



# Governor's Commission on Disabilities Annual Meeting

**Monday September 8, 2008 5 – 7:30 PM**

John O. Pastore Center, 41 Cherry Dale Court,  
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<b>Attendees:</b>	John MacDonald (Acting Chair); Cristina Amedeo; Jeanne Behie; Sharon Brinkworth; Frederick Burke; R. Timothy Flynn; Katherine Lowe; Sanford Lupovitz; Dr. Kate McCarthy-Barnett; Ronald McMinn; Patricia Ryherd; Rev. Gerard Sabourin; Lou Salerno; & Linda Ward
<b>Absent:</b>	Rosemary Carmody; Regina Connor; Dr. Judith Drew; Lisa McKay; Bill Nieranowski; James Pitassi; Arthur Plitt; Lorna Ricci; Nancy Thomas; & John Treat

----- **Minutes** -----

<b>Call to Order and Acceptance of the Minutes</b>	<b>John J. MacDonald, Jr. Acting Chairperson</b>	<b>5 min.</b>
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Chair called the meeting to order at 5:06 PM.

Introductions by commissioners and guests.

**MOTION:** To accept the minutes of the previous meeting as presented PR/RMcM passed unanimously

<b>Action Items:</b>	<b>Discussion Leader:</b>	<b>Time:</b>
<b>1. Setting Priorities</b>	John MacDonald	70 min.

Most of the Commission's responsibilities are set forth in State Law, some very specifically and others only generally. Below are three tables:

- Advocacy / Technical Assistance**, the laws provide only a broad framework, therefore allowing the Commission a great deal of flexibility in how we accomplish those tasks.
- Other**, include the legally mandated Fellowship program, information and referral that the Commission is not required to do and additional suggestions coming from the strategic retreat
- Certification / Enforcement** set forth in some detail the Commission's law enforcement obligations. The Commission's only option would be to request the Governor propose repealing or amending these laws if they are no longer a Commission priority.

Discussion: Members reviewed the three tables, identified some items that could be accomplished without staff assistance, (i.e. Disability Parking Enforcement Monitoring could be done by a student fellow at the direction of a Commissioner, rather than staff).

**MOTION:** The statutory mandates and activities listed in the Certification / Enforcement table are the Commission's highest priority and must be staffed appropriately, FB/RMcM passed, Nay TF.

**Certification / Enforcement**

Statute	Implementers	Statutory Mandate	Activities	Funding
§ 37-2.2-3(c)	Disability Business Enterprise Committee	<p><b>Disability Business Enterprises - Preference for products and services produced by persons with disabilities</b></p> <p>(c) A list describing the styles, designs, sizes, and varieties of articles made by persons with disabilities and describing all available services and subcontract work which can be provided by those persons shall be prepared by the governor's commission on disabilities, disability business enterprise committee in cooperation with the state office of rehabilitation services. The <b>governor's commission on disabilities</b> shall cooperate with various facilities for persons with disabilities by submitting necessary information concerning the products and services to the state purchasing agent.</p> <p><b>§ 37-2.2-4 Disability business enterprise committee – Membership – Duties</b></p> <p>(b) The committee, shall consist of ...and two (2) persons with disabilities and three (3) representatives of rehabilitation facilities in the state of Rhode Island appointed by the chairperson of the governor's commission on disabilities....The chairperson of the <b>governor's commission on disabilities</b> or his or her designee shall serve as chairperson of the committee. ....(c) The <b>governor's commission on disabilities</b> shall promulgate such rules and regulations, in accordance with the Administrative Procedures Act, chapter 35 of title 42, as are necessary and proper to ensure responsible management, operation, oversight of the committee, and ensure that all facilities, both nonprofit and profit-making, referred to in §§ 37-2.2-3 and 37-2.2-3.1 meet all applicable government regulations and standards,</p>	Certify Disability Business Enterprises and Rehabilitation Facilities	General Revenue

**Certification / Enforcement**

Statute	Implementers	Statutory Mandate	Activities	Funding
		<p>including those of the United States department of labor, the state department of human services, and the chief purchasing officer with regard to developing a program which involves small disadvantaged businesses as contractors, § 37-2-9(b)(14).</p> <p>(d) The committee shall establish a procedure to certify small disadvantaged disability businesses and rehabilitation facilities that qualify under their regulation for a preference under § 37-2.2-3 or 37-2.2-3.1 and submit a list of the certified small disadvantaged disability businesses and rehabilitation facilities and the products and services provided by them to the chief purchasing officer at least once a year. The chief purchasing officer shall utilize that list in the program which involves small disadvantaged businesses as contractors established by § 37-2-9(b)(14).</p>		
§ 42-51-6(3)	Staff & State Coordinating Committee on Disability Rights	<p><b>Governor's Commission on Disabilities - Duties.</b> It shall be the duty of the commission to work in...</p> <p>(3) Coordinating compliance with federal and state laws protecting the rights of individuals with disabilities by state agencies.</p> <p>42-51-9 Definitions 2) "Federal and state laws protecting the rights of individuals with disabilities" means, but is not limited to, the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq.; Title V of the Rehabilitation Act of 1973, 29 U.S.C. § 794; R.I. Const., art. I, § 2; the provisions of chapter 87 of title 42 and §§ 23-6-22, 37-8-15, 37-8-15.1 and 42-46-13.</p> <p>4) "Coordinating compliance" means the authority to:</p> <p>(i) Issue guidelines, directives, or instructions that</p>	<p>Ensure all state agencies comply with state/federal disability rights laws and people with disabilities have an equal opportunity for employment and the benefit of services, programs, or activities, through training,</p> <p>Provide assistive technology accommodations in state government facilities to ensure equal opportunity for employment and the benefit of services, programs, or activities</p> <p>Ensure voters with disabilities have the same opportunity for access and participation (including privacy and independence) to individuals with a full range of disabilities</p> <p>Assist in development of employment reasonable accommodations plans</p>	<p>Federal ADA Grant &amp; General Revenue</p> <p>Federal ADA Grant &amp; General Revenue</p> <p>Federal HAVA Grant</p> <p>Federal ADA Grant</p>

**Certification / Enforcement**

<b>Statute</b>	<b>Implementers</b>	<b>Statutory Mandate</b>	<b>Activities</b>	<b>Funding</b>
		are necessary to effectuate compliance with federal and state laws protecting the rights of individuals with disabilities		& General Revenue
	Staff to mediators or Hearing Board	(ii) Establish a grievance procedure to promptly and equitably resolve complaints of noncompliance with federal and state laws protecting the rights of individuals with disabilities involving state agencies,	Resolve disability discrimination complaints relating to physical barriers in state government facilities, and contractors, grantees of state government	General Revenue
		including the power to investigate possible discrimination and eliminate unlawful practices by informal methods of conference, conciliation, and persuasion;	Resolve disability discrimination state government employment complaints	General Revenue
			Resolve disability discrimination state government services complaints	General Revenue
	Staff to Commissioners	(iii) Initiate complaints against any state agency that willfully fails to comply with federal and state laws protecting the rights of individuals with disabilities to the appropriate state or federal agency; and	Ensure all state agencies comply with state/federal disability rights laws and people with disabilities have an equal opportunity for employment and the benefit of services, programs, or activities, through training, and when needed legal action to ensure compliance	General Revenue
	Accessibility Committee to staff	(iv) Develop, make periodic revisions to, and oversee the implementation of a transition plan for the removal of environmental and communication barriers in state-owned facilities.	Manage renovation projects for the removal of physical barriers at state owned facilities	General Revenue, RI Capital and GO Bonds
			Make polling places, including the path of travel, entrances, exits, and voting areas of each polling facility, accessible to individuals with the full range of disabilities, through access surveys and grants to local boards of canvassers	Federal HAVA Grant
§ 42-51-6.1	Staff to Hearing Board	<b>Governor's Commission on Disabilities - Hearing boards.</b> (1) The commission's chairperson shall appoint five (5) commissioners as the hearing board for the	Resolve disability discrimination complaints relating to physical barriers in government, public accommodations and commercial facilities	General Revenue

**Certification / Enforcement**

Statute	Implementers	Statutory Mandate	Activities	Funding
		<p>purpose of conducting hearings and rendering decisions on matters relating to the provisions of chapter 87 of this title and §§ 37-8-15.1 and 42-46-13 within the jurisdiction of the commission. 3)</p> <p>The hearing board is empowered to:</p> <p>(i) Receive, investigate, and act upon charges of unlawful practices within its jurisdiction; and</p> <p>(ii) In connection with any investigation or hearing held on any matter within its jurisdiction to hold hearings, administer oaths, take the testimony of any person under oath, and to require the production for examination of any books and papers relating to any matter under investigation or in question before the hearing board.</p>		
§ 42-87-5(b)	Staff to Hearing Board	<p><b>Civil Rights of People with Disabilities – Enforcement of anti-discrimination provisions</b></p> <p>(b) (1) The <b>governor’s commission on disabilities</b> is empowered and directed to investigate and hear all complaints relating to alleged violations of this chapter relating to the physical inaccessibility of buildings and structures.</p> <p>§ 42-87-2 Discrimination prohibited. – No otherwise qualified person with a disability shall, solely by reason of his or her disability, be subject to discrimination by any person or entity doing business in the state; nor shall any otherwise qualified person with a disability be excluded from participation in or denied the benefits of any program, activity or service of, or, by any person or entity regulated, by the state or having received financial assistance from the state or under any program or activity conducted by the state, its agents or any entity doing business with the state.</p>	Resolve disability discrimination complaints relating to physical barriers in government, public accommodations and commercial facilities	General Revenue
R.I.	Staff to Hearing	<b>Laws for good of whole -- Burdens to be equally</b>	See § 42-51-6(3), § 42-51-6.1, and § 42-87-	See above

**Certification / Enforcement**

<b>Statute</b>	<b>Implementers</b>	<b>Statutory Mandate</b>	<b>Activities</b>	<b>Funding</b>
Constitution Article I, § 2	Board	<b>distributed -- Due process -- Equal protection -- Discrimination</b> -- No right to abortion granted. - ...No otherwise qualified person shall, solely by reason of race, gender or handicap be subject to discrimination by the state, its agents or any person or entity doing business with the state.	5(b) above & § 42-51-6(4) below	
§ 23-6-22	Staff	<b>Prevention and suppression of contagious diseases - Discrimination prohibited.</b> – No person, agency, organization, or corporate body may discriminate against a person on the basis of a positive HIV test result, or perception of a positive test, in housing, employment, the granting of credit, public accommodation, or delivery of services, nor shall an HIV test be required as a condition of employment, except where nondiscrimination can be shown, on the testimony of competent medical authorities, to constitute a clear and present danger of HIV transmission to others.	See § 42-51-6(3) above & § 42-51-6(4) below	See above
§ 37-8-15	Staff	<b>Public Property and Works – Access for people with disabilities.</b> The design of all public buildings to be constructed, leased, or rented by the state or any municipality of the state must be in compliance with all the standards promulgated by the Rhode Island State Building Code, chapter 27.3 of title 23, which make buildings and facilities accessible to and usable by people with disabilities.	Approve all state and state funded construction and renovation design plans to ensure compliance with state/federal accessibility codes	General Revenue
§ 37-8-15.1	Staff to Hearing Board	<b>Public Property and Works – Accessibility of leased or rented facilities for people with disabilities.</b> (a) No governmental body or public agency, as defined in § 37-2-7, acting as lessee, shall lease or rent facilities that are not accessible to and usable by individuals with disabilities. The lessee	Approve all state leased facility transition plans	General Revenue

**Certification / Enforcement**

Statute	Implementers	Statutory Mandate	Activities	Funding
		<p>governmental body or public agency shall provide the state building commissioner with a list of prospective facilities to be leased and shall ensure that accessibility certifications in subdivision (a)(1), (a)(2), or (a)(3) and (a)(4) of this section are completed prior to submission of the lease or renewal of the lease for final approval by the state properties commission or other authorized body. Prior to a governmental body or public agency leasing or renting any facility, or renewing a lease:....(4) The <b>governor's commission on disabilities</b> shall certify that the lessee agency's program accessibility plan ensures access to, and use of the facility to be leased or rented for people with disabilities.....(d) The state building commissioner shall reinspect all facilities leased or rented under subdivision (a)(2) or (a)(3) prior to the date(s) established in the certification or waiver for completion of any renovations required....The <b>governor's commission on disabilities</b> shall have the right to periodically review the implementation of the accessibility plan, and inform the director of the department of administration of any noncompliance.</p>		
§ 42-46-5(b)	Assistive Technology Committee	<p><b>Open Meetings - Purposes for which meeting may be closed -- Use of electronic communications -- Judicial proceedings -- Disruptive conduct</b></p> <p>(b) No meeting of members of a public body or use of electronic communication, including telephonic communication and telephone conferencing, shall be used to circumvent the spirit or requirements of this chapter; provided, however, these meetings and discussions are not prohibited.</p>	Approve Open Meeting Telecommunications Accommodations Waivers; allowing the use of telephone for members of boards who due to a disability can not be physically present at meetings.	General Revenue

**Certification / Enforcement**

Statute	Implementers	Statutory Mandate	Activities	Funding
		<p>(1) Provided, further however, that discussions of a public body via electronic communication, including telephonic communication and telephone conferencing, shall be permitted only to schedule a meeting.</p> <p>(2) Provided, further however, that a member of a public body may participate by use of electronic communication or telephone communication while on active duty in the armed services of the United States.</p> <p>(3) Provided, further however, that a member of that public body, who has a disability as defined in chapter 87 of title 42 and:</p> <p>(i) cannot attend meetings of that public body solely by reason of his or her disability; and</p> <p>(ii) cannot otherwise participate in the meeting without the use of electronic communication or telephone communication as reasonable accommodation, may participate by use of electronic communication or telephone communication in accordance with the process below.</p> <p>(4) The <b>governor's commission on disabilities</b> is authorized and directed to:</p> <p>(i) establish rules and regulations for determining whether a member of a public body is not otherwise able to participate in meetings of that public body without the use of electronic communication or telephone communication as a reasonable accommodation due to that member's disability;</p> <p>(ii) grant a waiver that allows a member to participate by electronic communication or telephone communication only if the member's</p>		

**Certification / Enforcement**

Statute	Implementers	Statutory Mandate	Activities	Funding
		disability would prevent him/her from being physically present at the meeting location, and the use of such communication is the only reasonable accommodation; and (iii) any waiver decisions shall be a matter of public record.		
§ 42-46-13	Staff to Hearing Board	<b>Open Meetings - Accessibility for persons with disabilities.</b> (a) All public bodies, to comply with the nondiscrimination on the basis of disability requirements of R.I. Const., Art. I, § 2 and applicable federal and state nondiscrimination laws (29 U.S.C. § 794, chapter 87 of this title, and chapter 24 of title 11), shall develop a transition plan setting forth the steps necessary to ensure that all open meetings of said public bodies are accessible to persons with disabilities. (f) Each municipal government and school district shall, with the assistance of the state building commission, complete a transition plan covering the location of meetings for all public bodies under their jurisdiction. Each chief executive of each city or town and the superintendent of schools will submit their transition plan to the <b>governor's commission on disabilities</b> for review and approval. The <b>governor's commission on disabilities</b> with assistance from the state building commission shall approve or modify, with the concurrence of the municipal government or school district, the transition plans.	Ensure access to and the opportunity to participate in state and local government "public bodies" i.e. open meetings by inspecting meeting locations	General Revenue
§ 42-51-10	State Coordinating Committee on Disability Rights to staff	<b>Governor's Commission on Disabilities - State coordinating committee on disability rights.</b> The commission shall establish a state coordinating committee on disability rights to advise and assist	See § 42-51-6(3) above & § 42-51-6(4) below	See above

**Certification / Enforcement**

Statute	Implementers	Statutory Mandate	Activities	Funding
		<p>the commission to implement self-evaluation and compliance plans as required by federal and state laws protecting the rights of individuals with disabilities. The committee shall be composed of thirteen (13) members who shall be as follows: one representative of each of the general officers of the state, appointed by that general officer; one representative of the house of representatives, appointed by the speaker of house; one representative of the senate, appointed by the president of the senate; one representative of the judiciary, appointed by the chief justice of the supreme court; one representative of each of the boards of education, appointed by the chairperson of that board; one representative of the public transit authority, appointed by the chairperson of the authority, and those additional representatives the chairperson of the <b>governor's commission on disabilities</b> may appoint from the executive branch and the general public. Those persons acting as committee members on July 21, 1992 shall continue to so act until their successors are appointed. Each member shall serve at the pleasure of the appointing authority. The chairperson of the <b>governor's commission on disabilities</b> shall preside at meetings of the committee. The executive secretary of the <b>governor's commission on disabilities</b> shall serve as vice chairperson of the committee.</p>		

Discussion: Members expressed concern about the delay in filling the Assistant ADA Coordinator (Accessibility) position and the fiscal and programmatic impact of that delay:

- Loss of over \$500,000 in Help America Vote Act funds, in federal fiscal year 2009, because some of the polling places were not accessible during the March 2008 Presidential Primary. Federal funding was available for the AADAC-A position last winter to conduct polling place access surveys and assist local boards of canvassers make all the polling places accessible, but the Dept. of Administration would not allow the position to be filled. Unless all the polling places are accessible for the November Election the state might not be eligible for a HAVA Compliance bonus grant.
- Loss of over \$80,000 in Americans with Disabilities Act Technical Assistance funds, for failure to comply with grant obligations and potential penalty of \$32,400. During the winter/spring 2008 the Commission and the NE ADA Technical Assistance Center reached an agreement to change the Maintenance of Effort grant obligation and used \$32,400 from the ADA grant to cover salaries and benefits during FY 2008, based on the State's commitment to fill the Assistant ADA Coordinator (Accessibility) position in July 2008, with the knowledge and agreement with the Budget Office.
- Commission's staff have received inquires from the offices of the Governor, Lt. Governor, Attorney General and Secretary of State, along with several municipal governments concerning the delays in responding to requests from consumers for accessibility related complaints. Staff has explained that we've lost 3 accessibility specialists and there is only 1 person left to handle all complaints, requests for technical assistance, inspections, blue print reviews of all constructions/renovation projects funded in part by the state, etc.

Members discussed the possibility of notifying the NE ADA Technical Assistance Center that it should find a new affiliate in RI, since the Commission will not be able to carry out the grant requirements without the Assistant ADA Coordinator (Accessibility) position being filled very soon and could not carry out all the activities in the Advocacy/Technical Assistance Table. Staff will go through that list to identify every activity that could be accomplished without any staff support, for consideration at a future Commission meeting.

**MOTION:** To direct the Chair & Executive Secretary to develop the FY 2010 Budget Request on the assumption that the Assistant ADA Coordinator (Accessibility) position will be filled, and that the ADA & HAVA grant obligations will be reflected in the budget submission; the Commission shall review the Commission's ability to meet its grant obligations no later than March 1<sup>st</sup>. PR/RMcM passed unanimously

**Advocacy / Technical Assistance**

<b>Statute</b>	<b>Implementers</b>	<b>The Law</b>	<b>Activities</b>	<b>Funding</b>
§ 17-19-3.2	Election Assistance Committee to Staff	<b>Conduct of Election and Voting Equipment, and Supplies - Polling place accessibility for voters who are disabled or elderly</b> (a) Every polling place shall be situated in a building that can be	Provide individuals with the full range of disabilities with information about the accessibility of polling places	Federal HAVA Grant

**Advocacy / Technical Assistance**

Statute	Implementers	The Law	Activities	Funding
		entered and exited by persons who are disabled or elderly.		
§ 17-9.1-31	Liaison	<p><b>Elections – Registration of Voters – Voter registration advisory board.</b>                      (b) The advisory board shall consist of eighteen (18) members.... chairpersons or their designees of the governor's commission on disabilities</p>	Advocate for inclusion in all aspects of society of people with disabilities	No funding needed
§ 28-5.1-9	Employment Committee to staff	<p><b>Equal Opportunity and Affirmative Action – State employment services</b>                      ....(d) The department of labor and training, the governor's commission on disabilities, the advisory commission on women, and the Rhode Island economic development corporation shall fully utilize their knowledge of the labor market and economic conditions of the state, and their contacts with job applicants, employers, and unions, to promote equal employment opportunities, and shall require and assist all persons within their jurisdictions to initiate actions which remedy any situations or programs which have a negative impact on protected classes within the state.</p>	Promote a culture of work and the full use of work incentives by people with disabilities	General Revenue
§ 30-15-6	Liaison	<p><b>Emergency Management – Advisory council</b>                      .... The council will consist of</p>	Advocate for inclusion in all aspects of society of people with disabilities	No funding needed

**Advocacy / Technical Assistance**

Statute	Implementers	The Law	Activities	Funding
		thirty-two (32) members as follows: (1) Seventeen (17) ex officio members as follows: (xiii) The chairperson of the <b>governor's commission on disabilities</b>		
§ 31-28-7.3	Accessibility Committee – use fellow with commissioner overseeing the process.	<p><b>Parking Facilities and Privileges – Disability parking enforcement program</b></p> (c) Disability parking enforcement enhancement plans.- (4) The disability parking enforcement enhancement plan shall be reviewed by <b>governor’s commission on disabilities</b> within sixty (60) days of receipt and suggest improvements to the disability parking enforcement enhancement plans, that shall not be construed as required amendments. (d) Beginning January 1, 2001 and on each January 1 thereafter, cities and towns and the state police, department of environmental management, airport corporations, capitol police, department of mental health, retardation and hospitals, and the state operated colleges shall be required to submit to the <b>governor’s commission on disabilities</b> an annual progress report chronicling the collections of fines, procedures	Monitor disability parking enforcement	Federal ADA Grant

**Advocacy / Technical Assistance**

Statute	Implementers	The Law	Activities	Funding
		used, convictions, and any problems or successes which result from the disability parking enforcement enhancement program. Following receipt of an annual program report, the <b>governor's commission on disabilities</b> may suggest improvements to a disability parking enforcement enhancement program.		
§ 37-2.2-3.1	Disability Business Enterprise Committee & staff	<b>Disability Business Enterprises - Policy and applicability.</b> The director of administration, in consultation with the governor's commission on disabilities, is authorized and directed to establish rules and regulations for awarding contracts to small disadvantaged businesses owned and controlled by persons with disabilities in the procurement of goods, services, construction projects, or contracts funded in whole or in part by state funds, in accordance with § 37-2-9(b)(14).	Assist disability business enterprises and rehabilitation facilities successfully bid on government contracts and encourage entrepreneurship	General Revenue
§ 42-51-6(1)	Commissioners & Legislation Committee members, liaisons & staff	<b>Governor's Commission on Disabilities - Duties.</b> It shall be the duty of the commission to work in...(1) Promoting on behalf of the people with disabilities and assuring, on behalf of the state, that people with disabilities are afforded the	Advocate for full access to affordable and accessible Housing for people with disabilities Advocate for full access to affordable and accessible transportations options for people with disabilities Advocate for full access to affordable	General Revenue General Revenue General

**Advocacy / Technical Assistance**

Statute	Implementers	The Law	Activities	Funding
		<p>opportunities to exercise all of the rights and responsibilities accorded to citizens of this state.                      42-51-9 Definitions (6)                      "Promoting on behalf of the people with disabilities and assuring, on behalf of the state, that people with disabilities are afforded the opportunities to exercise all of the rights and responsibilities accorded to citizens of this state" means the authority to act and appear on behalf of the people with disabilities to present evidence and make arguments before any federal, state or local agency or public body regarding matters pending before that agency or public body that may have an adverse effect on persons with disabilities.</p>	<p>and accessible health care for people with disabilities                      Advocate for full employment of people with disabilities                      Advocate through legislative lobbying/education of legislative to promote inclusion in all aspects of society of people with disabilities</p>	<p>Revenue                      General Revenue                      General Revenue</p>
§ 42-51-6(2)	Commissioners & All Committees, liaisons & staff	<p><b>Governor’s Commission on Disabilities - Duties.</b>                      It shall be the duty of the commission to work in... (2)                      Arousing community interest in the concerns of people with disabilities through the utilization of whatever community and state resources the commission may deem necessary to accomplish the maximum in independent living and human development.</p>	See § 42-51-6(1) above	General Revenue

**Advocacy / Technical Assistance**

Statute	Implementers	The Law	Activities	Funding
§ 42-51-6(4)	Staff	<p><b>Governor’s Commission on Disabilities - Duties.</b>                      It shall be the duty of the commission to work in... (4)                      Providing technical assistance to public and private agencies, businesses, and citizens in complying with federal and state laws protecting the rights of individuals with disabilities.                      42-51-9 Definitions (2) "Federal and state laws protecting the rights of individuals with disabilities" means, but is not limited to, the Americans with Disabilities Act of 1990, 42 U.S.C. § 12101 et seq.; Title V of the Rehabilitation Act of 1973, 29 U.S.C. § 794; R.I. Const., art. I, § 2; the provisions of chapter 87 of title 42 and §§ 23-6-22, 37-8-15, 37-8-15.1 and 42-46-13.                      (5) "Providing technical assistance to public and private agencies, businesses, and citizens on complying with federal and state laws protecting the rights of individuals with disabilities" means</p>	Provide technical assistance to agencies, businesses, and citizens in complying with federal & state laws protecting the rights of individuals with disabilities	Federal ADA Grant & General Revenue
		information dissemination and training designed to encourage the voluntary compliance with laws protecting the rights of individuals with disabilities;	Train election officials, poll workers, and election volunteers on how best to promote the access and participation of individuals with a full range of disabilities	Federal HAVA Grant

**Advocacy / Technical Assistance**

<b>Statute</b>	<b>Implementers</b>	<b>The Law</b>	<b>Activities</b>	<b>Funding</b>
		conducting disability accessibility surveys and providing advice on how to overcome any barriers to accessibility; and	Resolve disability discrimination complaints relating to physical barriers in government, public accommodations and commercial facilities	Federal ADA Grant & General Revenue
		a mediation service to assist parties who voluntarily chose to utilize that service to resolve allegations of discrimination on the basis of disability.	Resolve disability discrimination services complaints Resolve disability discrimination employment complaints	Federal ADA Grant & General Revenue

Discussion: The Chair recommended that the Commission abolish the Administrative Aide’s position once the incumbent retires. The Commission would eliminate all information and referral services, directing callers to United Way’s 211 Service and to the Aging and Disability Resource Center (the Point). There will days or part of a day when the office will be closed because all the employees will be out of the office providing services.

**Other**

<b>Statute</b>	<b>Implementers</b>	<b>The Law</b>	<b>Activities</b>	<b>Funding</b>
§ 42-51-11	Staff	<b>Governor’s Commission on Disabilities - Mary Brennan fellowship fund.</b> (a) There is established the Mary Brennan fellowship fund ("the fellowship fund"), which shall be utilized to create a fellowship program for college students with disabilities. (b) These fellowships shall provide a semester-long, part-time placement with the commission in RI, working on disability policy and research. Each fellow will be assigned to a specific placement, providing assistance to the commission in disability policy. Mentor experiences will introduce the fellows to disability policy issues and actions at the local, state and federal levels. The fellowships will offer students an opportunity to: (1) Gain perspective on the role and	Provide college students with disabilities work experience through the Mary Brennan Fellowship program	General Revenue, Federal Grants, & Donations

<b>Other</b>				
<b>Statute</b>	<b>Implementers</b>	<b>The Law</b>	<b>Activities</b>	<b>Funding</b>
		responsibility of the commission; (2) Knowledge of national/state disability programs; (3) Policy issues and research; (4) Meet with decision makers, experts and critics in disability and related policy fields; and (5) Develop networks with local, regional, and national based experts, and researchers who can assist in career development and future endeavors. (c) The commission will provide each fellow with a stipend of at least one thousand five hundred dollars (\$1,500) and reimbursement for authorized travel.		
<b>Services Being Eliminated</b>				
			Provide general information & referral to appropriate service providers	General Revenue
<b>BREAK</b>				
<b>2. Elect the Vice Chairperson</b>			John MacDonald	5 min.
MOTION: To reelect as Vice Chairperson John MacDonald, RMcM/FB passed, JMacD Abstained.				

<b>3. Give advice and consent to the Chairperson's appointments of committee chairpersons and members and liaisons to other boards</b>	John MacDonald	10 min.
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*Acting Chairperson's Nominations for Committee Chairpersons and Members, & Liaisons*

*Accessibility*

Kate McCarthy-Barnett, Ed. D. Chairperson	Coventry	7/18/2002 - 5/1/2011
Ronald C. McMinn	Cumberland	6/26/2001 - 5/1/2010
Arthur M. Plitt	Pawtucket	7/27/1998 - 5/1/2010
Rev. Gerard O. Sabourin	Exeter	11/28/2003 - 5/1/2009
Lou Salerno	West Warwick	11/28/2003 - 5/1/2009

*Assistive Technology*

Regina Connor, Chairperson	North Providence	4/24/1996 - 5/1/2010
Bill Nieranowski	Westerly	11/28/2003 - 5/1/2009
Frederick Burke	North Scituate	10/30/1992 - 5/1/2009
Lisa C. McKay	North Kingstown	11/8/2005 - 5/1/20011
Lorna Ricci	Warwick	10/14/2005 - 5/1/2009

*Disability Business Enterprise Committee*

<i>Name</i>	<i>Representing</i>	<i>Resident of</i>	<i>Term</i>
Bill Nieranowski, Chairperson	People with Disabilities	Westerly	11/28/2003 - 5/1/2009
John R. Treat	Rehabilitation Facilities	Bristol	8/22/2007 - 5/1/2010
Andrew Argenbright	People with Disabilities	East Providence	4/4/2005 - 5/1/2011
Fred A. Trapassi, Jr. vs. Francis B. Belasco	Rehabilitation Facilities	Scituate	until 5/1/2009
Gayle Reid vs. Doddie McShane	Rehabilitation Facilities	West Greenwich	until 5/1/2010

*Election Assistance*

Rosemary C. Carmody, Chairperson	Coventry	7/27/1998 - 5/1/2010
John J. MacDonald, Jr.	Pawtucket	4/24/1997 - 5/1/2009
Regina Connor	North Providence	4/24/1996 - 5/1/2010
Cristina Amedeo		5/28/2008 - 5/1/2011
James A. Pitassi, Jr.	Johnston	7/27/1998 - 5/1/2011
Arthur M. Plitt	Pawtucket	7/27/1998 - 5/1/2010
Lorna Ricci	Warwick	10/14/2005 - 5/1/2009

*Employment*

Patricia Ryherd, Chairperson	Barrington	5/1/1979 - 5/1/2011
Rosemary C. Carmody	Coventry	7/27/1998 - 5/1/2010
Judith Drew, Ph.D.	Cumberland	7/19/1999 - 5/1/2011
Bill Nieranowski	Westerly	11/28/2003 - 5/1/2009
Sanford Lupovitz	East Greenwich	7/13/2006 - 5/1/2009
James A. Pitassi, Jr.	Johnston	7/27/1998 - 5/1/2011
Arthur M. Plitt	Pawtucket	7/27/1998 - 5/1/2010
Lorna Ricci	Warwick	10/14/2005 - 5/1/2009

*Hearing Board*

John J. MacDonald, Jr., Chairperson	Pawtucket	4/24/1997 - 5/1/2009
Judith Drew, Ph.D.	Cumberland	7/19/1999 - 5/1/2011
Ronald C. McMinn	Cumberland	6/26/2001 - 5/1/2010
Frederick Burke	North Scituate	10/30/1992 - 5/1/2009
Arthur M. Plitt	Pawtucket	7/27/1998 - 5/1/2010

**Legislation**

R. Timothy Flynn, Chairperson	Ashaway	5/1/2006 - 5/1/2009
Rosemary C. Carmody	Coventry	7/27/1998 - 5/1/2010
Kate McCarthy-Barnett, Ed.D.	Coventry	7/18/2002 - 5/1/2011
Jeanne Behie	South Kingstown	10/21/2005 - 5/1/2010
Sharon Brinkworth	Barrington	10/14/2005 - 5/1/2010
Katherine Lowe	Warwick	5/28/2008 - 5/1/2011
Arthur M. Plitt	Pawtucket	7/27/1998 - 5/1/2010
Rev. Gerard O. Sabourin	Exeter	11/28/2003 - 5/1/2009
Linda N. Ward	Cranston	05/28/2008 - 5/1/2011

**State Coordinating Committee on Disability Rights**

John J. MacDonald, Jr., Chairperson	Pawtucket	4/24/1997 - 5/1/2009
Judith Drew, Ph.D.	Cumberland	7/19/1999 - 5/1/2011
Jeanne Behie	South Kingstown	10/21/2005 - 5/1/2010
James A. Pitassi, Jr.	Johnston	7/27/1998 - 5/1/2011
Lorna Ricci	Warwick	10/14/2005 - 5/1/2009
Nancy Thomas	Cranston	8/22/2007 - 5/1/2010

**Liaisons**

<i>Commission representation is required</i>	<i>Nominees</i>
1. Board of Elections' Voter Registration Advisory Committee	Rosemary Carmody
2. Emergency Management Advisory Committee	Kate McCarthy-Barnett
3. Emergency Management Agency's Elderly & Disability Work Group	Kate McCarthy Barnett
4. Paratransit Task Force	Bob Cooper
5. Department of Administration's Webmasters Committee	Harvey Salvas
6. New England ADA Center Advisory Committee	Harvey Salvas
7. RI Disability Vote Project's Steering Committee and Managing Directors	Rosemary Carmody
<b>Commission asked to be represented on:</b>	
8. State Planning Council's Transportation Advisory Committee	John MacDonald
9. John O. Pastore Center Council	Asst ADA Coord (Access)
10. Department of Environmental Management's Trails Advisory Committee	Asst ADA Coord (Access)
11. Housing Resources Commission's RI Homes Proposal Review Committee	Asst ADA Coord (Access)
<b>Commission was asked to name a representative to:</b>	
12. Rhodes to Independence Steering Committee	Linda Ward (added, see motion below)
13. US Department of Labor's Office of Disability & Employment Policy / National Association of Governor's Committees on People with Disabilities	vacancy

MOTION: To give advice and consent to the appointment of Committee Chairpersons, Commissioners to committees, and Liaisons to other boards, listed above, revised as follows: Linda Ward to be appointed the liaison to the Rhodes to Independence Steering Committee, JB/RMcM passed unanimously

<b>4. Adopt a Supplemental Budget request for Fiscal Year 2009, Budget Request for FY 2010 and set fee and complementary gift schedules</b>	John MacDonald	5 min.
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Discussion: As reported at the Commission's July 14<sup>th</sup> meeting, the FY 2009 Enacted Budget allocation was reduced as part of the Assembly's directive for statewide savings. General Revenue

funding was cut by (\$23,879) and the NE ADA Grant by (\$4,336). The Commission decided to absorb those cuts by not filling the Administrative Aide's position.

Last week the Budget Officer provided the following chart explaining the Commission's budget FY 2010 general revenue target.

<b>FY 2009 Enacted General Revenue Appropriations</b>		<b>413,651</b>
<b>Adjustments:</b>		
<b>Statewide Adjustments:</b>		
1	Salary Adjustment: 2.5%, Wages and Benefits	7,517
2	Medical Benefit Inflation	0
3	Salary Adjustment on Overtime, Holiday, Briefing Time. Grad Asst.	0
3	Retirement Rate Change	(986)
4	Election Day Holiday	0
5	Statewide Benefit Assessment, Rate Change	913
6	Energy Costs	0
7	Distribution of Non-Retirement Personnel Savings	(15,682)
8	Retirements	(8,197)
<b>Total Statewide Adjustments</b>		<b>(16,435)</b>
<b>Entitlement Adjustments:</b>		
1)		
<b>Total Entitlement Adjustments</b>		<b>0</b>
<b>Non-recurring expenditure items:</b>		
1)		
<b>Total Non-recurring Expenditure Items</b>		<b>0</b>
<b>Other:</b>		
1)		
<b>Total Other</b>		<b>0</b>
<b>FY 2010 Target Base</b>		<b>397,216</b>
<b>Hold Harmless Items</b>		
1)		
<b>Less Total Hold Harmless Items</b>		<b>0</b>
1)		
<b>Adjusted Target Base</b>		<b>397,216</b>
<b>FY 2010 - Target Adjustment</b>		<b>(31,777)</b>
<b>Plus: FY 2010 Hold Harmless Items</b>		<b>-</b>
<b>Final FY 2010 Budget Target Total</b>		<b>365,439</b>
Discussion: To meet the Commission's FY 2010 Budget target the Commission must reduce expenditures from FY 2009 by (\$31,777). If the Commission to leave the Administrative Aide's position vacant, and uses all the NE ADA Grant carry forward, (which again can only be touched if the Assistant ADA Coordinator (Access) position is filled in FY 09, then the shortfall would be (\$15,796).		
Members considered:		

- Reducing staff work week to 4 days, but were advised that the Budget Officer had informed the Commission, in past budget cycles, that option would not be considered unless it was implemented statewide;
- Reducing staff salaries, but were advised that salaries are set by the Office of Personnel Administration, not the Commission;
- Changing some or all of the staff from full time to part time positions. That option is available to the Commission. Some members expressed a concern that any further reduction in staff hours would make it extremely difficult to carry out the Certification/Enforcement statutory responsibilities, let alone any Advocacy/Technical Assistance responsibilities.
- Reducing operating expenses - Maintenance and Repairs Expenses, \$448; Supplies and Expenses, \$14,424; Travel, \$1,063; Information Technology Charges, \$516; Communication System Expenses, \$1,022, for a total of **\$17,473**, and determined that there was not anything left to cut.
- Reducing Contracted Services - Disability Business Enterprise/Rehabilitation Facilities marketing training, \$1,000; cleaning/janitorial, \$5,256; other professional services, \$29,967 (disability business enterprise coordinator), and Interpreters for the deaf and CART, \$1,050 (real-time captioning for persons who are hard of hearing or deaf).

The Commission Chair indicated that he was going to request the creation of a separate general revenue account for the Disability Business Enterprise program, as part of the Commission budget submission.

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**MOTION:** To adopt a FY 2010 Budget Request that meets the Budget Office target, with profound regrets and grave concerns that:

- Eliminates Disability Business Enterprise/Rehabilitation Facilities marketing training, saving \$1,000;
- Eliminates cleaning of the Commission's office by a Rehabilitation Facility, using workers with disabilities and instead utilize Correctional Industry workers (which will require one or more staff members to be trained by Corrections on their supervisory responsibilities and shift additional staff hours away from direct service, saving \$5,256; and
- Reduce the Disability Business Enterprise Coordinator contract position's hours from 1,034 to 705, saving \$9,515.

To direct the Chairperson and Executive Secretary to submit an Appeal those cuts which are anathema to Commission's objectives and mission. TF/SB passed unanimously.

**MOTION:** To adopt the FY 2009 Revised Budget Request and FY 2010 Budget Request, as revised by the preceding motion (see revised tables below), RMcM/SB passed unanimously.

FY 2009 Allocation of Commission's Resources	General Revenue		Federal Grants		Restricted	RICAP	Grand Total
	GCD Operations	Mary Brennan Fellowship	ADA Grant	HAVA Grant	Technical Assistance	Accessibility Renovations	
Executive Secretary Annual Hours	1,519	-	-	-	-	-	1,519
% of Total Hours	100.0%		0.0%	0.0%			100.0%
Special Projects (State ADA) Coordinator Hours	1,589	-	-	-	-	-	1,589
% of Total Hours	100.0%		0.0%	0.0%			100.0%
Assistant ADA Coordinator (Employment) Hours	1,645	-	-	-	-	-	1,645
% of Total Hours	100.0%		0.0%	0.0%			100.0%
Assistant ADA Coordinator (Accessibility)Hours	601	-	285	380	-	-	1,265
% of Total Hours	47.5%		22.5%	30.0%			100.0%
Administrative Aide Annual Hours	-	-	-	-	-	-	-
% of Total Hours	0.0%		0.0%	0.0%			0.0%
<b>Total State Employee Wage and Benefits</b>	\$325,798	\$0	\$13,086	<b>\$17,448</b>	<b>\$0</b>	<b>\$0</b>	<b>\$298,171</b>
Total State Employee Hours	5,354	-	285	380	-	-	4,753
Full Time Equivalent Staffing	3.48	-	0.23	0.30	-	-	4.00
Training and Education Services	\$1,000						\$1,000
Design, Engineering, Surveying and Environmental Hrs				\$2,380			\$2,380
Temporary (Clerical) Hrs				70			70
					\$74		\$74
					6		6
Janitorial Services (July – Dec.'08)	\$2,628						\$2,628
	twice a wk						
Other Professional Services:	\$29,996						\$29,996
DBE Coordinator Hours	1,034						1,034
Interpreter / Translator / CART Reporter Hours	\$1,050		\$600	\$900	\$1,980		\$4,530
	14		8	12	18		40
<b>Total Contracted Service Hrs</b>	<b>1,053</b>		<b>8</b>	<b>82</b>	<b>24</b>		<b>1,155</b>
Building Maintenance & Repairs Expenses	\$435						\$435
Supplies and Expenses	\$14,004		\$1,977	\$2,150	\$7,611		\$25,742
Travel	\$1,137		\$4,265	\$3,207	\$0		\$8,609
Information Technology Charges	\$501						\$501
Communication System Expenses	\$992		\$206	\$206			\$1,404

FY 2009 Allocation of Commission's Resources	General Revenue		Federal Grants		Restricted	RICAP	Grand Total
	GCD Operations	Mary Brennan Fellowship	ADA Grant	HAVA Grant	Technical Assistance	Accessibility Renovations	
Administrative Fees	\$0		\$29	\$75			\$104
<b>Total Operating Expenses</b>	<b>\$17,069</b>		<b>\$6,476</b>	<b>\$5,638</b>	<b>\$7,611</b>		\$36,795
Mary Brennan (Policy) Fellowship hrs		480					480
Ed. Schroeder (Legislation) Fellowship hrs		240					240
G. Paul Hanaway (Accessibility) Fellowship hrs			240	240			480
<b>Total Annual Fellows Hours</b>		<b>720</b>	<b>240</b>	<b>240</b>			<b>1,200</b>
Fellowship Stipends		\$10,350	\$3,450	\$3,450			\$17,250
Polling Place Accessibility				\$50,000			\$50,000
Voter Education & Registration				\$40,000			\$40,000
Recycling Pilot Project					\$1,462		\$1,462
<b>Total Assistance &amp; Grants</b>		<b>\$10,350</b>	<b>\$3,450</b>	<b>\$93,450</b>	<b>\$1,462</b>		<b>\$108,712</b>
<b>Category Summary</b>							
Salary/Wages and Fringe Benefits	\$325,798		\$13,086	\$17,448			\$356,332
Contracted Professional Services	\$34,674	\$0	\$600	\$3,280	\$2,054		\$40,608
Operating Supplies and Expenses	\$17,069	\$0	\$6,476	\$5,638	\$7,611		\$36,795
Assistance and Grants	\$0	\$10,350	\$3,450	\$93,450	\$1,462		\$108,712
Capital Purchases and Equipment	\$1,881	\$0	\$0	\$0	\$0	\$436,551	\$438,432
<b>Total</b>	<b>\$379,422</b>	<b>\$10,350</b>	<b>\$23,613</b>	<b>\$119,817</b>	<b>\$11,127</b>	<b>\$436,551</b>	<b>\$980,880</b>
<b>Target (Enacted – Statewide Savings)</b>	379,422	\$10,350	\$74,388	\$106,709	\$8,565	\$300,000	<b>\$879,434</b>
<b>Difference:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$50,775</b>	<b>(\$13,108)</b>	<b>(\$2,562)</b>	<b>(\$136,551)</b>	<b>(\$101,446)</b>

FY 2009 Allocation General Operations Funds by Activity	Management	Public Awareness & Advocacy	Disability Rights Compliance	Disability Rights Technical Assistance	Election Assistance	Disability Business Enterprise	Promoting Work & Incentives
Executive Secretary Annual hours	760	608	23	38	15	-	76
% of total hours	50.0%	40.0%	1.5%	2.5%	1.0%	0.0%	5.0%
Special Projects (State ADA) Coordinator Hours	-	-	79	1,430	79	-	-
% of total hours	0.0%	0.0%	5.0%	90.0%	5.0%	0.0%	0.0%
Assistant ADA Coordinator (Employment) Hours	-	-	-	987	-	-	658

<b>FY 2009 Allocation General Operations Funds by Activity</b>	<b>Management</b>	<b>Public Awareness &amp; Advocacy</b>	<b>Disability Rights Compliance</b>	<b>Disability Rights Technical Assistance</b>	<b>Election Assistance</b>	<b>Disability Business Enterprise</b>	<b>Promoting Work &amp; Incentives</b>
% of total hours	0.0%	0.0%	0.0%	60.0%	0.0%	0.0%	40.0%
Assistant ADA Coordinator (Accessibility) Hours	-	-	-	601	-	-	-
% of total hours	0.0%	0.0%	0.0%	47.5%	0.0%	0.0%	0.0%
Administrative Aide Hours	-	-	-	-	-	-	-
% of total hours	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
Total State Employee \$	\$55,121	\$44,097	\$7,497	\$178,200	\$6,946	\$0	\$33,937
Total State Employee annual hours	759.5	607.6	102.2	3,056	94.6	-	733.9
Full Time Equivalent Staffing	0.50	0.40	0.07	2.00	0.06	-	0.45
Average state employee Hrs/Week	18	14	2	70	2	0	16
<b>Total Information Technology: Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Information Technology Serv. Hrs	0	0	0	0	0	0	0
<b>Training and Education Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$1,000</b>	<b>\$0</b>
Training and Education Service Hrs	0	0	0	0	0	5	0
<b>Total Design, Engineering, Surveying and Environmental Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Design, Engineering, Surveying and Environmental Service Hrs	0	0	0	0	0	0	0
<b>Total Temporary Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Temporary (Clerical) Service Hrs	0	0	0	0	0	0	0
<b>Total Building &amp; Ground keeping Services</b>	<b>\$2,628</b>						
(July – Dec. '08)	Twice a wk						
<b>Subtotal Other Professional Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$29,996</b>	<b>\$0</b>
Other Professional Services (DBE Coordinator) Hrs	0	0	0	0	0	1,034	0
<b>Subtotal Interpreters / Translators / CART Reporters</b>	<b>\$0</b>	<b>\$375</b>	<b>\$225</b>	<b>\$0</b>	<b>\$0</b>	<b>\$225</b>	<b>\$225</b>
Interpreter/Translator/CART Hrs	0	5	3	0	0	3	3

<b>FY 2009 Allocation General Operations Funds by Activity</b>	<b>Management</b>	<b>Public Awareness &amp; Advocacy</b>	<b>Disability Rights Compliance</b>	<b>Disability Rights Technical Assistance</b>	<b>Election Assistance</b>	<b>Disability Business Enterprise</b>	<b>Promoting Work &amp; Incentives</b>
<b>Total Contracted Service Hours</b>	<b>0</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>1,042</b>	<b>3</b>
Maintenance and Repairs Expenses	\$435	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and Expenses	\$12,271	\$1,733	\$0	\$0	\$0	\$0	\$0
Travel	\$201	\$463	\$0	\$0	\$0	\$472	\$0
Information Technology Charges	\$501	\$0	\$0	\$0	\$0	\$0	\$0
Communication System Expenses	\$992	\$0	\$0	\$0	\$0	\$0	\$0
Administrative Fees and Non-Expensed Items	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Operating Supplies and Expenses</b>	<b>\$14,401</b>	<b>\$2,196</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$472</b>	<b>\$0</b>
Mary Brennan Fellowship hours		480				0	0
Edward Schroeder Fellowship hrs		240					
G. Paul Hanaway Fellowship hours							
<b>Total Annual Fellows Hours</b>	<b>0</b>	<b>720</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Fellowship Stipends							
Polling Place Accessibility							
Voter Education & Registration							
Recycling Pilot Project							
<b>Total Assistance &amp; Grants</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Category Summary</b>							
Salary/Wages and Benefits	\$55,121	\$44,097	\$7,497	\$178,200	\$6,946	\$0	\$33,937
Contracted Professional Services	\$2,628	\$375	\$225	\$0	\$0	\$31,221	\$225
Operating Supplies and Expenses	\$14,401	\$2,196	\$0	\$0	\$0	\$472	\$0
Assistance and Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Purchases and Equipment	\$1,881	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$74,030</b>	<b>\$46,667</b>	<b>\$7,722</b>	<b>\$178,200</b>	<b>\$6,946</b>	<b>\$31,694</b>	<b>\$34,162</b>

FY 2010 Allocation of Commission's Resources	General Revenue		Federal Grants		Restricted	RICAP	Grand Total
	Total GCD Operations	Mary Brennan Fellowship	ADA Grant	HAVA Grant	Technical Assistance	Accessibility Renovations	
Executive Secretary Annual Hours	1,519	-	-	-	-	-	1,519
% of total hours	100.0%		0.0%	0.0%			100.0%
Special Projects (State ADA) Coordinator Hours	1,589	-	-	-	-	-	1,589
% of total hours	100.0%		0.0%	0.0%			100.0%
Assistant ADA Coordinator (Employment) Hrs	1,645	-	-	-	-	-	1,645
% of total hours	100.0%		0.0%	0.0%			100.0%
Assistant ADA Coordinator (Accessibility) Hrs	202	-	747	316	-	-	1,265
% of total hours	16.0%		59.0%	25.0%			100.0%
Administrative Aide Hours	\$0	\$0	\$0	\$0	\$0		\$0
% of total hours	0.0%		0.0%	0.0%			0.0%
<b>Total State Employee \$</b>	<b>\$314,229</b>	<b>\$0</b>	<b>\$46,020</b>	<b>\$19,500</b>	<b>\$0</b>		<b>\$301,748</b>
Total State Employee hours	4,753	-	-	-	-	-	4,753
Full Time Equivalent Staffing	3.16	-	0.59	0.25	-	-	4.00
Training and Education Services	\$0			\$0	\$0		\$0
Design, Engineering, Surveying and Environmental Services				\$2,380	\$0		\$2,380
Temporary (Clerical) Service Hours				70			70
					\$74		\$74
					6		6
Building & Ground keeping Services	\$0						\$0
Other Professional Services: DBE Coordinator) Hours	\$20,452						\$20,452
	705						705
Interpreter/Translator/CART Reporter Hours	\$1,050		\$600	\$900	\$1,980		\$4,530
	14		8	12	18		40
<b>Total Annual Contracted Service Hours</b>	<b>719</b>	<b>0</b>	<b>8</b>	<b>82</b>	<b>24</b>	<b>0</b>	<b>821</b>
Building Maintenance and Repairs Expenses	\$448						\$448
Supplies and Expenses	\$14,424		\$1,834	\$2,225	\$7,878		\$26,361
Travel	\$1,067		\$4,139	\$3,320			\$8,526
Information Technology Charges	\$516		\$0	\$0			\$516

FY 2010 Allocation of Commission's Resources	General Revenue		Federal Grants		Restricted	RICAP	Grand Total
	Total GCD Operations	Mary Brennan Fellowship	ADA Grant	HAVA Grant	Technical Assistance	Accessibility Renovations	
Communication System Expenses	\$1,022		\$205	\$213			\$1,440
Administrative Fees	\$0		\$18	\$75			\$93
<b>Total Operating Supplies and Expenses</b>	<b>\$17,477</b>	<b>\$0</b>	<b>\$6,196</b>	<b>\$5,833</b>	<b>\$7,878</b>		<b>\$37,383</b>
Mary Brennan (Policy) Fellowship hrs		480					480
Ed. Schroeder (Legislation) Fellowship hrs		240					240
G. Paul Hanaway (Accessibility) Fellowship hrs			240	240			480
<b>Total Annual Fellows Hours</b>		<b>720</b>	<b>240</b>	<b>240</b>			<b>1,200</b>
Fellowship Stipends		\$10,350	\$3,450	\$3,450			\$17,250
Polling Place Accessibility				\$50,000			\$50,000
Voter Education & Registration				\$40,000			\$40,000
Recycling Pilot Project							\$0
<b>Total Assistance &amp; Grants</b>		<b>\$10,350</b>	<b>\$3,450</b>	<b>\$93,450</b>			<b>\$107,250</b>
<b>Category Summary</b>							
Salary/Wages and Fringe Benefits	\$314,229		\$46,020	\$19,500			\$379,749
Contracted Professional Services	\$21,502	\$0	\$600	\$3,280	\$2,054		\$27,436
Operating Supplies and Expenses	\$17,477	\$0	\$6,196	\$5,833	\$7,878		\$37,383
Assistance and Grants	\$0	\$10,350	\$3,450	\$93,450	\$0		\$107,250
Capital Purchases and Equipment	\$1,881	\$0	\$0	\$0	\$0	\$400,000	\$401,881
<b>Total</b>	<b>\$355,089</b>	<b>\$10,350</b>	<b>\$56,266</b>	<b>\$122,063</b>	<b>\$9,931</b>	<b>\$400,000</b>	<b>\$953,699</b>
<b>Target (available grant funds)</b>	355,089	\$10,350	\$56,432	\$358,337	\$22,486	\$400,000	\$1,202,693
<b>Difference:</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,783</b>	<b>\$236,273</b>	<b>\$12,555</b>	<b>\$0</b>	<b>\$248,994</b>

FY 2010 Allocation General Revenue Funds by Activity	Management	Public Awareness & Advocacy	Disability Rights Compliance	Disability Rights Technical Assistance	Election Assistance	Disability Business Enterprise	Promoting Work & Incentives
Executive Secretary Annual hours	760	608	23	38	15	-	76
% of total hours	50.0%	40.0%	1.5%	2.5%	1.0%	0.0%	5.0%
Special Projects (State ADA) Coordinator Hours	-	-	79	1,430	79	-	-
% of total hours	0.0%	0.0%	5.0%	90.0%	5.0%	0.0%	0.0%

<b>FY 2010 Allocation General Revenue Funds by Activity</b>	<b>Management</b>	<b>Public Awareness &amp; Advocacy</b>	<b>Disability Rights Compliance</b>	<b>Disability Rights Technical Assistance</b>	<b>Election Assistance</b>	<b>Disability Business Enterprise</b>	<b>Promoting Work &amp; Incentives</b>
Assistant ADA Coordinator (Employment) Hours	-	-	-	987	-	-	658
% of total hours	0.0%	0.0%	0.0%	60.0%	0.0%	0.0%	40.0%
Assistant ADA Coordinator (Accessibility) Hours	-	-	-	202.46	-	-	-
% of total hours	0.0%	0.0%	0.0%	16.0%	0.0%	0.0%	0.0%
Administrative Aide Hours	-	-	-	-	-	-	-
% of total hours	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%	0.0%
<b>Total State Employee \$</b>	<b>\$55,649</b>	<b>\$44,519</b>	<b>\$7,568</b>	<b>\$164,923</b>	<b>\$7,011</b>	<b>\$0</b>	<b>\$34,558</b>
Total State Employee annual hours	759.51	607.60	102.24	2,455.09	94.64	-	733.95
Full Time Equivalent Staffing	0.50	0.40	0.07	1.69	0.06	-	0.45
<b>Total Information Technology: Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Information Technology Service Hrs	0	0	0	0	0	0	0
<b>Training and Education Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Training and Education Service Hrs	0	0	0	0	0	0	0
<b>Total Design, Engineering, Surveying and Environmental Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Design, Engineering, Surveying and Environmental Service Hours	0	0	0	0	0	0	0
<b>Total Temporary Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
Temporary (Clerical) Service Hrs	0	0	0	0	0	0	0
<b>Total Building &amp; Ground keeping Services</b>	<b>\$0</b>						
Building and Grounds keeping Services	0						
<b>Subtotal Other Professional Services</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$20,452</b>	<b>\$0</b>
Other Professional Services (DBE Coordinator) Hrs	0	0	0	0	0	705	0
<b>Subtotal Interpreters / Translators / CART Reporters</b>	<b>\$0</b>	<b>\$375</b>	<b>\$225</b>	<b>\$0</b>	<b>\$0</b>	<b>\$225</b>	<b>\$225</b>

<b>FY 2010 Allocation General Revenue Funds by Activity</b>	<b>Management</b>	<b>Public Awareness &amp; Advocacy</b>	<b>Disability Rights Compliance</b>	<b>Disability Rights Technical Assistance</b>	<b>Election Assistance</b>	<b>Disability Business Enterprise</b>	<b>Promoting Work &amp; Incentives</b>
Interpreter/Translator/CART Hrs	0	5	3	0	0	3	3
<b>Total Contracted Service Hours</b>	<b>0</b>	<b>5</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>708</b>	<b>3</b>
Maintenance and Repairs Expenses	\$448	\$0	\$0	\$0	\$0	\$0	\$0
Supplies and Expenses	\$12,640	\$1,785	\$0	\$0	\$0	\$0	\$0
Travel	\$201	\$393	\$0	\$0	\$0	\$472	\$0
Information Technology Charges	\$516	\$0	\$0	\$0	\$0	\$0	\$0
Communication System Expenses	\$1,022	\$0	\$0	\$0	\$0	\$0	\$0
Administrative Fees and Non-Expensed Items	\$0	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Operating Supplies and Expenses</b>	<b>\$14,827</b>	<b>\$2,178</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$472</b>	<b>\$0</b>
Mary Brennan Fellowship hrs		480					
Edward Schroeder Fellowship hrs		240					
G. Paul Hanaway Fellowship hrs							
<b>Total Annual Fellows Hours</b>	<b>0</b>	<b>720</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
Fellowship Stipends							
Polling Place Accessibility							
Voter Education & Registration							
Recycling Pilot Project							
<b>Total Assistance &amp; Grants</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>Category Summary</b>							
Salary/Wages and Other Compensation	\$55,649	\$44,519	\$7,568	\$164,923	\$7,011	\$0	\$34,558
Contracted Professional Services	\$0	\$375	\$225	\$0	\$0	\$20,677	\$225
Operating Supplies and Expenses	\$14,827	\$2,178	\$0	\$0	\$0	\$472	\$0
Assistance and Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital Purchases and Equipment	\$1,881	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total</b>	<b>\$72,357</b>	<b>\$47,072</b>	<b>\$7,793</b>	<b>\$164,923</b>	<b>\$7,011</b>	<b>\$21,150</b>	<b>\$34,783</b>

<b>5. Adopt the operational plan of the commission including the establishment or retention of committees, and volunteer units</b>	John MacDonald	5 min.
Discussion: A report from the Legislation Committee was distributed.		
MOTION: To extend the FY 08/09 Operational Plan through FY 10, with the revisions submitted by the Legislation Committee. JB/PR passed unanimously		
<b>Announcements and Scheduling of Meetings</b>	<b>John MacDonald</b>	<b>5 min.</b>
The next meeting of the Commission is for the adoption of the Legislative Package for the 2009 General Assembly Session.		
Next meeting will be on:	Monday November 17, 2008	Starting at: 5 PM
<b>Adjournment:</b>	Chairperson adjourned the meeting at 7:40 PM.	
<b>Other Information</b>		
<b>Observers:</b>	David Gallagher (Assistive Technology Committee member); Harvey Salvas (GCD); Kathleen Samways and ____.	
<b>Resource persons:</b>	Bob Cooper, Secretary	