

DIVISION OF HEALTH SERVICES REGULATION
BOARD OF HEARING AID DEALERS AND FITTERS

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Thursday, January 7, 2016
9:06 a.m.

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Cathy Atkinson
James E. Healey
Michael S. Lancia (Chair)

BOARD MEMBERS NOT IN ATTENDANCE

Edward Melusky

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager

OTHERS IN ATTENDANCE

Shelley Deming, Allied Court Reporters CART Service

1. Establishment of a quorum

A meeting of the Board of Hearing Aid Dealers and Fitters was held on Thursday, January 7, 2016 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 9:06 a.m. on a motion by Cathy Atkinson and seconded by James Healey. Motion carried.

2. Presentation of the February 26, 2015 Open Session Meeting Minutes

Motion was made by Michael Lancia and seconded by James Healey to accept the Open Session minutes of February 26, 2015. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. Announcements and Introductions

Alana Rodriguez introduced herself as the newly assigned Board Manager for the Board of Hearing Aid Dealers and Fitters. She briefly provided her work background and the number of assigned boards.

b. Board Recruitment

Alana Rodriguez announced to the Board that Sarah Harrigan is the new Chief of Professional Boards and Commissions and she is actively recruiting for all boards and is working closely with Board Managers to discuss boards composition. The Board of Hearing Aid Dealers and Fitters is composed of (6) board members and currently has (2) vacant seats. Alana informed the Board to send any board member recommendations to the Department.

c. Application Review Process

Alana Rodriguez updated the Board that the Director of Health has designated license application approval back to the Department of Health, however the Board will continue to conduct the practical examination and approve applications.

d. Licensee Information

Alana informed the Board that as of January 7, 2016 there are 43 active HAD licenses and 6 active temporary permit applications.

e. 2016 Board Meeting Dates

Alana Rodriguez reminded the Board of the 2016 Board Meeting dates: March 17, May 5, July 21, September 8, and November 3. According to the statute the Board is required to meet a minimum of 6 times a year. In the past the Board has requested to use board meetings for practical examinations.

4. Motion to adjourn to Closed Session

Motion was made by Cathy Atkinson and seconded by Michael Lancia to adjourn to Closed Session at 9:38 a.m. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

5. Motion to return to Open Session

Motion was made by Michael Lancia and seconded by James Healey at 9:58 a.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. Adjournment

The next Board of Hearing Aid Dealers and Fitters meeting will be held Thursday, March 17, 2016 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Michael Lancia and seconded by Cathy Atkinson to adjourn at 9:59 a.m. Motion carried.

Respectfully submitted,

A handwritten signature in black ink that reads "Alana Rodriguez". The signature is fluid and cursive, with a long, sweeping tail on the "z".

Alana Rodriguez
Board Manager
Office of Professional Boards and Commissions