



Governor's Commission on Disabilities Business Meeting

Monday July 14, 2008 5 – 6:30 PM

John O. Pastore Center, 41 Cherry Dale Court,
Cranston, RI 02920-3049

(voice) 401-462-0100 (fax) 462-0106 (tty) via RI Relay 711

(e-mail) disabilities@gcd.ri.gov (website) www.disabilities.ri.gov

Attendees:	John MacDonald (Acting Chair); Sharon Brinkworth; Rosemary Carmody; Sanford Lupovitz; Dr. Kate McCarthy-Barnett; Ronald McMinn; Bill Nieranowski; James Pitassi; Arthur Plitt; Lorna Ricci; Patricia Ryherd; & Linda Ward		
Excused:	Cristina Amedeo; Jeanne Behie; Frederick Burke; Regina Connor; Dr. Judith Drew; R. Timothy Flynn; Katherine Lowe; Lisa McKay; Rev. Gerard Sabourin; Lou Salerno; Nancy Thomas; & John Treat		
----- Minutes -----			
Call to Order and Acceptance of the Minutes	John J. MacDonald, Jr. Acting Chairperson		5 min.
Introductions: Chair called the meeting to order at 5:48 PM, members and guests introduced themselves			
MOTION: To accept the minutes of the previous meeting as presented RMcM/KMcCB passed unanimously			
Action Items:	Discussion Leader:		Time:
1. Status of the Merger of Advocacy Agencies	John MacDonald		10 min.
<p>The Budget as enacted does not include the proposal for a Department of Elderly Affairs and Advocacy. It maintains the Governor's Commission on Disabilities and the Commission on the Deaf and Hard of Hearing as agencies along with the Child Advocate and the Mental Health Advocate.</p> <p>The Budget includes legislation to include the Developmental Disabilities Council within the University of Rhode Island's budget, while the Council seeks federal approval to become a non-profit corporation. Once approved, the Council will sign a memorandum of understanding with the University delineating the role and responsibility of the administrative support services to be provided.</p>			
2. Adopt the FY 2010 – 2015 Accessibility Capital Budget Request	Binyamin Efreom, Chairperson, Accessibility Committee		20 min.
Discussion: The Accessibility Committee is meeting immediately prior to the Commission meeting on 7/14/08 to finalize its recommendations.			
Bin Efreom, outgoing Chair of the Accessibility Committee reported on the decisions his committee made just prior to the Commission's meeting concerning projects for the 2010 – 2014 capital budget.			

Accessibility Renovation Project Schedule								
Projects	Total	FY 2009	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	Post FY 2014
1% for the Arts	\$25,000	\$3,000	\$4,000	\$5,000	\$6,000	\$7,000	\$0	\$0
All State Facilities - Braille / Directional Signage	\$11,000	\$0	\$11,000		\$0	\$0	\$0	
All State Facilities - door hardware	\$125,000	\$0	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
DCYF: Groden Center - special needs school	\$400,000	\$100,000	\$200,000	\$100,000	\$0	\$0	\$0	
DEM: Beach Pond Boat Ramp	\$20,000	\$0	\$20,000	\$0	\$0	\$0	\$0	
DEM: Chopmist Hill Forest Management rest rooms	\$35,000	\$0	\$35,000	\$0	\$0	\$0	\$0	
DEM: Colt State Park Bristol Restrooms 2	\$130,000	\$130,000						
DEM: Colt State Park Bristol Restrooms 3	\$150,000	\$150,000			\$0	\$0	\$0	
DEM: Echo Lake Boat Ramp	\$40,000	\$0	\$0	\$0	\$20,000	\$20,000	\$0	
DEM: Fort Adams	\$200,000	\$0	\$0			\$100,000	\$100,000	
DEM: Great Swamp Management Area	\$88,000	\$0		\$65,000	\$0	\$23,000	\$0	
DEM: Lafayette Fish Hatchery	\$150,000	\$0	\$0	\$0	\$0		\$0	\$150,000
DEM: North Kingstown Boat Ramp	\$55,000	\$0	\$0		\$0	\$0	\$0	\$55,000
DEM: Shore Fishing Stations	\$125,000	\$0			\$0		\$0	\$125,000
DEM: Slatersville Reservoir Boat Ramp	\$50,000	\$0	\$0	\$0	\$0	\$0	\$50,000	
DoA: Computer Center (moving in 2010)	\$296,000	\$0	\$0	\$0			\$0	\$296,000
MHRH lease properties	\$225,000	\$0	\$0	\$0	\$0			\$225,000
MHRH: Residential Substance Abuse Facilities	\$125,000	\$0	\$0	\$25,000	\$100,000	\$0	\$0	
Pastore Center: Accessibility Survey	\$28,553	\$28,553						
Pastore Center: Benjamin Rush - Rest Rooms	\$200,000	\$0	\$0	\$0	\$0	\$0	\$200,000	
Pastore Center: Exterior & Interior Access	\$400,000	\$0		\$100,000	\$0	\$0		\$300,000
Reasonable accommodations Auxiliary Aids for Students, Employees, & Residents in state facilities	\$149,000	\$25,000	\$25,000	\$25,000	\$24,000	\$25,000	\$25,000	
Reasonable accommodations renovations for Students, Employees, & Residents in state facilities	\$150,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	\$25,000	
RIC Door hardware	\$250,000	\$0			\$0		\$90,000	\$160,000
RIC Walkways, Parking, Curb cuts & Entrance ramps	\$25,000	\$0			\$25,000			
State House: Upgrade lower level entrance, door hardware,	\$200,000	\$0	\$10,000	\$0	\$0	\$0	\$100,000	90,000
URI All Campuses: Door Hardware	\$80,000	\$0	\$20,000	\$60,000				
URI Alton Jones Campus: Exterior & Interior Access	\$200,000	\$0					\$200,000	
URI Kingston Campus: Automatic Door Openers	\$95,000	\$0	\$25,000	\$20,000	\$25,000	\$25,000		
URI Kingston Campus: Exterior & Interior Access	\$540,000	\$0		\$50,000	\$200,000	\$200,000	\$90,000	
URI Kingston Campus: Ranger Hall Elevator & Entrance	\$100,000	\$0	\$0	\$0	\$0	\$0	\$100,000	
URI Kingston Campus: Walkways, Parking, Curb cuts & Entrance ramps	\$200,000	\$0				\$50,000		150,000
URI Lippitt Hall - Elevator	\$110,000	\$110,000						
URI Narragansett Bay Campus: Exterior & Interior Access	\$650,000	\$0			\$50,000	\$200,000	\$200,000	200,000
URI Narragansett Bay Campus: Walkways, Parking, Curb cuts & Entrance ramps	\$200,000	\$0			\$100,000			100,000
Total	\$5,827,553	\$571,553	\$400,000	\$500,000	\$600,000	\$700,000	\$1,205,000	\$1,851,000
Budget Office RICAP Plan	\$2,500,000	\$300,000	\$400,000	\$500,000	\$600,000	\$700,000		
Encumbered in FY 08 and Bond Funds balance	\$271,553	\$271,553						
Available Funding	\$2,771,553	\$571,553	\$400,000	\$500,000	\$600,000	\$700,000	\$0	\$0
Balance	(\$3,056,000)	\$0	\$0	\$0	\$0	\$0	(\$1,205,000)	(\$1,851,000)

MOTION: To adopt the FY 2010 – 2015 Accessibility Capital Budget Request, as presented PR/ RMcM passed , Abstained BN

Commission Chair nominates Kate McCarthy Barnett, to be the Chairperson of the Accessibility Committee, now that Mr. Efreom has declined reappointment to the Commission and the Governor'

has appointed his replacement.

MOTION To give advice and consent to the appointment of Kate McCarthy Barnett to be the Chairperson of the Accessibility Committee, RMcM/AP passed, Abstained, KMcC-B

3. Selection of John E. Fogarty Award Recipients & Citations for the 2008 General Assembly Session

R. Timothy Flynn, Chairperson, Legislation Committee

5 min.

The Governor has signed the 2 Commission bills regarding the Zoning – making an accessory family dwelling units (“mother-in-law” apartment) a permitted use, not requiring a zoning variance, if the unit is a reasonable accommodation for a family member with a disability. We award the John E. Fogarty Award to legislators who sponsor bills that the Commission supports, that are enacted into law. Senator Levesque and Representative Kilmartin were the sponsors of these bills.

The City of Pawtucket’s City Clerk and Zoning Official were extremely helpful during the General Assembly session in getting the bills enacted into law.

MOTION: To award the John E. Fogarty Awards for the 2008 General Assembly Session to Senator Charles Levesque, of Portsmouth and Representative Peter Kilmartin, of Pawtucket for the enactment of 08 S-2697 Sub A AN ACT RELATING TO TOWNS AND CITIES - ZONING ORDINANCES and 08 H-7235 AN ACT RELATING TO TOWNS AND CITIES - ZONING ORDINANCES. RMcM/PR passed unanimously

MOTION: Present a citation to the City of Pawtucket commending City Clerk Richard J. Goldstein and Zoning Official Ronald F. Travers for their assistance in the enactment of S 2697 and H 7235 Acts Relating to Towns and Cities – Zoning Ordinances. RMcM/PR passed unanimously

4. Allocation of the Enacted FY 2009 Commission Budget

Bob Cooper, Executive Secretary

30 min.

Discussion: The budget officer issued the following directive:

“The FY2009 enacted budget includes a reduction of 400 FTE positions reflected in the statewide cap of 14,958.6(not including sponsored research positions). This reduction was originally budgeted in the Department of Administration, and was incorporated in the legislatively enacted budget as a reduction to the Statewide FTE authorization. In order to ensure that the Statewide FTE cap is not exceeded, I have allocated the 400 reduction on a straight prorata basis and transmitted these caps to the Personnel Administrator. The final allocation will take place in the FY2009 supplemental budget after retirements are known, and organizational charts have been reviewed.

The budget also include \$91.1 million in savings from all fund sources reflecting anticipated personnel savings of \$30.5 million from retirements and \$60.6 million from furlough days, changes in co-shares and medical benefit plan design. These savings were budgeted in the Department of Administration, and have been allocated on a straight prorata basis based upon the enacted FY2009 personnel budgets. The calculations are attached for your information. These reductions have been applied to your enacted budget and the allotments which the State Controller will be using will reflect these "working budget" numbers.

With respect to the reductions in federal, restricted and other sources of funds, the Adminsitration will want to access any funds are available either to offset personnel costs, or other expenditures, so it is possible that these caps will be increased through the ARB process or in the agency's revised budget. The final allocation will take place in the FY2009 supplemental budget after collective bargaining results are known, retirements are known, organizational charts have been reviewed, and overall personnel costs have been reassessed.

Thank you in advance for your cooperation through this difficult time.”

The Commission’s FY 2009 General Revenue funding is being cut by **(\$23,879)** and the NE ADA Grant by **(\$4,336)**. About **(\$2,040)** will be absorbed by an increase in employee’s health insurance premiums and co-pays. The balance will be reductions in salaries and benefits, through furloughs, or other state employee reductions. In general revenue **(\$22,224)** and from the NE ADA Grant **(\$3,947)**

The Executive Secretary recommends the Commission leave vacant the Administrative Aide's position to absorb these cuts.

MOTION: To reduce from 0.6 to 0.5 FTE the Administrative Aide's position and leave it vacant upon the retirement of the current employee RMcM/AP passed unanimously

Status Report Performance Measurements	2nd quarter	3rd quarter	4th quarter	FY To Date
I. Advocacy				
To ensure full participation in all aspects of society for people with disabilities through legislative activities & public awareness				
Legislative Advocacy¹				
Total # bills the Commission supported or opposed	4	10	26	26
# of bills in Commission's legislative package that were successfully acted upon	0	0	19	19
Total # of bills the Legislation Committee found beneficial or harmful	0	12	23	23
# of bills that the Legislation Committee's position was successful	0	1	13	13
# of all bills the Commission/Legislation Committee took a position on	4	22	49	49
Total # of all bills the Commission/Legislation Committee was successful	0	1	32	32
Actual % of Total bills successfully disposed	0%	5%	65%	65%
# of bills the Legislation Committee reviewed & took no position	0	150	179	179
Grand Total Bills Reviewed	4	214	232	232
# of Correspondence with General Assembly Committee Chairs, members, staff & Governor's staff	0	163	183	346
# of hearings testimony presented, or meetings with legislators	0	11	18	29
# of Issues of the Legislative Letter	1	39	21	61
# of Subscribers Legislative Letter Issue sent to	26	146	29	201
Legislative advocacy related email or telephone	0	290	6	296
Healthcare Advocacy				
# of Aging and Disability Resource Center Advisory Committee and Workgroup Meetings attended	3	1	2	6
# of Policy Issues Raised	0	0	0	0
# of Policy Issues Successfully Adopted	0	0	0	0
Housing Advocacy				
# of Housing Related Meetings Attended	3	1	2	6
# of Policy Issues Raised	0	0	0	0
# of Policy Issues Successfully Adopted	0	0	0	0
Transportation Advocacy				
# of Paratransit Task Force Meetings attended	2	2	2	6

¹ 4th quarter and FY to date includes bills the Governor signed, let become law without his signature or vetoed, in July 2008

Status Report Performance Measurements I. Advocacy	2nd quarter	3rd quarter	4th quarter	FY To Date
# of Policy Issues Raised	0	0	1	1
# of Policy Issues Successfully Adopted	0	0	0	0
General Information & Referral				
# of telephone	46	58	60	164
# of walk-in	0	0	0	0
# materials disseminated by mail or email	2	5	2	9
# of distributions to the Advocates List serve	8	12	20	40
# of List serve subscribers	109	109	109	109

Advocacy (& Public Awareness)	FY 2008 Actual	FY 2009 Proposed	Notes
Category Summary			
Salary/Wages and Other Compensation	\$38,916	\$30,305	1
Employee Benefit Programs	\$21,891	\$28,937	
Contracted Professional Services	\$1,132	\$375	2
Operating Supplies and Expenses	\$1,755	\$2,105	3
Total	\$63,694	\$61,721	
Mary Brennan Fellowship Fund			
Assistance & Grants	\$2,965	\$10,350	4
Restricted Receipt Account:			
Contracted Professional Services	\$1,755	\$1,980	
Operating Supplies and Expenses	\$6,664	\$7,285	
Total Restricted Receipt:			
Advocacy Related (Public Forum Expenses)	\$8,419	\$9,265	
Executive Secretary	34.2%	40.0%	
Special Projects (State ADA) Coordinator	0.8%	0.0%	
Administrative Aide	41%	0.0%	1
Full Time Equivalent Positions	0.76	0.40	
Total Annual State Employee Hours	1,308	608	
Total Interpreter/Translator/CART Reporter Hours	2	5	2
Total ABLE TOO production	5	0	
Total Annual Contracted Service Hours	7	5	
Supplies And Expenses	\$1,440	\$1,733	3a
Travel	\$315	\$372	3b
Total Operating Supplies and Expenses	\$1,755	\$2,105	
Mary Brennan Fellowship hours		480	4
Edward Schroeder Fellowship hours	275	240	
Total Annual Fellows Hours	275	720	
Mary Brennan Fellowship Fund: Fellowship Stipends	\$2,965	\$10,350	
Total Assistance & Grants	\$2,965	\$10,350	

Notes	Issue	FY 2009 Recommended Changes from the FY 2009 as Enacted
1	Administrative Aide	Leave vacant the Administrative Aide's position to absorb the 0.1

Notes	Issue	FY 2009 Recommended Changes from the FY 2009 as Enacted
		FTE and (\$23,879) salary & benefit reductions.
2	Interpreter /Translator /CART Reporter	Reduce by \$300 to reflect last 2 years' experience
3a	Subscriptions	Restore Lexis/Nexis subscription of RI General Laws to FY 09 listed price by \$650
3b	Travel	Reduce mileage by \$706 to reflect shift to grants for most employees
4	Assistance & Grants	Establish a 2nd Mary Brennan Fellowship for fall semester, to analyzing the Public Forum testimony. Also have Schroeder & Brennan fellows cover the main telephone

Status Report Performance Measurements I. A, E, & F. Disability Rights Compliance Activities		2nd quarter	3rd quarter	4th quarter	FY To Date
Approve all state and state funded construction and renovation design plans to ensure compliance with state/federal accessibility codes					
# of design plans submitted		0	2	5	7
# of design plans reviewed		0	0	6	6
# of barriers identified		0	0	2	2
# of solutions proposed & accepted		0	0	2	2
Ensure all state agencies comply with state/federal disability rights laws and people with disabilities have an equal opportunity for employment and the benefit of services, programs, or activities, through training, removal of physical barriers at state owned facilities and when needed legal action to ensure compliance					
Total # of state owned facilities		0	0	0	0
# of accessible state owned facilities		0	0	0	0
Total # of state leased facilities		0	0	0	0
# of state leased facilities that are accessible		0	0	0	0
Ensure access to and the opportunity to participate in state and local government "public bodies" i.e. open meetings by inspecting meeting locations					
# of Open Meeting sites surveyed		0	0	0	0
# of Accessible Open Meeting sites		0	0	0	0
# sites with public address & assistive listening systems		0	0	0	0
# of open meeting notices containing accommodation request information		0	0	0	0
Open Meeting Telecommunications Accommodations Waivers					
# of Open Meeting Telecommunication Waivers Requested		0	0	0	0
# of Open Meeting Telecommunication Waivers Granted		0	0	0	0
Disability Rights Compliance		FY 2008 Actual		FY 2009 Proposed	
Category Summary					
Salary/Wages and Other Compensation		\$669		\$4,813	

Employee Benefit Programs	\$373	\$2,555	
Contracted Professional Services	\$0	\$225	
Total	\$1,042	\$7,593	
Executive Secretary	0.0%	1.5%	
Special Projects (State ADA) Coordinator	0.9%	5.0%	
Full Time Equivalent Positions	0.01	0.07	
Total Annual State Employee Hours	14	102	
Total Design, Engineering, Surveying and Environmental Service Hours	0	0	1
Total Interpreter/Translator/CART Reporter Hours	0	3	
Total Annual Contracted Service Hours	0	3	

Notes	Issue	FY 2009 Recommended Changes from the FY 2009 as Enacted
1	Design, Engineering, Surveying and Environmental Service	Eliminate \$680, instead use the State ADA Coordinator as needed

Status Report Performance Measurements I. B. & C. Disability Rights Technical Assistance	2nd quarter	3rd quarter	4th quarter	FY To Date
Provide technical assistance to agencies, businesses, and citizens in complying with federal & state laws protecting the rights of individuals with disabilities				
Training: # of people trained ²	8	122	101	231
Technical Assistance: # provided ³	97	172	128	397
Material Distribution: # distributed ⁴	321	1,069	527	1,917
Public Awareness: # of activities/events ⁵	2	6	7	15
# on-site Access Surveys	17	16	20	53
# of barriers identified	19	13	27	59
# of solutions proposed & accepted	17	7	27	51
# of building plans reviewed	16	13	16	45
# of barriers identified	15	7	7	29
# of solutions proposed & accepted	13	18	7	38
Resolve disability discrimination complaints relating to physical barriers in government, public accommodations and commercial facilities, through technical assistance to encourage voluntary compliance and when necessary by hearing and corrective action orders				
# of accessibility complaints successfully resolved prior to formal complaint	7	7	13	27
# of formal written complaints	0	1	1	2
# of formal complaints resolved informally	0	0	1	1
# of formal complaints heard	0	0	0	0
# of complaints hearing board issues corrective	0	0	0	0

² Federal fiscal year to date 71% of annual average # participants trained

³ Federal fiscal year to date 20% of annual average # technical assistance provided

⁴ Federal fiscal year to date 257% of annual average # of materials distributed

⁵ Federal fiscal year to date 26% of annual average # public awareness activities/events

Status Report Performance Measurements I. B. & C. Disability Rights Technical Assistance	2nd quarter	3rd quarter	4th quarter	FY To Date	
orders					
Employment and Services Discrimination Complaints					
# of discrimination complaints	0	0	3	3	
# of cases successfully resolved	1	2	5	8	
Employment Reasonable Accommodations Plans					
# of reasonable accommodation plans developed	1	0	1	2	
# of accommodation plans proposed & accepted	0	0	1	1	
Disability Parking					
# disability parking enforcement plans reviewed	0	31	6	37	
Total # disability parking enforcement plans	48	48	48	144	
Disability Rights Technical Assistance	State \$		ADA Grant		Notes
	FY 2008 Actual	FY 2009 Proposed	FY 2008 Actual	FY 2009 Proposed	
Category Summary					
Salary/Wages and Other Compensation	\$72,202	\$107,649	\$22,075	\$15,412	1
Employee Benefit Programs	\$39,807	\$58,945	\$10,325	\$10,923	1
Contracted Professional Services	\$0	\$0	\$6,539	\$600	2
Operating Supplies and Expenses	\$0	\$0	\$3,014	\$6,476	3
Assistance and Grants	\$0	\$0	\$0	\$3,450	4
	\$112,009	\$166,594	\$41,953	\$36,861	
Executive Secretary	2.2%	2.5%	0%	0.0%	
Special Projects (State ADA) Coordinator	93.0%	90.0%	0%	0.0%	
Assistant ADA Coordinator (Employment)	6.43%	60.0%	48.07%	0.0%	
Assistant ADA Coordinator (Accessibility)	0%	25.0%	0%	40.0%	1
Full Time Equivalent Positions	1.02	1.78	0.52	0.40	
Total Annual State Employee Hours	1,555	2,819	759	582	
Total Information Technology Service Hours	0	0	NA		2a
Total Training and Education Service Hours	0	0	2	0	2b
Total Design, Engineering, Surveying and Environmental Service Hours	0	0	0	0	2c
Total Interpreter/Translator/CART Reporter Hours	0	0	6	8	
Subtotal DBE Coordinator Hours	0	0	65	0	
Subtotal ABLE TOO production	0	0	1	0	
Total Communications and Media Related Service Hours	0	0	66	0	2d
Total Annual Contracted Service	0	0	74	8	

Disability Rights Technical Assistance	State \$		ADA Grant		Notes
	FY 2008 Actual	FY 2009 Proposed	FY 2008 Actual	FY 2009 Proposed	
Hours					
Supplies and Expenses	\$0	\$0	\$1,073	\$1,977	3a-d
Travel	\$0	\$0	\$1,730	\$0	3e-f
Communication System Expenses	\$0	\$0	\$206	\$206	
Administrative Fees & Non-Expensed Items	\$0	\$0	\$5	\$29	
Total Operating Supplies & Expenses	\$0	\$0	\$3,014	\$2,211	
G. Paul Hanaway Fellowship hours				240	4
Total Annual Fellows Hours	0	0	0	240	
Fellowship Stipends			\$0	\$3,450	4
Total Assistance & Grants		\$0		\$3,450	

Notes	Issue	FY 2009 Recommended Changes from the FY 2009 as Enacted
1	Statewide personnel allocation reduction of \$4,336 in general revenue	Shift some staff hrs to HAVA grant
2a	Information Technology Service	Eliminate \$1,635, use existing staff
2b	Training and Education Service	Eliminate \$1,200, use NE ADA Center trainers
2c	Design, Engineering, Surveying and Environmental Service	Eliminate \$3,060, use AADAC(Access)
2d	Communications and Media Related Service	Eliminate \$11,797
3a	Food	Reduce food by \$37, based on past 2 years' expenditures
3b	Office supplies	Reduce by \$687
3c	Other advertisements	Increase by \$167 ADA ads in conference booklets
3d	Staff training	Increase by \$84 staff training
3e	Instate mileage reimbursement	Increase by \$669 reflect new IRS rate
3f	Out-of-State travel	Increase by \$807 out of state travel, due to higher airfare
4	G. Paul Hanaway (Architectural Accessibility) Fellowship	Increase fellowship stipend by \$862

Status Report Performance Measurements		2nd quarter	3rd quarter	4th quarter	FY To Date
I. D. Election Assistance: Help America Vote Act					
Making polling places, including the path of travel, entrances, exits, and voting areas of each polling facility, accessible to individuals with the full range of disabilities					
# of polling places surveyed		1	6	6	13
# of barriers identified		0	0	2	2
# of solutions proposed & accepted		0	0	2	2
% of Polling Places Accessible on Election Day		0%	40%	0%	0%

Provide the same opportunity for access and participation (including privacy and independence) to individuals with a full range of disabilities

Train election officials, poll workers, and election volunteers on how best to promote the access and participation of individuals with a full range of disabilities

Election officials & poll worker training video	I*	I	C	C
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Provide individuals with the full range of disabilities with information about the accessibility of polling places

# newly registered voters with disabilities or disability interests	0	0	0	0
# of distributions to the Advocates List serve	7	1	0	8
# of Advocates List serve Subscribers	109	109	109	109

Election Assistance Category Summary	State \$		HAVA Grant		Notes
	FY 2008 Actual	FY 2009 Proposed	FY 2008 Actual	FY 2009 Proposed	
Salary/Wages and Other Compensation	\$0	\$758	\$6,818	\$17,162	1
Employee Benefit Programs	\$0	\$322	\$3,485	\$11,629	1
Contracted Professional Services	\$418	\$0	\$2,347	\$900	2
Operating Supplies and Expenses	\$111	\$0	\$2,548	\$5,638	3
Assistance and Grants	\$0	\$0	\$26,404	\$93,450	4
Total	\$529	\$1,080	\$41,603	\$128,779	
Executive Secretary	0.0%	1.0%	0.86%	0.0%	
Special Projects (State ADA) Coordinator	0.0%	0.0%	5.07%	5.0%	
Assistant ADA Coordinator (Accessibility)	0.0%	0.0%	6.08%	35.0%	1
Full Time Equivalent Positions	0.00	0.01	0.12	0.40	
Total Annual State Employee Hours	0	15	189	589	
Total Information Technology Service Hours	0	0	0	0	2a
Total Design, Engineering, Surveying and Environmental Service Hours	0	0	0	0	2b
Total Temporary (Clerical) Service Hours	0	0	0	0	2c
Total Interpreter /Translator /CART Reporter Hours	4	0	0	12	
Total ABLE TOO production	0	0	1	0	
Total Annual Contracted Service Hours	4	0	1	12	
Supplies and Expenses	\$0	\$0	\$2,149	\$2,150	3a-b

* C=complete, I=in progress, N=no action

Election Assistance	State \$		HAVA Grant		Notes
Category Summary	FY 2008 Actual	FY 2009 Proposed	FY 2008 Actual	FY 2009 Proposed	
Travel	\$111	\$0	\$340	\$0	3c-d
Communication System Expenses	\$0	\$0	\$0	\$206	3e
Administrative Fees & Non-Expensed Items	\$0	\$0	\$59	\$75	
Total Operating Supplies and Expenses	\$111	\$0	\$2,548	\$2,431	
G. Paul Hanaway Fellowship hours				240	4
Total Annual Fellows Hours	0	0	120	240	
Fellowship Stipends			\$1,294	\$3,450	4
Polling Place Accessibility			\$2,200	\$50,000	
Voter Education & Registration			\$22,910	\$40,000	
Total Assistance & Grants	\$0	\$0	\$26,404	\$93,450	

Notes	Issue	FY 2009 Recommended Changes from the FY 2009 as Enacted
1	Allocation of Assistant ADA Coordinator (Accessibility)	Add \$20,959; 35% of Assistant ADA Coordinator (Accessibility) to HAVA grant
2a	Information Technology Service	Eliminate \$1,945; use existing staff
2b	Design, Engineering, Surveying and Environmental Service	Eliminate \$11,900; use Assistant ADA Coordinator (Accessibility)
2c	Temporary (Clerical) Service	Eliminate \$1,442 for data entry
3a	office & program supplies	Reduce by \$230 based on last 2 years' expenditures
3b	printing for other state agencies (by Correctional Industries)	Include \$2,150 for temporary disability parking & directional signs at polling places
3c	In-state mileage reimbursement	Increase by \$465 reflect new IRS rate
3d	Out of state travel	Include \$2,225 for HAVA training for new Assistant ADA Coordinator (Accessibility)
3e	Telephone service	Include \$206 for 1 phone line charged to HAVA Grant
4	G. Paul Hanaway (Architectural Accessibility) Fellowship	Create a HAVA fellowship for fall '08

MOTION: To requesting an Authorized Red Balance to utilize a portion of the HAVA grant for personnel expenses RMcM/PR passed unanimously

Status Report Performance Measurements	2nd quarter	3rd quarter	4th quarter	FY To Date
II. Economic Opportunities for People with Disabilities				
A. Assist disability business enterprises and rehabilitation facilities successfully bid on government contracts and encourage entrepreneurship				
# of contracts and or master price awarded to Disability Business Enterprises and Rehabilitation Facilities	5	0	2	7
# certified disability business enterprises	10	0	0	10

# certified rehabilitation facilities	11	0	0	11				
Recycling Project	Total Pounds Recycled				Recycling Costs			
Agencies:	DEM	DCYF	DEA	GCD	Total	@ 0.11/lb	Pickup	Total
Total lbs diverted 4/16/07 to 6/30/08	12,459	257	2,532	173	15,421	\$1,696.31	\$225	\$1,921.31
Waste Hauling Savings 4/16/07 to 6/30/08	\$1,580	\$33	\$321	\$22	@ \$253.63 /ton			(\$1,955.58)
	Difference: Waste Hauling Savings - Recycling Cost							\$34.27
	Projected end of the Fiscal Year Balance							\$1,462.49
	Projected 09 Monthly ⁶							\$353.87
	Projected # months in FY 09 with balance forward:							4.1
					State \$			
Disability Business Enterprise					FY 2008 Actual	FY 2009 Proposed		Notes
Category Summary								
Salary/Wages and Other Compensation					\$203	\$0		
Employee Benefit Programs					\$87	\$0		
Contracted Professional Services					\$26,867	\$31,221		1
Operating Supplies and Expenses					\$402	\$472		2
Total					\$27,558	\$31,694		
Executive Secretary					0.3%	0.0%		
Full Time Equivalent Positions					0.03	0.00		
Total Annual State Employee Hours					5	0		
Total Training and Education Service Hours					0	5		
Total Interpreter/Translator/CART Reporter Hours					0	3		
Total Other Professional Services (DBE Coordinator) Hours					977	1,034		
Total Annual Contracted Service Hours					977	1,042		
Travel					\$402	\$472		2
Total Operating Supplies and Expenses					\$402	\$472		
Restricted Receipt Account:					RI Resource Recovery Corporation Funding			
Total Other Professional Services (DBE Coordinator) Hours					68	0		
Contracted Professional Services					\$2,003	\$0		
Recycling Pilot Project					\$1,921	\$6,862		3
Total Restricted Receipt: Disability Business Enterprise Related					\$3,924	\$6,862		
Combined Accounts					\$31,482	\$38,556		
Notes	Issue	FY 2009 Recommended Changes from the FY 2009 as Enacted						
1	Training and Education Service	Restore \$600 for Disability Business Enterprises marketing, etc. to \$1,000						
2	Other travel	Increase by \$435 for - DBE Contractor mileage at new IRS rate						
3	Assistance & Grants	Add \$6,862 for continuation of Recycling Pilot Project						

⁶ Final June 2008 expenditures projected into FY 09

MOTION: To request an Authorized Red Balance to continue the Recycling Pilot Project, and ask the Director of Administration, as the Governor's liaison to the RI Resource Recovery Corporation, to process the 2nd phase of the recycling project, RMcM/PR passed, Recused R.Carmody

Status Report Performance Measurements				
B. Promoting Work & Work Incentives	2nd quarter	3rd quarter	4th quarter	FY To Date
Employment Advocacy				
# Workforce Partnership of Greater RI Board and Strategic Development Committee Meetings Attended	3	6	5	14
# of Policy Issues Raised	0	1	1	2
# of Policy Issues Successfully Adopted	0	0	1	1
# of Other Workforce Related Meetings Attended	0	1	4	5
# of Policy Issues Raised	0	0	2	2
# of Policy Issues Successfully Adopted	0	0	0	0
ABLE TOO... programs	1	0	0	1
Promoting Work and Work Incentives				
promotional events	0	0	1	1
exhibited at conferences & workshops	0	0	1	1
C. Provide assistive technology accommodations in state government facilities to ensure equal opportunity for employment and the benefit of services, programs, or activities				
# equipment requested	3	0	0	3
# equipment distributed	2	0	0	2
D. Provide college students with disabilities work experience through the Mary Brennan Fellowship program				
# of applicants	7	0	3	10
# of fellowships awarded and completed	3	-0.6	1	3
Promoting Work & Incentives		FY 2008 Actual	FY 2009 Proposed	Notes
Category Summary				
Salary/Wages and Other Compensation		\$20,280	\$23,748	
Employee Benefit Programs		\$9,431	\$10,959	
Contracted Professional Services		\$0	\$225	
Total		\$29,711	\$34,932	
Executive Secretary		1.8%	5.0%	
Assistant ADA Coordinator (Employment)		39%	40.0%	
Full Time Equivalent Positions		0.41	0.45	
Total Annual State Employee Hours		656	734	
Total Interpreter/Translator/CART Reporter Hours		0	3	
Total Annual Contracted Service Hours		0	3	

Status Report Performance Measurements				
III. To ensure the Commission's goals and objectives are accomplished				
	2nd quarter	3rd quarter	4th quarter	FY To Date
Coordination of Operations (General operating expenses)				
% of measurable objectives successfully completed	0%	0%	0%	0

Status Report Performance Measurements				
III. To ensure the Commission's goals and objectives are accomplished				
	2nd quarter	3rd quarter	4th quarter	FY To Date
Coordination of Operations (General operating expenses)				
<u>Financial Management</u>				
Average # of days from invoices received to paid (goal is under 30)	20	68	23	36
<u>Personnel Management</u>				
Payroll	7	7	6	19
Other personnel action		1	1	2
Management	FY 2008 Actual	FY 2009 Proposed	Notes	
Category Summary				
Salary/Wages and Other Compensation	\$54,998	\$38,125	1	
Employee Benefit Programs	\$33,640	\$16,320		
Contracted Professional Services	\$5,349	\$5,256	2	
Operating Supplies and Expenses	\$17,858	\$13,947	3	
Assistance and Grants	\$0	\$0		
Capital Purchases and Equipment	\$1,881	\$1,881		
Total General Revenue for Management	\$113,726	\$75,528		
Executive Secretary	60.7%	50.0%		
Special Projects (State ADA) Coordinator	0.2%	0.0%		
Administrative Aide	0.0%	1.0%	1	
Full Time Equivalent Positions	0.61	0.51		
Total Annual State Employee Hours	1,131	773		
Total Building and Grounds keeping Services	twice a week	twice a week	2	
Total Annual Contracted Service Hours	NA	NA		
Most operating supplies and expenses are charged to Management, instead of breaking out by activity				
Building Maintenance and Repairs Expenses	\$420	\$435		
Supplies and Expenses	\$15,789	\$11,766	3	
Travel	\$170	\$201		
Information Technology Charges	\$486	\$501		
Communication System Expenses	\$992	\$1,044		
Administrative Fees and Non-Expensed Items	\$0	\$0		
Total Operating Supplies and Expenses	\$17,858	\$13,947		
Notes	Issue	FY 2009 Recommended Changes from the FY 2009 as Enacted		
1	Statewide personnel allocation reduction of \$23,879 in general revenue	Absorbed by leaving vacant the Administrative Aide's position for all of FY 09		
2	Building and Grounds keeping Services	Restore \$204, for 12 months, since Commission is not moving to DEA facility and reflect contract rate for FY 2009.		
3a	Office & program supplies	Reduce by \$2,337 to reflect reduced staff needs, and shift to using Correctional Industries for envelopes		
3b	Postage	Restore \$1,969 for, reflecting recent rate increase		

Notes	Issue	FY 2009 Recommended Changes from the FY 2009 as Enacted
3c	Newspaper advertisements of public hearings	Eliminate \$480 since law changed to allow posting on the Secretary of State's website
3d	Printing, outside vendor	Restore \$102 for business cards
3e	Printing for other state agencies (by Correctional Industries)	Include \$4,974 for envelopes, see # 3a above
3f	Staff training	Eliminate \$102 use grant funds instead
3g	Maintenance	Restore \$501 for copy machine

Category Summary	Commission Operations	Mary Brennan Fellowship	ADA Grant	HAVA Grant	Technical Assistance	Accessibility Renovations	Total
Salary/Wages and Other Compensation	\$205,397		\$15,412	\$17,162			\$237,970
Employee Benefit Programs	\$118,038		\$10,923	\$11,629			\$140,589
Contracted Professional Services	\$37,302	\$0	\$600	\$900	\$2,054		\$40,856
Operating Supplies and Expenses	\$16,804	\$0	\$6,476	\$5,638	\$7,285		\$36,204
Assistance and Grants	\$0	\$10,350	\$3,450	\$93,450	\$6,862		\$114,112
Capital Purchases and Equipment	\$1,881	\$0	\$0	\$0	\$0	\$300,000	\$301,881
Operating Transfers						\$0	\$0
Total	\$379,422	\$10,350	\$36,861	\$128,779	\$16,201	\$300,000	\$871,613
Enacted	\$379,422	\$10,350	\$78,724	\$106,709	\$8,565	\$300,000	\$883,770
Difference:	\$0	\$0	\$41,863	(\$22,070)	(\$7,636)	\$0	\$12,157
Projected Balance Forward to FY 2010			\$21,721	\$249,286	\$0		\$271,007

MOTION: To adopt the FY 2009 Budget Allocation, as presented RMcM/AP passed unanimously

Announcements and Scheduling of Meetings	John MacDonald	5 min.
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The next meeting is the Annual Meeting in September. The public forums on the concerns of people with disabilities and their families will take place the week of July 21st. We need Commissioners to attend each of the forums.

Date & Time	Public Forum Locations	Host	Area Covered
Monday July 21 st 1:30 – 3 PM	Barrington Public Library's Gallery, 281 County Road, Barrington	Statewide Independent Living Council	Bristol County
Tuesday July 22 nd 3 – 5 PM	Independence Square II, Independence Way, Kingston Route 136 just West of URI campus	Rhodes to Independence	Washington (South) County
Wednesday July 23 rd 2 – 4 PM	Warwick Public Library, 600 Sandy Lane, Warwick	Ocean State Center for Independent Living	Kent County
Thursday July 24 th 10 – 11:30 AM	Cumberland Library, 1464 Diamond Hill Road, Cumberland	PARI Independent Living Center	Northern RI
Thursday July 24 th 3 – 5 PM	Middletown Public Library's Community Rm. 700 West Main Road, Middletown	Looking Upwards	Newport County
Friday July 25 th 4 – 6 PM	RI Department of Administration Conference Room B One Capitol Hill, Providence	RI Department of Health	Greater Providence
Next meeting is the Annual Meeting on:		Monday September 8, 2008	Starting at: 5 PM
Adjournment:	Chairperson adjourned the meeting at 6:50 PM		
Resource persons:	Bob Cooper, Secretary		