



Department of Health

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**MINUTES OF MEETING**  
**HEALTH SERVICES COUNCIL**  
**PROJECT REVIEW COMMITTEE-I**

**DATE:** 19 January 2016

**TIME:** 2:30 PM

**LOCATION:** Department Operations Center  
Rhode Island Department of Health

**ATTENDANCE:**

Name	Present	Absent	Excused
Project Review Committee-I			
Victoria M. Almeida, Esq. (Chair)	X		
John J. Barry III	X		
Donna Carris, CPA	X		
Raymond C. Coia, Esq. (Secretary)	X		
John X. Donahue	X		
Jeanette S. Matrone, RN, PhD (Vice Chair)			X
Tarah Provencal, Esq.	X		

**Staff:** Michael K. Dexter, Morgan Enroth, Abigail Garrahan (Intern), Steven Morris, Esq., Sandra Powell, Paula Pullano.

**Public:** (Attached)

**1. Call to Order, Approval of Minutes, Conflict of Interest Forms and Extension for the Minutes Availability**

The meeting was called to order at 2:34 PM. The Chair noted that conflict of interest forms are available to any member who may have a conflict. Minutes of the Project Review Committee-I meeting of 12 January 2016 were adopted as submitted. A motion was made and passed by a vote of six in favor and none opposed (6-0) that the availability of minutes for this meeting be extended beyond the time frame as provided for under the Open Meetings Act due to the increase in administrative burdens on staff. Those members voting in favor were: Ms. Almeida, Mr. Barry, Ms. Carris, Mr. Coia, Mr. Donahue and Ms. Provencal.

## **2. General Order of Business**

The next item on the agenda was the application of **Neighbors Emergency Center (NEC) West Warwick Emergency Center, LP** for Initial Licensure of a Freestanding Emergency Care Facility in West Warwick. Mr. Coia, Secretary, chaired meeting on this matter as Ms. Almeida, Chair, recused and Dr. Matrone, Vice-Chair, was excused. Staff reviewed the materials pertaining to this meeting.

Representatives of Neighbors Emergency Center provided a presentation and answered the Committee's questions.

A member of the Committee requested a written statement from the applicant on its policy for evaluating, stabilizing and referring patients.

Dr. Michael Dacey, President of Care New England, expressed opposition to the application.

A motion was made by Mr. Coia, seconded by Mr. Barry to recommend that the application be approved. The members voted as follows: one in favor, one opposed, three abstained and one recused (1-1-3-1) to recommend that the application be approved subject to the standard conditions of approval. Those members voting in favor included: Mr. Coia. Those members opposed included: Ms. Carris. Those members abstained included: Mr. Barry, Mr. Donahue and Ms. Provencal. Those members recused included: Ms. Almeida.

## **3. Adjournment**

There being no further business, the meeting was adjourned at 3:49 PM.

Respectfully submitted,

A handwritten signature in black ink that reads "Morgan Enroth". The signature is written in a cursive, flowing style.

Morgan Enroth  
Health Economics Specialist  
Center for Health Systems Policy and Regulation