his time at the Department, but he will check. There is however, emails between him and the Deputy Director of the Commercial Licensing Division, that clearly states that it is the position of the Department that PDR falls under the licensing structure of Commercial Licensing Regulation 4. Commercial Licensing would like to send a bulletin out soon stating 1) That it was always required for you to be licensed, 2) You should send application in and get licensed now, 3) As of xx date we will start enforcing.

Board recommendations regarding PDR License: it should fall under special use and requirements should include: Fee, Application, Background check, Letter of good standing, Insurance (Chairmen Reynolds will look into common policy amounts and what kind of insurance would be required for that type of work), workers compensation insurance, no facility would be required, no EPA number would be required because work would not be performed at a fixed location, what would they need for equipment, would out of state companies have to get a license and how would we handle licensing for when the "storm chasers" come in for a few weeks during a hail storm -would they have temporary license? How long would it take to fast track a temporary license in storm situation? Should they have facility they contract with in RI where work would be required to be performed, application should track employees and their training for PDR and corrosion protection, all techs should be certified- there are schools for PDR, allow apprentice to train under someone who has gone to PDR classes. Chairman Reynolds suggest Board members have an outline for next meeting to formulate some of these requirements.

**Application for Class A:** Class A applications are ready and where sent out via email to the auto body email list. Question about the \$300 fee being waived because the Department did not have the application ready by deadline. Will all documents that were required for the renewal need to be sent in all over again? Online application for e-licensing is in testing. Link on the website for Class A application is not working.

**OPPORTUNITY FOR PUBLIC COMMENT:**

I-Car reported that it has noticed that shops are still calling to schedule classes that are required for certified technicians to be in compliance.

Renewal update: Approximately 30 shops did not submit a renewal application. Reasons unknown. There is approximately 40 shops pending additional documents to complete their application. Reasons could include proof of fire safety, certified technician, insurance, etc.

**NEW BUSINESS:** Suggestions to include on agenda for next meeting: PDR, Renewal Update, Class A Fee update, Update a Class A requirements that were required for the B application that was just sent in do licensees have to resend everything

**EXECUTIVE SESSION:** (No matters pending)

Chairman Reynolds motioned to adjourn meeting. Seconded by Mr. Gamba. All in favor. The meeting was adjourned at 12:14 p.m. Respectfully submitted, Kim Precious, Implementation Aide.