

**Minutes of Meeting
Health Services Council
Project Review Committee-II**

DATE: 22 February 2007

TIME: 2:30 PM

LOCATION: Health Policy Forum

ATTENDANCE:

Committee I: Present: Victoria Almeida, Esq., (Vice Chair), Raymond C. Coia, Catherine Graziano, Robert J. Quigley, DC, (Chair), Larry Ross, Reverend David Shire

Not Present: Rosemary Booth Gallogly, Wallace Gernt, Maria Gil

Excused Absence: Denise Panichas

Staff: Michael K. Dexter, Joseph G. Miller, Esq., Jessica Chaput (Intern)

Public: (Attached)

1. Call to Order, Approval of Minutes, Conflict of Interest Forms and Time Extension for the Minutes Availability

The meeting was called to order at 2:35 PM. The Chairman noted that conflict of interest forms are available to any member who may have a conflict. The Chairman requested a motion for the extension of time for the availability of minutes pursuant to the Open Meetings Act. A motion was made, seconded and passed by six in favor and none opposed (6-0) that the availability of the minutes for this meeting be extended beyond the time frame provided for under the Open Meetings Act. Those members voting in favor: Almeida, Coia, Graziano, Quigley, Ross, Shire.

2. General Order of Business

It was noted for the record that one of the item on the agenda, the application of Neighbors Enterprises, will be postponed to March 1, 2007 per the applicant's request.

First on the agenda was the application of Specialty Personnel Services, Inc. for initial licensure of a Home Nursing Care Provider Agency at 790 Charles Street in Providence.

Francine Pare Iarossi and William Pane spoke on behalf of the applicant. The applicant operates a staffing business in MA and was licensed three years ago as a home care provider in RI. The applicant's goal is to increase their ability to provide continuity of

care, skilled care, and contract with other entities. The applicant is accredited by CHAP.

Legal counsel to the Department asked the applicant if they are registered with the Secretary of State as a foreign corporation and asked that they provide some type of documentation and evidence of site control. The applicant agreed to provide these documents

It was noted that Ms. Pare larossi will be responsible for training and oversight of the nurses.

A member requested that the applicant provide financial information regarding their entire operation for the year 2006. He requested information regarding the applicant's current expenses, what their additional expenses will be with a license, and then the two expenses combined.

Staff asked Ms. Pare larossi what experience she has with skilled care and what types of skilled care will be provided with a license. She discussed her experience which included being a staff nurse and a supervisor at Roger Williams. The proposed facility will provide Medicaid and Medicare skilled visits, services to hospices, wound care, medication, counseling, etc. The applicant confirmed that they would have professionals to provide the services.

The Chair asked Ms. Pare larossi if there is any explanation for her

short-term experience at different jobs. The applicant explained that she had five children and whenever an opportunity came around she took it.

The Vice Chair requested that the applicant provide a chart of who is involved in the business, their background, how the business is organized and run and the company's admission policy and criteria. The applicant explained that it provides services according to the CHAPs approved manual. Ms. Graziano requested to see this manual.

The applicant stated that they had not been cited for any deficiencies.

There will be no further business the meeting was adjourned at 3:15PM.

Respectfully submitted,

Valentina D. Adamova