

MINUTES
RHODE ISLAND HIGHER EDUCATION ASSISTANCE AUTHORITY
BOARD OF DIRECTORS' MEETING
December 14, 2012

Anthony J. Santoro
Chairman

William Croasdale
Vice Chairman/Treasurer

John Howell
Treasurer

Patricia Doyle

Gina Raimondo
General Treasurer

Solomon A. Solomon

Faith LaSalle, Esq.

The 318th meeting of the Rhode Island Higher Education Assistance Authority was held Friday, December 14, 2012 in the McKenna Conference Room at 560 Jefferson Blvd., Warwick, RI. Chairman Santoro called the meeting to order at 9:00 a.m.

Board Members in Attendance:

Dr. Anthony J. Santoro, Chairman
Dr. William Croasdale, Vice Chairman
Mr. John Howell, Secretary
Ms. Faith LaSalle, Esq.
Mr. Solomon A. Solomon
Mr. Christopher Feisthamel, designee for General Treasurer Gina Raimondo

Board Members absent:

Ms. Patricia Doyle

Also Attending:

Mr. Charles P. Kelley, Interim Coordinating Officer
Ms. Gail Mance-Rios, Deputy Director
Mr. Charles Miller, Chief Information Officer
Mr. Marc Lacroix, RIHEAA
Ms. Dana Peterson-Fatuda, RIHEAA
Ms. Clordine Cox, RIHEAA
Ms. Linda Makhlouf, RIHEAA
Ms. Winnie Antos, RIHEAA
Ms. Sonia Rodrigues, RIHEAA
Mr. Matthew Kachanis, RISLA
Ms. Maggie Cote, RIHEAA
Mr. Nelson Sena, RIHEAA
Ms. Peg Votta, RIDE
Mr. William Golis, Budget Office
Mr. Ken DeLorenzo, Council 94

1. Minutes of the Board of Directors' meeting held on November 9, 2012 were unanimously approved.
2. Chairman's Report: Dr. Santoro made a motion to go into Executive Session regarding a litigation matter, seconded by Mr. Howell and Dr. Croasdale.

Voted in Favor: Dr. Santoro, Dr. Croasdale, Mr. Howell, Ms. LaSalle, Mr. Solomon, and Mr. Feisthamel.

Voted against: None

Dr. Croasdale recused himself.

Executive session began at 9:05 a.m.

Open session resumed at 9:20 a.m.

Dr. Santoro stated that no votes were taken in executive session,. [Dr.Santoro](#) entertained a motion to seal the minutes of the Executive Session. The motion was made by Mr. Feisthamel and seconded by Mr. Howell.

Voted in favor: Dr. Santoro, Dr. Croasdale, Mr. Howell, Ms. LaSalle, Mr. Solomon, and Mr. Feisthamel.

Voted against: None

Dr. Santoro initiated a discussion about the future of the agency in which board members participated.

3. Interim Coordinator's Report: Mr. Kelley stated that Michael Joyce could not be here today, but he is hoping to receive at the next Board meeting in January a decision regarding the Matching Grant Program. Information will be provided in the board packets.
4. Future of RIHEAA: Report deferred to next Board meeting.
5. Financial Report: A copy of the Schedule & Investments was distributed by Dr. Croasdale, who provided a report.
6. WaytogoRI RFP Update: Mr. Kelley initiated a discussion concerning the status of work on the portal with the use of the federal grant made to RIDE. Mr. Kelley stated that the

Board instructed him to negotiate with XAP the reduction of the ongoing maintenance fee. Mr. Kelley distributed a document laying out the on-going discussions between XAP and RIDE. Ms. Mance-Rios stated the phase 2 of the project has not been finalized and . until the scope of work for phase 2 is defined, XAP is willing to give us only a "ball-park" figure for that work. Ms. Mance-Rios reported that after discussions with RIDE and XAP it was decided to move ahead with the E-transcript piece and after meeting with the Advisory Group and defining the specific pieces that we want added to waytogori, XAP will have a better idea of the cost.

The board engaged in further discussion concerning the enhancements to the portal.

Ms. Mance-Rios introduced Sonia Rodrigues; Ms. Rodrigues is the Program Planner for the WaytogoRI program. The Board welcomed Ms. Rodrigues.

7. Action Item (s):

XAP - signing of amendment to the Contract: A motion was made by Mr. Solomon and seconded by Mr. Feisthamel to authorize execution of the proposed amendment to the XAP contract subject to the inclusion of language that the costs of Phase 1, namely the development and implementation of E-transcripts include annual maintenance costs for three years, and the inclusion of language that states that the costs of Phase 2 involving enhancements to the portal including the maintenance costs for three years not exceed the difference between the \$1.1 million grant and the cost of Phase 1.

Voted in Favor: Dr. Croasdale, Mr. Howell, Ms. LaSalle, Mr. Feisthamel Mr. Solomon and Dr. Santoro.

Voted Against: None

There being no further business to come before the Board of Directors, the meeting adjourned.

Adjournment was at 10:35 a.m.

Mr. John Howell
Secretary