



Governor's Commission on Disabilities

Monday September 15, 2014 5:00 PM - 6:00 PM

John O. Pastore Center, 41 Cherry Dale Court,
Cranston, RI 02920-3049

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Attendees: R. Timothy Flynn (Chair.); Andrew Argenbright; Judith Drew; Sarah Everhart Skeels; Casey Gartland; William Inlow; James Pitassi; Msgr. Gerard Sabourin; Linda Ward, & Gary Witman
Absentees: Rosemary Carmody; (Vice Chair.); Frederick Burke; Ronald McMinn; Arthur Plitt; Angelina Stabile; Dawn Wardyga;

Guests:

Staff: Bob Cooper, Executive Secretary



5:00 Call to Order and Acceptance of the Minutes, Timothy Flynn, Chair

Chair calls the meeting to order at 5:11 PM
Introductions of Commissioners and guests



MOTION: To accept the minutes of the previous meeting as presented
Motion moved by LW, seconded by CG, passed unanimously

Action Items:



5:05 Commission Strategic Plan and Budget Requests for Fiscal Years 2015 & 2016, Bob Cooper, Executive Secretary

Purpose/Goal: To Adopt the Commission's Budget Requests, Strategic Plan & Performance Measures for Fiscal Years 2015 & 2016

Discussion: The Budget Office has set the General Revenue Budget Targets below:

Description	FY 2015 Enacted	FY 2016 Current Services Request	FY 2016 Constrained Request
FY 2015 Working Budget	357,895	357,895	357,895
FY 2016 Budget Target		375,109	375,109
Statewide Target Adjustments			
Salary and Seasonal Wages (COLA)		17,389	17,389
Medical Benefit Inflation		718	718
Salary Adjustment on Overtime, Holiday, Briefing Time. Grad Asst.		0	0
Retirement Rate Change		710	710
Election Day Holiday not needed in FY 2016		0	0
Statewide Benefit Assessment, Rate Change		114	114
Retiree Health Rate Change		(1,717)	(1,717)
Subtotal - Statewide Target Adjustments		17,214	17,214
Agency Specific Target Adjustments			
Subtotal - Agency Specific Target Adjustments		0	0
Target Base	357,895	375,109	375,109

The Budget Office Targets were not adjusted for:		2015	2016 CSL	2016 Constrained
Statewide Cost of Living Adjustment (wages, FICA, etc.)		\$9,180		
Statewide Retirement Benefit adjustment		\$6,144		
Change from 2 individual health insurance plans to 1 individual & 1 family		\$10,277	\$14,584	\$14,584
Projected Increased Expenses included in the Budget Office Targets		\$21,722	\$14,584	\$14,584
The Executive Committee recommends the following:				
FY 2015 Current Service Level	Submit a request that includes COLA & family health insurance			
FY 2015 Constrained	Reduce fellowships from 4 to 3 saving \$3,679 Reduce printing of DBE brochure saving \$181			
FY 2016 Current Service Level	Submit request that includes family health insurance and general revenue to cover the gap in personnel expenses due to the completion of the HAVA grant			
FY 2016 Constrained	Reduce Workweek from 35 hrs to 33 hrs, saving \$33,151 Reduce printing of DBE brochures, saving \$114 Shift ADA fellowships from NE ADA Grant to Mary Brennan Fund and increase staff hours charge to the Grant, savings \$1,259			
FY 2015 & 2016 Strategic Plan	Submit the PowerPoint starting on the next page			



Governor's Commission on Disabilities

Ideas for Today and Tomorrow

Strategic Plan and Fiscal Years 2015 and 2016 Budget



Vision Statement

That every Rhode Islander with a disability is able to accomplish their maximum potential in independence, human development, productivity and economic self-sufficiency.



Mission

To ensure “that people with disabilities are afforded the opportunities to exercise all the rights and responsibilities accorded to citizens of this state” {RIGL 42-51-6(1)}



Goals

- **Adoption of state government policies that will ensure every person with a disability:**
 - Is able to work;
 - Is able to live on her / his own; with the right services, at the right time, and in the right place; and
 - Is involved in her / his neighborhood and community.
- **Every person with a disability is able to exercise all the rights and responsibilities accorded to citizens of this state.**
- **Every working age person with disability has the opportunity to work with supports/accommodations if needed.**
- **Entrepreneurship opportunities and supports are available for working age persons with disabilities.**

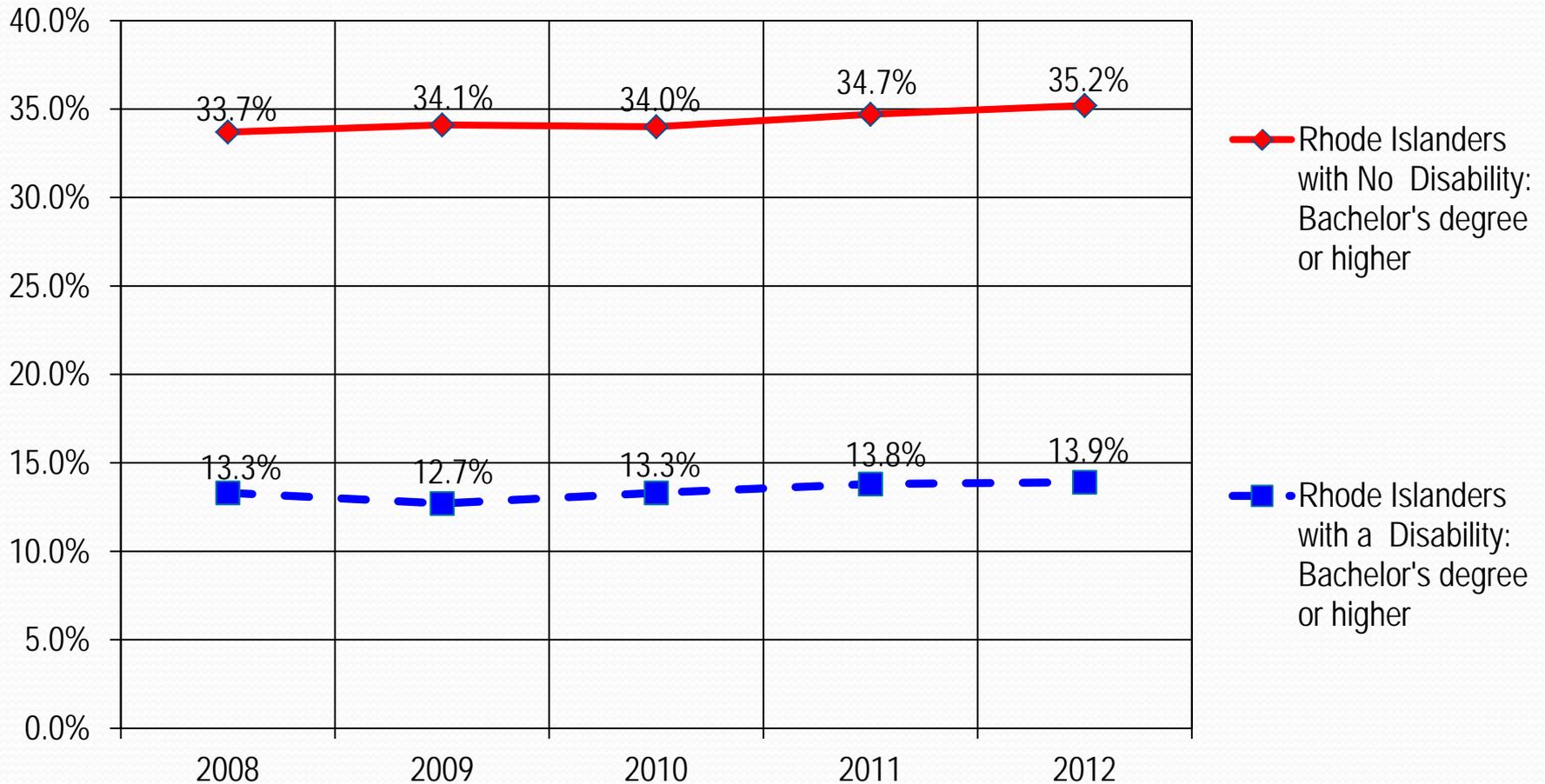


Strategic Barriers

- Only 14% of Rhode Islanders with a Disability are college graduates vs. 35% of Rhode Islanders with No Disability
- Only 20% of Rhode Islanders with a Disability are Employed vs. 68% of Rhode Islanders with No Disability
- Rhode Islanders with Disabilities are Self-Employed at about one-half the rate of Americans with Disabilities
- The Median Earned Income of Employed RI Workers with a Disability is more than \$10,000 less than Employed RI Workers with No Disability
- While only 62.5% of Rhode Islanders with a Disability have an income at or above 150% of the poverty level (FPL), 82.5% Rhode Islanders with No Disability have an income at or above 150% FPL



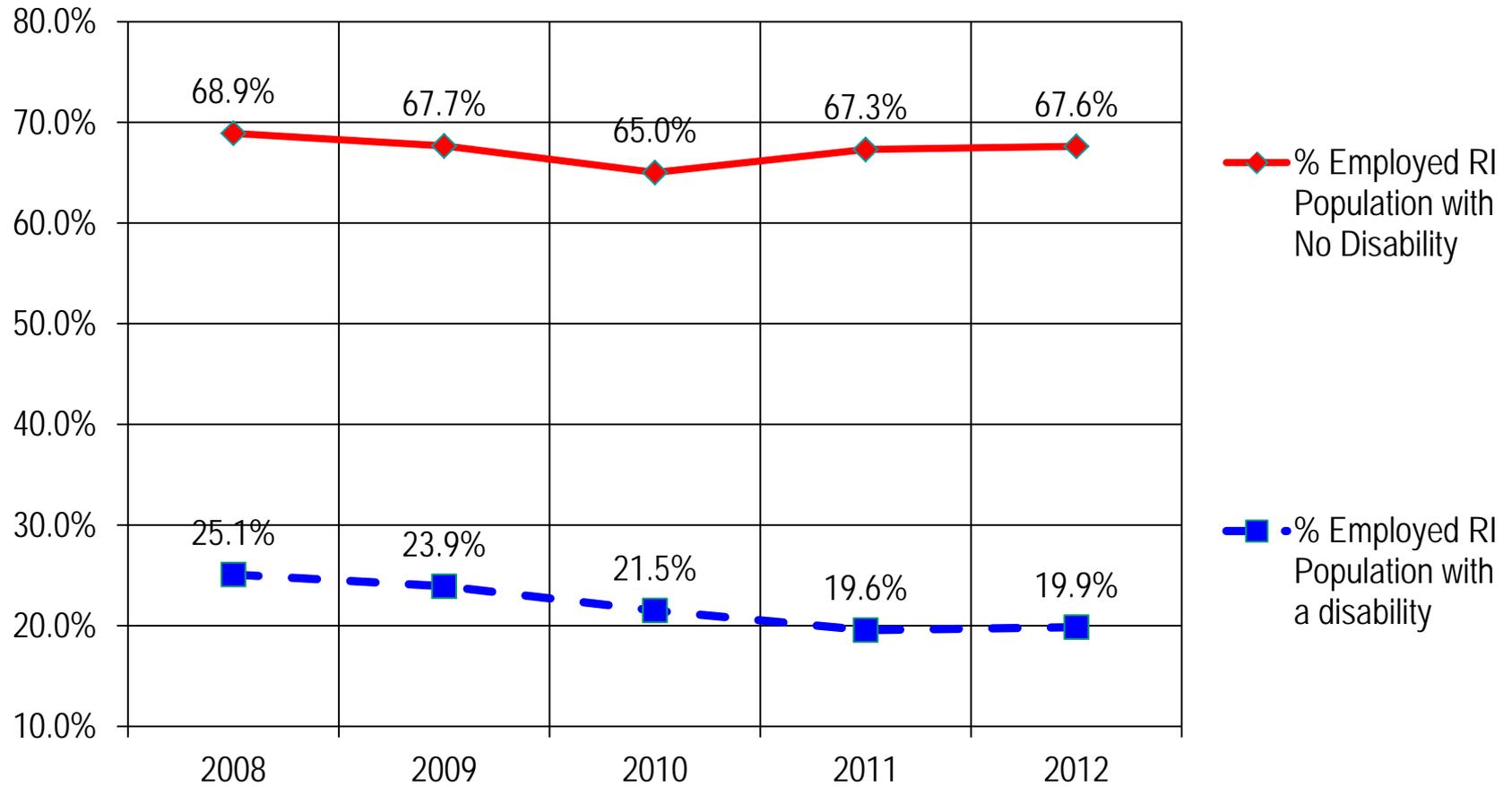
Only 14% of Rhode Islanders with a Disability are College Graduates vs. 35% of Rhode Islanders with No Disability



For table see notes



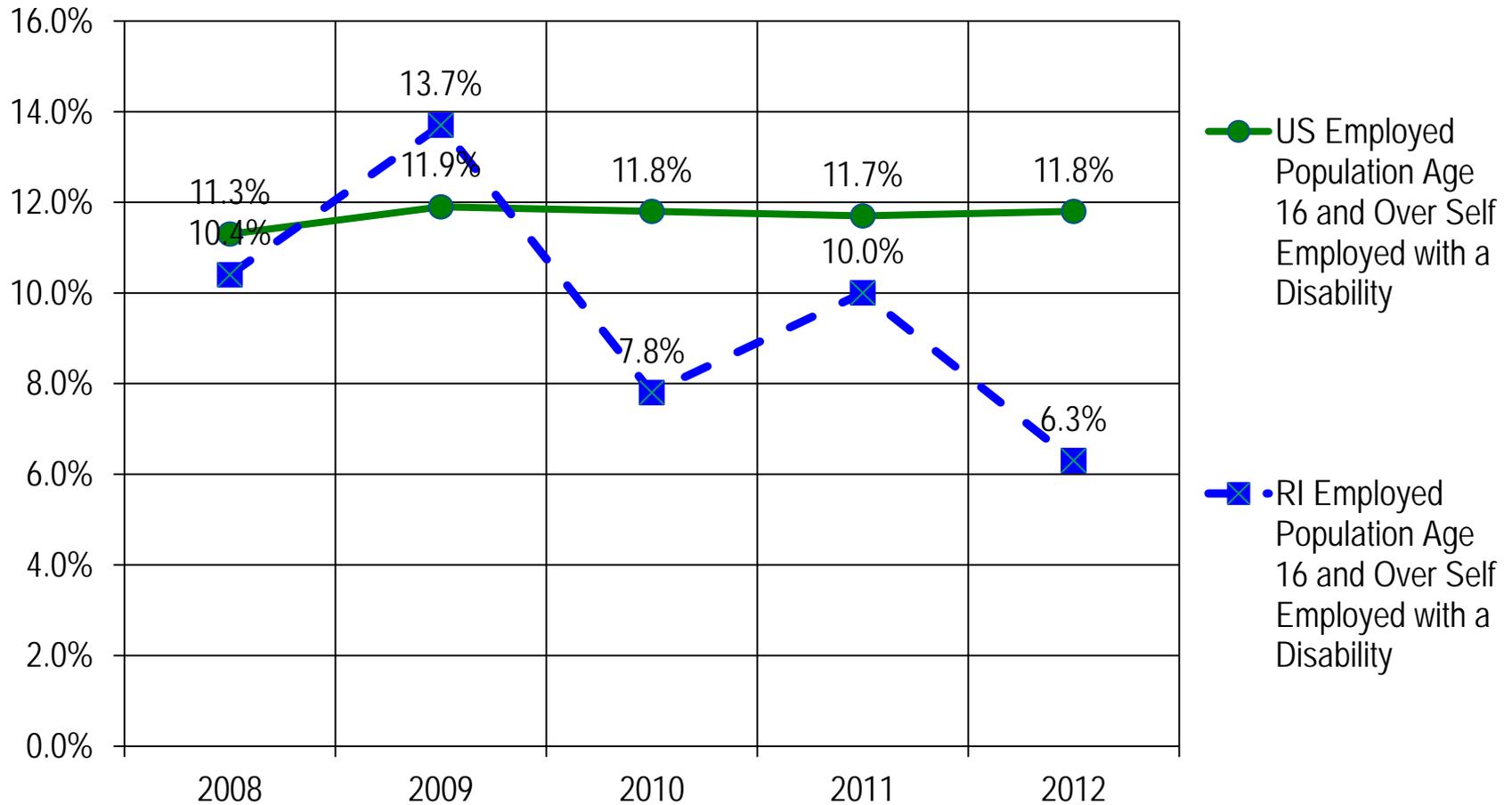
Only 20% of Rhode Islanders with a Disability are Employed vs. 68% of Rhode Islanders with No Disability



For table see notes



Rhode Islanders with Disabilities are Self-Employed at about One-Half the Rate of Americans with Disabilities



For table see notes



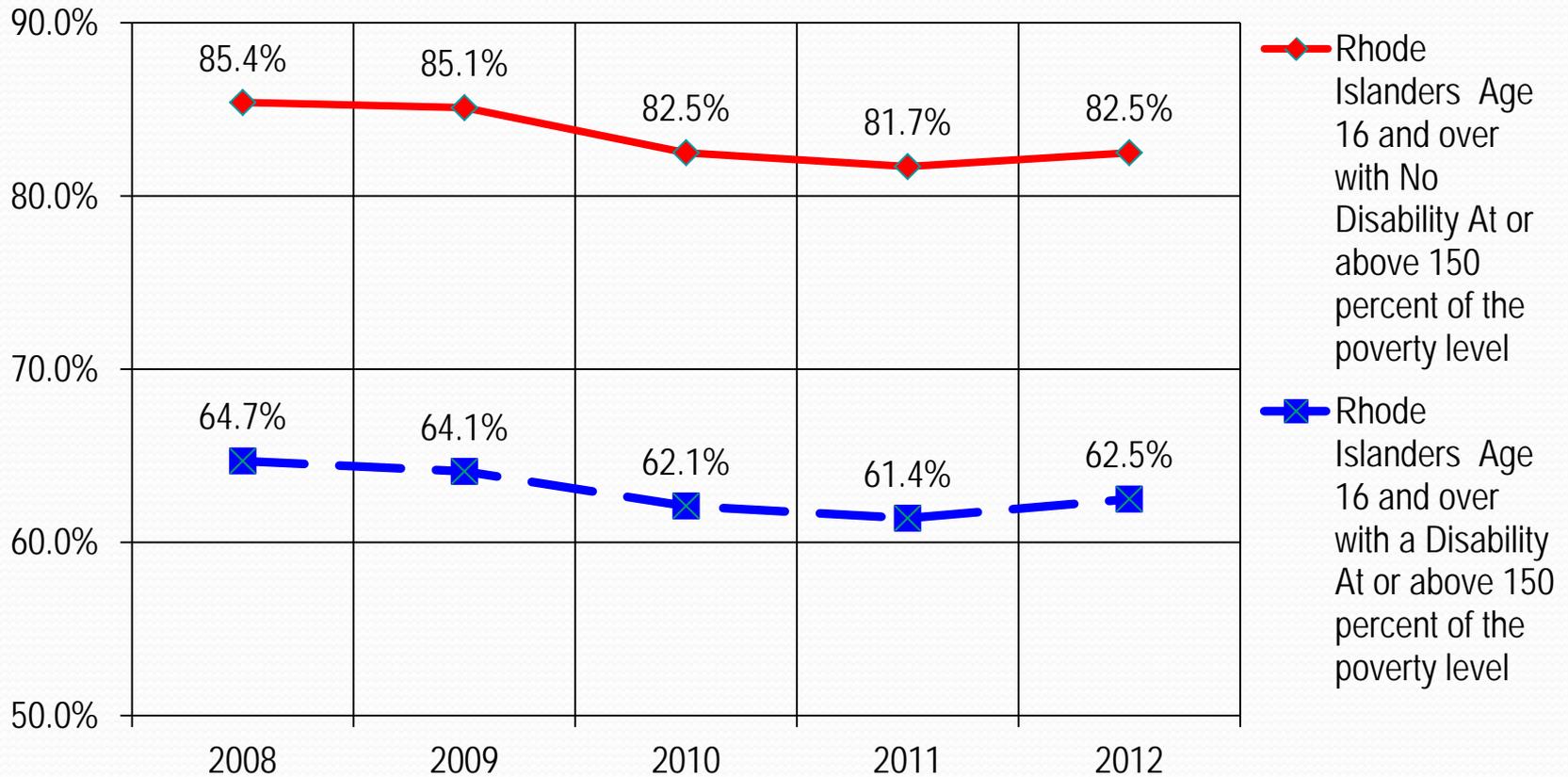
The Median Earned Income of Employed RI Workers with a Disability is more than \$10,000 less than Employed RI Workers with No Disability



For table see notes



While only 62.5% of Rhode Islanders with a Disability have an income at or above 150% of the poverty level (FPL), 82.5% Rhode Islanders with No Disability have an income at or above 150% FPL



For table see notes



Strategies and Objectives

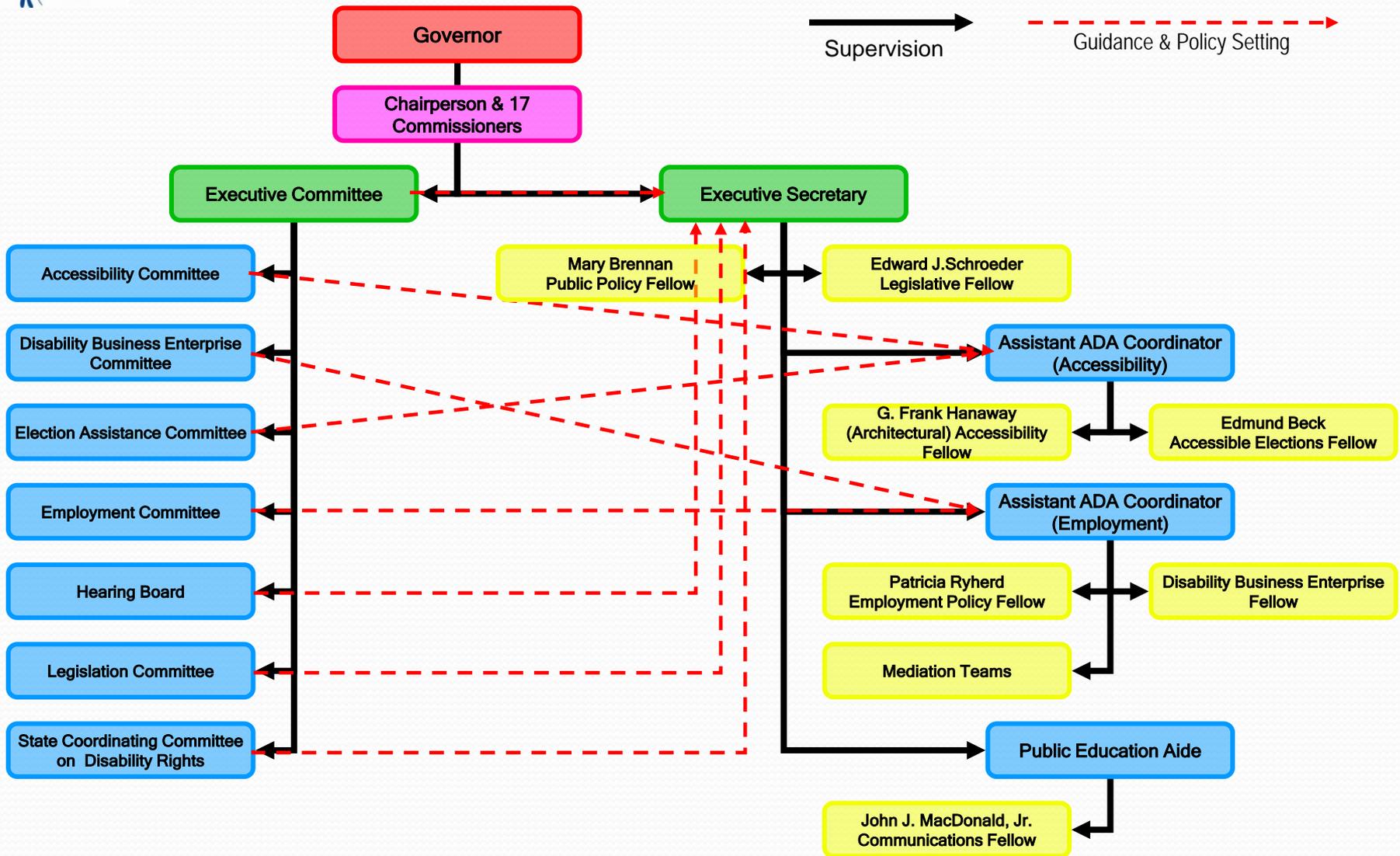
Fostering the Adoption of Policies that will Benefit People with Disabilities

Promoting and Protecting the Rights of People with Disabilities

Promoting Employment and Entrepreneurship of Working Age People with Disabilities



Organization Chart





Fostering the Adoption of Policies that will Benefit People with Disabilities: Action Plan

The Legislation Committee shall:

- Study the concerns of people with disabilities in reaching the maximum in Independent living and human development and exercising all of the rights and responsibilities accorded to citizens of this state;
- Arouse community interest in the concerns of people with disabilities;" {RIGL 42-51-6.2(b)}and
- Mobilize people with disabilities, their family, friends, the community, etc. to address those concerns and influence policymakers.

The Staff shall:

- Draft legislation to address those concerns;
- Prepare legislative impact statements
- Arrange testimony;
- Track disability related legislation; and
- Publish a weekly legislative newsletter.



Fostering the Adoption of Policies that will Benefit People with Disabilities: Measuring Progress

Measure Number 1: Adopting Polices that Benefit Persons with Disabilities

The Commission's goal is to ensure that people with disabilities have the opportunity to exercise all rights and responsibilities accorded to Rhode Island citizens and are able to reach their maximum potential. The figures below represent the percentage of successful outcomes for the Commission's advocacy for disability-friendly policy adopted by the General Assembly (laws and budget articles), Executive Branch and General Officers (regulations), and Judiciary and quasi-judicial entities (decisions).

	2008	2009	2010	2011	2012	2013	2014	2015	2016 CSL	2016 Constrained
Target	100%	100%	100%	100%	100%	100%	75.0%	75.0%	75.0%	55.8%
Actual Percentage Successfully Advocated:	63.8%	51.8%	54.8%	60.8%	43.1%	65.2%	50.8%	55.6%*	63.6%*	55.8%*
Policies supported					2	2	1			
Policies adopted					1	2	1			
# Bills & Budget Articles Advocated	47	83	62	102	70	444	117			
Total Favorable Outcomes	30	43	34	62	30	289	59			
Legislative Impact Statements Issued	47	93	84	177	125	85	135			
Legislative Testimony	2	5	4	14	18	3	18			
Legislative (news)Letter & Advocacy Alerts sent	64	75	53	34	32	45	80			
Advocacy Staff hours	1,366	686	740	1,038	838	513	565	751	858	753

* Projection based on median staff hours



Fostering the Adoption of Policies that will Benefit Persons with Disabilities: FY 15 Resources

Funding RIFANS Line Sequence Title	General Revenue		Restricted Receipts
	GCD Operations	Mary Brennan Fellowships	Technical Assistance
FY 15 Current Service Level Summary			
Wages and Benefits	\$88,495	\$0	\$0
Contracted Professional Services	\$567	\$0	\$2,695
Operating Supplies and Expenses	\$1,730	\$0	\$7,236
Assistance and Grants	\$0	\$14,718	\$0
Capital Purchases and Equipment	\$0	\$0	\$0
Operating Transfers	\$0	\$0	\$0
Total	\$90,792	\$14,718	\$9,931
Objective's Combined Total		\$115,441	
Total Staff Hours	1,498	-	-
Fellowship Hours		960	
Full Time Equivalent	0.94		
State ADA Maintenance of Effort			
Over/(Under) ADA Maintenance of Effort			
FY 15 Constrained Summary			
Service Reductions FTE Lost		1 college fellowship	
Funding Change	\$0	(\$3,679)	\$0
Staff Hours Lost			
Fellowship Hours Lost	-	(240)	-

For FY 2015 Constrained Category & Staff Hours table see notes



Fostering the Adoption of Policies that will Benefit Persons with Disabilities: FY 16 Resources

Funding	General Revenue		Restricted Receipts
RIFANS Line Sequence Title	GCD Operations	Mary Brennan Fellowships	Technical Assistance
FY 16 Current Service Level Summary			
Wages and Benefits	\$105,294	\$0	\$0
Contracted Professional Services	\$567	\$0	\$2,695
Operating Supplies and Expenses	\$1,748	\$0	\$7,314
Assistance and Grants	\$0	\$14,718	\$0
Capital Purchases and Equipment	\$0	\$0	\$0
Operating Transfers	\$0	\$0	\$0
Total	\$107,609	\$14,718	\$10,009
Combined Objective Total		\$132,336	
Total Staff Hours	1,754	-	-
Fellowship Hours		960	
Full Time Equivalent	1.10		
Over/(Under) ADA Maintenance of Effort			
FY 16 Constrained Summary			
Service Reductions: FTE Lost	(0.07)	0.00	0.00
Funding Change	(\$7,010)	\$0	\$0
Staff Hours Lost	(113)	-	-
Fellowship Hours Lost	-	-	-

For FY 2016 Constrained Category & Staff Hours table see notes



Promoting and Protecting the Rights of People with Disabilities

§42-51-6 Governor's Commission on Disabilities - Duties.

- “(3)Coordinating compliance with federal and state laws protecting the rights of individuals with disabilities by state agencies;
- (4) Providing technical assistance to public and private agencies, businesses, and citizens in complying with federal and state laws protecting the rights of individuals with disabilities;”

§42-87-5 Civil Rights of People with Disabilities - Enforcement of anti-discrimination provisions

- “(b)(1) The [commission] is empowered and directed to investigate and hear all complaints relating to alleged violations of this chapter relating to the physical inaccessibility of buildings and structures.”

§42-46-5 Open Meetings – Use of electronic communications

- “(ii)Grant a waiver that allows a member [of a public body] to participate by electronic communication or telephone communication only if the member's disability would prevent him / her from being physically present at the meeting location, and the use of such communication is the only reasonable accommodation”;

§37-8-15.1 Accessibility of leased or rented facilities for people with disabilities

- “(4)The [commission] shall certify that the lessee agency's program accessibility plan ensures access to, and use of the facility to be leased or rented for people with disabilities.”

USPL 107-252 §261 Protecting Access to Voting by Individuals with Disabilities



“Coordinating compliance with federal and state laws protecting the rights of individuals with disabilities by state agencies;” Action Plan

The Accessibility Committee shall:

- “Develop, make periodic revisions to, and oversee the implementation of a [504/ADA] transition plan for the removal of environmental and communication barriers in state-owned facilities;” {RIGL 42-51-9(4)(iv)}

The Staff shall:

- Review and approve design plans for construction, renovation or alteration of all state owned facilities and state funded projects;
- Manage the accessibility renovation projects at state owned facilities;
- Investigate disability discrimination complaints filed against state agencies and state funded programs and activities.

The Hearing Board shall:

- “[C]ertify that the [state] lessee agency's program accessibility plan ensures access to, and use of the facility to be leased or rented for people with disabilities” {RIGL 37-8-15.1(4)
Accessibility of leased or rented facilities for people with disabilities}



"Providing technical assistance to public and private agencies, businesses, and citizens in complying with federal and state laws protecting the rights of individuals with disabilities;" Action Plan

The Staff shall:

- Review design plans and make recommendations to improve functional access, to public and private entities, designers, developers, and others;
- Offer training designed to encourage the voluntary compliance with laws protecting the rights of individuals with disabilities;
- Reach out to and disseminate information on the rights of people with disabilities to: emergency management personnel, youth (college students under age 30), older workers, veterans and people with disabilities from multi-cultural communities;
- Conduct disability accessibility surveys and provide advice on how to overcome any barriers identified
- Offer mediation to assist parties who voluntarily choose to utilize that service to resolve allegations of discrimination on the basis of disability



Enforcement of Disability Discrimination Laws: Action Plan

The Staff shall:

- Investigate disability discrimination complaints

The Staff and/or the Mediation Teams shall:

- “Attempt by informal methods of conference, persuasion, and conciliation, to induce compliance” {RIGL 42-51-6.2(b)(4)}.

The Hearing Board is empowered to:

- “Receive, investigate, and act upon charges of unlawful practices” {RIGL 42-51-6.1(c)}
- “...issue and cause to be served upon the respondent an order requiring the respondent to cease and desist from such practices” {42-87-5(b)(2)(iii)}
- “Grant a waiver that allows a member [of a public body] to participate by electronic communication or telephone communication only if the member's disability would prevent him / her from being physically present at the meeting location, and the use of such communication is the only reasonable accommodation” {RIGL 42-46-5(ii) Open Meetings – Use of electronic communications}



Promoting and Protecting the Rights of Individuals with Disabilities Accessibility: Measuring Progress

Measure Number: 2 Law and Regulation Voluntary Compliance

This measure reflects the Commission's activities to foster voluntary compliance with Federal and State disability rights laws and regulations. The figures below represent the percentage of accessibility complaints resolved prior to hearing.

Disability Discrimination Complaints	2008	2009	2010	2011	2012	2013	2014	2015	2016 CSL	2016 Constrained
Target	100%	100%	100%	100%	100%	50.0%	70.0%	70.0%	70.0%	70.0%
Percentage of Complaints Resolved	93.8%	93.3%	98.5%	100%	100%	88.2%	95.1%	75.3%*	81.0%*	73.9%*
ADA Access Complaints: number filed	65	90	67	34	42	17	61	61	61	61
# of ADA accessibility complaints resolved	61	84	66	34	42	15	58			
The number of people trained on access	458	132	979	541	1,490	1,243	609			
The number of access technical assistance calls, emails, in-person, and material disseminated	1,856	2,115	3,002	1,451	440	1,404	2,096			
Total Technical Assistance Provided	2,314	2,247	3,981	1,992	1,930	2,647	2,705	1,830	1,970	1,800
Accessibility Technical Assistance Staff Hours		2,185	3,901	2,092	2,136	1,090	1,446	1,674	1,801	1,642

* Projection based on median staff hours



Protecting Voting Access for Individuals with Disabilities: Action Plan

The Election Assistance Committee shall oversee the HAVA Grant*.

Section 261 of HAVA funds may only be used for the following activities:

- “Making polling places, including the path of travel, entrances, exits, and voting areas of each polling facility, accessible to individuals with the full range of disabilities;
- Providing the same opportunity for access and participation, including privacy and independence, to individuals with the full range of disabilities as for other voters;
- Training election officials, poll workers, and election volunteers on how best to promote the access and participation of individuals with the full range of disabilities in elections for Federal office; and
- Providing individuals with the full range of disabilities with information about the accessibility of polling places.” {Help America Vote Act, Title II, Part 2, Section 261, Public Law 107-252.}

The Staff shall:

- Survey polling places,
- Monitor renovation projects,
- Provide technical assistance to local election officials, and
- Investigate disability voting rights complaints.

* HAVA Funding will run-out during FY 2016.



Promoting and Protecting the Rights of Individuals with Disabilities Voting: Measuring Progress

Measure Number 3: Barrier-Free Voting

The Commission seeks to ensure voters with disabilities are able to cast votes independently, in secret, and at the same polling location as their neighbors. The figures below represent the percentage of polling locations open on Election Day that were barrier-free.

Barrier Free Voting	2008	2009	2010	2011	2012	2013	2014	2015	2016 CSL	2016 Constrained
Target	100.0%	100%	100%	100%	100%	100%	100%	100%	100%	100%
The % of open polling places barrier free on Election Day	13.2%	21.7%	72.6%	45.4%	9.6%	68.2%	71.0%			
The number of polling places	589	589	537	537	135	411	32			
The number of barrier free polling places on Election Day	78	128	390	244	13	309	23			
The number of polling places surveyed	84	132	537	271	15	411	32 [#]	86*	38*	38*
The number of polling places not surveyed	505	457	0	266	120	0	0			
% of open polling places surveyed	14%	22%		50%	11%	100%	100%			
Election Staff Hours	180	125	103	786	396	608	732	325	145	145

* Projection based on median staff hours

[#] In addition to all surveying all the polling places open in 2013-2014 elections, all 411 polling places to be used in the fall 2014 elections were surveyed.



Promoting and Protecting the Rights of Individuals with Disabilities: FY 15 Resources

Funding	General Revenue	Federal		RICAP
RIFANS Line Sequence Title	GCD Operations	NE ADA Grant	HAVA Grant	Access Renovations
FY 15 Current Service Level Summary				
Wages and Benefits	\$109,926	\$0	\$17,641	\$0
Contracted Professional Services	\$1,134	\$902	\$0	\$0
Operating Supplies and Expenses	\$0	\$2,937	\$28,863	\$41,873
Assistance and Grants	\$0	\$3,680	\$223,623	\$0
Capital Purchases and Equipment	\$0	\$0	\$0	\$1,029,790
Operating Transfers	\$0	\$0	\$0	\$4,017
Total	\$111,060	\$7,519	\$270,127	\$1,075,680
Objective's Combined Total		\$1,464,386		
Total Staff Hours	1,843	-	325	-
Fellowship Hours		240		
Full Time Equivalent	1.14	-	0.20	
State ADA Maintenance of Effort	1,643			
Over/(Under) ADA Maintenance of Effort	31			
FY 15 Constrained Summary				
Service Reductions FTE Lost				
Funding Change	\$0	\$0	\$0	\$0
Staff Hours Lost				
Fellowship Hours Lost	-	-	-	-

For FY 2015 Constrained Category & Staff Hours table see notes



Promoting and Protecting the Rights of Individuals with Disabilities: FY 16 Resources

Funding	General Revenue	Federal		RICAP
RIFANS Line Sequence Title	GCD Operations	NE ADA Grant	HAVA Grant	Access Renovations
FY 16 Current Service Level Summary				
Wages and Benefits	\$119,030	\$4,987	\$998	\$0
Contracted Professional Services	\$1,469	\$567	\$0	\$0
Operating Supplies and Expenses	\$606	\$2,885	\$139	\$1,674
Assistance and Grants	\$0	\$0	\$0	\$0
Capital Purchases and Equipment	\$0	\$0	\$0	\$1,484,671
Operating Transfers	\$0	\$0	\$0	\$13,655
Total	\$121,105	\$8,439	\$1,137	\$1,500,000
Combined Objective Total		\$1,640,175		
Total Staff Hours	1,904	81	16	-
Fellowship Hours		-	-	
Full Time Equivalent	1.18	0.05	0.01	
Over/(Under) ADA Maintenance of Effort	188			
FY 16 Constrained Summary				
Service Reductions: FTE Lost	(0.06)	0.00	0.00	0.00
Funding Change	(\$5,719)	(\$1)	\$0	\$0
Staff Hours Lost	(104)	0	-	-
Fellowship Hours Lost	-	-	-	-



Promoting Employment and Entrepreneurship of Individuals with Disabilities: Action Plan

The Employment Committee shall:

- Conduct public events for businesses to learn the value in employing workers with disabilities;
- Promote employment as a goal of individuals with disabilities;
- Make individuals with disabilities aware of the education and job training opportunities.

The Disability Business Enterprises Committee shall*:

- Certify small disadvantaged disability owned businesses that qualify for the RIGL 37-2.2 Disability Business Enterprises program; and
- Submit a list of the certified small disadvantaged disability businesses and the products and services provided by them to the chief purchasing officer at least once a year.{RIGL 37-2.2-4(d)}.

The Staff shall:

- “Provid[e] technical assistance to public and private agencies, businesses, and citizens in complying with federal and state laws protecting the rights of individuals with disabilities;”{RIGL 42-51-6(4)}
- Compile applications for DBE Certification and
- Conduct outreach & awareness of the program.

*Once the Department of Administration issues updated Purchasing Rules (waiting since 2006).



Promoting Employment of Individuals with Disabilities: Measuring Progress

Measure Number: 4 Employment Discrimination Resolution

This measure reflects the Commission’s activities to foster voluntary compliance with Federal and State disability rights laws and regulations. Education, technical assistance and conflict resolution are methods utilized with employers, employees and perspective employees to prevent legal action. The figures below reflect the percentage of employment discrimination complaints voluntarily resolved.

Employment Discrimination Complaints	2008	2009	2010	2011	2012	2013	2014	2015	2016 CSL	2016 Constrained
Target	100%	100%	100%	100%	100%	80%	50%	50%	50%	100%
Percentage of complaints resolved, prior to a hearing	100%	100%	100%	100%	0.0%	NA	66.7%	83%*	77%*	75%*
The number of employment complaints resolved	8	11	1	4	-	-	4	5*	5*	4*
Number of Complaints filed	8	11	1	4	6	-	6*	6*	6*	6*
The number of people trained employment	154	241	400	202	316	266	202			
The number of employment technical assistance calls, emails, in-person, and material disseminated	1,728	1,867	504	875	1,038	422	595			
Employment Staff Hours	1,557	1,690	1,229	1,238	1,314	1,360	1,444	1,671	1,541	1,496

* Projection based on median staff hours



Promoting Entrepreneurship of Individuals with Disabilities: Measuring Progress

Measure Number 5: Promotion of Entrepreneurship by People with Disabilities

This measure reflects the Commission's activities to recruit and certify small businesses owned and operated by persons with disabilities. The figures below represent the monthly contacts with, or outreach to, at least four potential small disability business enterprises (DBE) once updated Purchasing Regulations are promulgated.*

Disability Business Enterprise		2009	2010	2011	2012	2013	2014	2015	2016 CSL	2016 Constrained
Contact 4 potential DBEs each month								60%	100%	40%
# of disability business enterprises - assisted preparing bids	9	1	10							
# of disability business enterprises - awarded purchase orders	7	0								
DBE Staff Hours		877	426	235	200	143	28	48*	80*	32*

*The measurement period will begin after the Department of Administration issues the revised Purchasing Regulation incorporating changes to the DBE Law (setting a formula for awarding bids to a DBE within a percentage of the lowest qualified bidder). The draft regulations have been in review since 2006.

* Projection based on median staff hours



Promoting Employment and Entrepreneurship of Individuals with Disabilities: FY 15 Resources

Funding	General Revenue		Federal
RIFANS Line Sequence Title	GCD Operations	Disability Business Enterprises	NE ADA Grant
FY 15 Current Service Level Summary			
Wages and Benefits	\$66,907	\$2,557	\$20,232
Contracted Professional Services	\$0	\$567	\$902
Operating Supplies and Expenses	\$0	\$1,060	\$3,060
Assistance and Grants	\$0	\$0	\$3,680
Capital Purchases and Equipment	\$0	\$0	\$0
Operating Transfers	\$0	\$0	\$0
Total	\$66,907	\$4,184	\$27,874
Objective's Combined Total		\$98,965	
Total Staff Hours	1,232	48	438
Fellowship Hours			240
Full Time Equivalent	0.77	0.03	0.27
State ADA Maintenance of Effort			
Over/(Under) ADA Maintenance of Effort	77		
FY 15 Constrained Summary			
Service Reductions FTE Lost			
Funding Change	\$0	(\$297)	\$0
Staff Hours Lost			
Fellowship Hours Lost	-	-	-

For FY 2015 Constrained Category & Staff Hours table see notes



Promoting Employment and Entrepreneurship of Individuals with Disabilities: FY 16 Resources

Funding	General Revenue		Federal
RIFANS Line Sequence Title	GCD Operations	Disability Business Enterprises	NE ADA Grant
FY 16 Current Service Level Summary			
Wages and Benefits	\$70,187	\$4,333	\$11,657
Contracted Professional Services	\$335	\$567	\$567
Operating Supplies and Expenses	\$0	\$1,067	\$2,991
Assistance and Grants	\$0	\$0	\$3,680
Capital Purchases and Equipment	\$0	\$0	\$0
Operating Transfers	\$0	\$0	\$0
Total	\$70,522	\$5,967	\$18,895
Combined Objective Total		\$95,384	
Total Staff Hours	1,298	80	243
Fellowship Hours		-	240
Full Time Equivalent	0.81	0.05	0.15
Over/(Under) ADA Maintenance of Effort	143		
FY 16 Constrained Summary			
Service Reductions: FTE Lost	0.00	(0.03)	0.00
Funding Change	\$1	(\$3,038)	\$0
Staff Hours Lost	8	(48)	-
Fellowship Hours Lost	-	-	-

For FY 2016 Constrained Category & Staff Hours table see notes

Administrative Support Services

Funding	General Revenue	General Revenue
RIFANS Line Sequence Title	GCD Operations	GCD Operations
Current Service Level Summary	FY 15	FY 16
Wages and Benefits	\$61,980	\$60,039
Contracted Professional Services	\$2,436	\$2,484
Operating Supplies and Expenses	\$9,164	\$9,180
Assistance and Grants	\$0	\$0
Capital Purchases and Equipment	\$628	\$0
Operating Transfers	\$0	\$0
Total	\$74,208	\$71,703
Total Staff Hours	1,034	1,041
Full Time Equivalent	0.65	0.65
State ADA Maintenance of Effort		
Over/(Under) ADA Maintenance of Effort		
Constrained Summary	FY 15	FY 16
Service Reductions FTE Lost		(0.02)
Funding Change	\$0	(\$750)
Staff Hours Lost	-	(32)

* Health Insurance Benefit costs are paid in full, even if employees weekly hours are cut, as long as they work at least 21 hours/week.

Timeliness of Invoice Processing

This measure reflects the average number of days it takes the Commission's to process vendor invoices.

The figures below reflect the number of calendar days from the receipt of an invoice to payment issued.

Administrative Support	2008	2009	2010	2011	2012	2013	2014	2015	2016 CSL	2016 Constrained
Target	30	30	30	30	30	30	30	30	30	30
Average days to process invoices	37.2	30.0	34.0	52.3	38.8	35.3	39.8	48.08*	48.39*	46.90*
Administrative Staff Hours	1,131	688	800	752	682	922	1,019	1,034	1,041	1,009

* Projection based on median staff hours



Resource Allocation: FY 15 RIFANS

Line Sequence Summary

Funding	General Revenue			Federal		Restricted Receipts	RICAP	Grand Total
	RIFANS Line Sequence Title	GCD Operations	Mary Brennan Fellowships	Disability Business Enterprises	NE ADA Grant	HAVA Grant	Technical Assistance	
FY 15 Current Service Level								
Wages and Benefits	\$327,308	\$0	\$2,557	\$20,232	\$17,641	\$0	\$0	\$367,738
Contracted Professional Services	\$4,137	\$0	\$567	\$1,804	\$0	\$2,695	\$0	\$9,203
Operating Supplies and Expenses	\$10,894	\$0	\$1,060	\$5,997	\$28,863	\$7,236	\$41,873	\$95,923
Assistance and Grants	\$0	\$14,718	\$0	\$7,360	\$223,623	\$0	\$0	\$245,701
Capital Purchases and Equipment	\$628	\$0	\$0	\$0	\$0	\$0	\$1,029,790	\$1,030,418
Operating Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$4,017	\$4,017
Total	\$342,967	\$14,718	\$4,184	\$35,393	\$270,127	\$9,931	\$1,075,680	\$1,753,000
Combined Total by Funding		\$361,869		\$305,520		\$9,931	\$1,075,680	\$1,753,000
Total Staff Hours	5,607.20	-	48.10	438	325.4			6,419.10
Fellowship Hours	-	960.00	-	480	0			1,440.00
Full Time Equivalent	3.50	-	0.03	0.27	0.2			4.00
State ADA Maintenance of Effort		-	-		0			-
Over/(Under) ADA Maintenance of Effort	108.50	-	-	-	0			108.50
FY 15 Constrained Summary								
Service Reductions FTE Lost		1 college fellowship	-	-	-			-
Funding Change	\$0	(\$3,679)	(\$297)	\$0	\$0	\$0	\$0	(\$3,976)
Staff Hours Lost	-	-	-	-	-			-
Fellowship Hours Lost	-	(240.00)	-	-	-			(240.00)

For FY 2015 Constrained Category & Staff Hours table see notes



Resource Allocation: FY 16 RIFANS

Line Sequence Summary

Funding	General Revenue			Federal		Restricted Receipts	RICAP	Grand Total
	RIFANS Line Sequence Title	GCD Operations	Mary Brennan Fellowships	Disability Business Enterprises	NE ADA Grant	HAVA Grant	Technical Assistance	
FY 16 Current Service Level								
Wages and Benefits	\$366,429	\$0	\$4,333	\$17,104	\$1,089	\$0	\$0	\$388,955
Contracted Professional Services	\$4,855	\$0	\$567	\$1,134	\$0	\$2,695	\$0	\$9,251
Operating Supplies and Expenses	\$11,519	\$0	\$1,067	\$5,986	\$64	\$7,314	\$1,674	\$27,624
Assistance and Grants	\$0	\$14,718	\$0	\$3,680	\$0	\$0	\$0	\$18,398
Capital Purchases and Equipment	\$0	\$0	\$0	\$0	\$0	\$0	\$1,484,671	\$1,484,671
Operating Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$13,655	\$13,655
Total	\$382,803	\$14,718	\$5,967	\$27,904	\$1,153	\$10,009	\$1,500,000	\$1,942,554
Combined Total by Funding		\$403,488		\$29,057		\$10,009	\$1,500,000	\$1,942,554
Total Staff Hours	5,997.00	-	80.00	324	16			6,417.00
Fellowship Hours	-	960.00	-	240	0			1,200.00
Full Time Equivalent	3.74	-	0.05	0	0.01			4.00
Over/(Under) ADA Maintenance of Effort	460.00	-	-	-	0			460.00
FY 16 Constrained Summary								
Service Reductions: FTE Lost	(0.28)	-	(0.03)	-	0			(0.31)
Funding Change	(\$25,366)	\$0	(\$2,599)	(\$2)	\$0	\$0	\$0	(\$27,967)
Staff Hours Lost	(455.00)	-	(48.00)	0	0			(502.80)
Fellowship Hours Lost	-	-	-	-	0			-

For FY 2016 Constrained Category & Staff Hours table see notes

	<p>MOTION: To adopt the FY 2015 & 2016 Strategic Plan and Budget Requests, as <i>presented in the PowerPoint revised as follows...</i> Motion moved by LW, seconded by SES, passed unanimously</p>
	<p><i>5:35 New England ADA Center & Rhode Island Governor's Commission on Disabilities State Affiliate Scope of Work & Contract October 1, 2014 - September 30, 2015, Bob Cooper, Executive Secretary</i></p> <p>Purpose/Goal: To ratify the 10/01/14 - 09/30/15 Contract with the New England ADA Center.</p>
	<p>Discussion: Draft contract will be sent out as soon as it arrives from Boston</p> <p>MOTION: To ratify the 10/01/14 - 09/30/15 Contract with the New England ADA Center, as <i>presented</i> Motion moved by LW, seconded by CG, passed unanimously</p>
 <p>Compass and Protractor graphic</p>	<p><i>5:40 Election of Vice Chairperson, Timothy Flynn</i></p> <p>Purpose/Goal: To elect the Commission's Vice Chairperson</p> <p>Discussion: GCD Regulation N. General Operating Rules; V. Method of Operation; A. Officers' Responsibilities; 2 The vice-chairperson "The vice-chairperson shall:</p> <ol style="list-style-type: none"> Assume all the duties of the chairperson, in accord with the state laws, whenever the chairperson is unable to perform them¹; Be the authorized agent for all fiscal documents relating to the reimbursement of expenses of the chairperson; and Assume other duties that the commission may assign. <p>In the event that the chairperson's position is vacant and the Vice Chairperson becomes Acting Chairperson, the Executive Committee shall appoint a Vice Chairperson Pro Tempore to serve until the Governor has appointed a new Chairperson."</p>
	<p>MOTION: Nominate Rory Carmody, to be the Commission's Vice Chairperson, close nominations and elect Rory Carmody, Vice Chairperson Motion moved by LW, seconded by CG, <i>passed/unanimously</i></p>
 <p>Compass and Protractor graphic</p>	<p><i>5:45 Appointments of Committee Membership & Chairpersons, and Liaisons to other entities, Timothy Flynn</i></p> <p>Purpose/Goal: To give advice and consent to the Chairperson's nominations to committees and liaisons</p>
	<p>Accessibility: Ronald C. McMinn Arthur M. Plitt Monsignor Gerard O. Sabourin Gary Witman, MD</p>

	<p>Disability Business Enterprise Committee: Andrew Argenbright</p> <p>Election Assistance: Rosemary Carmody Casey Gartland Arthur M. Plitt</p> <p>Employment: Sarah Everhart Skeels Arthur M. Plitt</p> <p>Hearing Board: Judith Drew, Ph.D. Ronald C. McMinn Frederick Burke James A. Pitassi, Jr. Arthur M. Plitt</p> <p>Legislation: Rosemary Carmody R. Timothy Flynn Casey Gartland William R. Inlow Linda N. Ward Arthur M. Plitt Monsignor Gerard O. Sabourin Angelina Stabile Dawn Wardyga</p>
	<p style="text-align: center;">Liaisons</p> <p>Judith Drew, National Organization on Disability R. Timothy Flynn, Home and Community Care Advisory Committee Christopher DeGrave, Emergency Management Advisory Committee Ronald McMinn & Linda Ward, EMA's Elderly & Disability Working Group Rosemary Carmody, State Board of Election's Voter Registration Advisory Committee Judith Drew, Transportation Advisory Committee, to the State Planning Council & Coalition for Transportation Choices Bob Cooper, US Commission for Civil Rights - RI Advisory Committee Linda Ward, Developmental Disabilities Council's Stakeholders</p>
	<p>MOTION: To ratify the Chairperson's nominees, as presented above Motion moved by BI, seconded by LW, passed unanimously</p>
	<p>5:55 Agenda for the Next Meeting, Tim Flynn, Chair</p> <p>Purpose/Goal: To set the agenda for the next meeting.</p> <p>Discussion: The next scheduled meeting is on Monday 12/01/14 5 - 6 PM.</p>

	1. Adoption of the 2015 Legislative Package 2. Adoption of the 2015 Schedule of Meetings
	<i>6:00 Adjournment, Tim Flynn, Chair</i> Potential MOTION: To adjourn at 5:42 PM Motion moved by JD, seconded by LW, passed unanimously

¹ N.V.A.1)The chairperson

Shall, but not be limited to:

- a) Be the presiding officer and spokesperson of the commission;
- b) Observe and report to the commission upon the execution of its orders and resolutions;
- c) Coordinate the activities of the committees;
- d) Preside at executive committee meetings;
- e) Be an ex-officio voting member of all committees;
- f) Carry or cause to have carried out all duties prescribed by these General Operating Rules and state law;
- g) Oversee the general management of the commission;
- h) Act as its authorized agent, executing on behalf of the commission all vouchers, invoices, requisitions, and other fiscal documents in accord with the budget as appropriated by the legislature and approved by the commission (but not fiscal documents related to the reimbursement of expenses of the chairperson);
- i) Act as its authorized agent, executing on behalf of the commission all personnel documents as directed by the commission;
- j) Appoint committee chairpersons and members, and liaisons to other boards, with the advice and consent of the commission at the annual meeting:
- k) Appoint a commissioner as the Legislation Committee chairperson and at least four (4) other commissioners to the committee;
- l) Designate a member of the Disability Business Enterprise Committee, as Committee chairperson;
- m) Appoint a commissioner as committee chairperson, and at least one (1) other commissioner, for each of the other committees;
- n) Appoint a representative of the Commission on any board or other entity on which the Commission has membership, by statute, executive order or custom;
- o) Appoint a commissioner as chair of the hearing board and four (4) other commissioners as members of the hearing board; and

In case of a vacancy the commission chairperson shall appoint a commissioner to fill the vacancy until the next meeting of the commission, or Executive Committee. At that time the commission or Executive Committee shall give its advice and consent.