



# Governor's Commission on Disabilities Business Meeting

Monday November 5, 2007 5 – 7 PM

John O. Pastore Center, 41 Cherry Dale Court,  
Cranston, RI 02920-3049

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<b>Attendees:</b>	John MacDonald (Acting Chair); Jeanne Behie; Sharon Brinkworth; Frederick Burke; Rosemary Carmody; Binyamin Efreom; Sanford Lupovitz; Lisa McKay; Bill Nieranowski; James Pitassi; Arthur Plitt; Patricia Ryherd; Rev. Gerard Sabourin; & John Treat	
<b>Excused:</b>	Dr. Judith Drew; Regina Connor; Joseph Corrente; R. Timothy Flynn; Dr. Kate McCarthy-Barnett; Ronald McMinn; Karen O'Connell-Lyons; Lorna Ricci; Lou Salerno; Nancy Thomas	
<b>----- Corrected Minutes -----</b>		
<b>Call to Order and Acceptance of the Minutes</b>	<b>John J. MacDonald, Jr. Acting Chairperson</b>	<b>5 min.</b>
<p>Introductions: Chair called the meeting to order at 5 PM.</p>		
<p>MOTION: To accept the minutes of the previous meeting as revised as follows on page 2 insert after the last line prior to the listing of the mover and seconder of the motion</p>		
<p><b>Other Projects</b></p> <ul style="list-style-type: none"> <li><u>Prepare and distribute the DBE annual report.</u></li> <li><u>Publish and distribute a one page synopsis of DBE participation in the State House Farmer's Market.</u></li> <li>Update DoP commodity codes for ProMail</li> <li><u>Finalize the DBE regulation. Get it published (Chair)</u></li> <li>Assist with marketing the shredding MPA for Cranston ARC.</li> <li>Assist with marketing the EVAS MPA.</li> <li><u>Update Certification / Recertification Report with the DoP.</u></li> <li>Provide business consultation to struggling Coffee Plus franchise with ORS guidance.</li> </ul>		
<p><b>On-Going Activities</b></p> <ul style="list-style-type: none"> <li>Distribute the list of State agencies and their buyers to DBEs</li> <li>Maintain a DBE calendar of tasks / events.</li> <li>Review Workforce Development Board grants.</li> <li>Track contract awards to DBEs</li> </ul>		

PR/BE passed unanimously		
<b>Action Items:</b>	<b>Discussion Leader:</b>	<b>Time:</b>
<b>1. RIPTA/RIde</b>	<b>Mark Therrien, RIPTA</b>	<b>10 min.</b>
<p>Discussion: The RIde software for scheduling &amp; dispatching is being changed Dec. 2<sup>nd</sup>. The existing software does not recognize water when determining routes (ex. Warwick to Bristol allows only 15 minutes, so as a consequence the dispatching is done by hand). In January the telephone system is changing will include a call back confirming the next day pickup times. Later the rider can use an automated scheduling</p> <p>Around March the MDC (mobile data computer) will be installed on the RIde vans to show the manifest, automated system with trip directions and the drivers can input time for pick up and drop off. The MDCs will be delayed if the software and telephone systems are not up and running.</p> <p>A new RIde program newsletter.</p> <p>Mark and Bill Inlow asked that any questions or complaints be forwarded to them.</p>		
<b>2. Status of Department of Advocacy</b>	<b>John MacDonald</b>	<b>50 min.</b>
<p>At the October 25<sup>th</sup> meeting, which lasted from 2:30 – 6 PM, each of the 5 agencies made a presentation. The Commission was the only agency to indicate flexibility in carrying out its functions. All the other agencies indicated that there were no “possible changes to function/ (Outsource or merger, redesign)”. The agencies were all concerned about their autonomy and, by in large they didn’t see any benefits to their agencies or their constituencies from the creation of a Department of Advocacy.</p> <p>The Department of Administration interprets the Budget Article as requiring the Governor to submit as part of his FY 2009 Budget, the Department of Advocacy.</p> <p>The Budget Office/Department of Administration is open to proposals regarding the structure of the Department. It doesn’t have to “save money” if it increases effectiveness and doesn’t have to have a department director.</p> <p>The different agencies do not appear to have overlapping responsibilities.</p>		
<p>The next step is for each of the agencies to respond with “at least ten ideas which involve their agency working with the other agencies that would improve service to their populations, or would increase efficiency, resulting in cost savings.”</p>		
<p>Executive Secretary suggested that it’s possible that if different questions had been asked; the agencies might have seen some benefit. Such as:</p> <ol style="list-style-type: none"> <li>1. In RIFANS: <ol style="list-style-type: none"> <li>a. Who “initiates” transactions? <ol style="list-style-type: none"> <li>i. Requisitions</li> <li>ii. Invoices</li> <li>iii. General Ledger (internal transfers)</li> </ol> </li> <li>b. Who “approves” transactions?</li> <li>c. Is it the same person?</li> <li>d. Could the initiator do more agency mission oriented activities if the initiating was centralized?</li> </ol> </li> <li>2. In the Golden Payroll system: <ol style="list-style-type: none"> <li>a. Who records the biweekly attendance?</li> <li>b. Who “approved” the attendance submission?</li> <li>c. Could the attendance recorder do more agency mission oriented activities if the recording was centralized?</li> </ol> </li> <li>3. Commission/Council/Committee minutes: <ol style="list-style-type: none"> <li>a. Who takes notes during committee, etc. meetings?</li> </ol> </li> </ol>		

- b. Who “transcribes” those notes into minutes?
- c. Could the minute’s taker do more agency mission oriented activities if the minutes were taken by a common clerk stenographer and then reviewed by the agency staff?

The Executive Secretary spoke about a conversation he had with the Director of the Department of Elderly Affairs, right after the Oct. 25<sup>th</sup> meeting. She urged him to bring together the 5 agencies to draft a proposal for the Department of Advocacy. He suggested seeking the support of both the Budget Office and the Governor’s Office for the Commission to act on her suggestion.

Below is an initial draft bill that could be used to initiate the discussion amongst the 5 agencies.

SECTION 1. Title 42 of the General Laws entitled “State Affairs and Government” is hereby amended by adding the following chapter:

**CHAPTER 14\_  
DEPARTMENT OF ADVOCACY**

**42-14\_-1. Department of advocacy.**

(a) There is hereby established within the executive branch of state government a department of advocacy.

(b) The department shall contain the child advocate (RIGL 42-73), mental health advocate (RIGL 40.1-5-13, et. al.), commission on deaf and hard of hearing (RIGL 23-1.8), developmental disabilities council (RIGL 40.1-1-9), and the governor’s commission on disabilities (RIGL 42-51).

(c) The governor with advice and consent of the senate shall appoint the child advocate and the mental health advocate, as detailed in existing statutes.

(d) The governor shall appoint the members of the commission on deaf and hard of hearing, developmental disabilities council, and the governor’s commission on disabilities as detailed in existing statutes.

**42-14\_-2. Powers and duties of the department.**

The department of advocacy shall provide fiscal, payroll, personnel and such support services to the child advocate, mental health advocate, commission on deaf and hard of hearing, developmental disabilities council, and the governor’s commission on disabilities and those agencies determine necessary.

All agencies combined into the department shall maintain existing duties and autonomy as set forth in statutes.

**42-14\_-3. Assignment and reassignment of advisory bodies.**

The governor may, by executive order, reassign any advisory bodies, boards, or commissions to the department of advocacy or assign any such entities that may be created.

**42-14\_-4. Appointment and management of support service employees.**

(a) The agencies chief executive officers, subject to the provisions of applicable state law, shall jointly be the appointing authority for the fiscal, payroll, personnel and such support services employees of the department of advocacy.

(b) The joint appointing authority provided for herein subsection (a) above shall not affect, interfere with, limit, or otherwise restrict the appointing authority vested in the child advocate, mental health advocate, commission on deaf and hard of hearing, developmental disabilities council, and the governor’s commission on disabilities for their employees under applicable general and public laws.

(c) The agencies chief executive officers shall jointly adopt policies and procedures for the provision of fiscal, payroll, personnel and support services to the agencies combined into the department.

**42-14\_-5. Applicability.**

Nothing in this chapter shall change, transfer or interfere with, or limit or otherwise restrict the general assembly's sole authority to appropriate and re-appropriate fiscal resources to the child advocate, mental health advocate, commission on deaf and hard of hearing, developmental disabilities council, and the governor's commission on disabilities; the statutory or regulatory duties of the agencies, or the appointing authority for the employees of the agencies vested in the child advocate, mental health advocate, commission on deaf and hard of hearing, developmental disabilities council, and the governor's commission on disabilities under applicable general and public laws.

**SECTION 2.** Section 1 of this act shall take effect on or before January 1, 2009.

The Executive Committee has asked for the support of both the Budget Office & Governor's Office for the Commission to bring together the 5 agencies to attempt to draft a proposal for the Department of Advocacy, based on the initial draft bill above and addressing the "different questions" above. The Executive Committee recommends adoption of the following 2 motions.

**MOTION:** To adopt the following "ideas" involving working with the other advocacy agencies:

1. Identify & track legislation at the RI General Assembly relating to:
  - a. Children for the Office of the Child Advocate – based on criteria developed by the Child Advocate and of those bills the Child Advocate deems priorities alert the Office of the Child Advocate on hearings relating to the priority bills.
  - b. People with developmental disabilities for the Developmental Disabilities Council – based on criteria developed by the Developmental Disabilities Council and of those bills the Developmental Disabilities Council deems priorities alert the Developmental Disabilities Council on hearings relating to the priority bills.
  - c. People who are deaf or hard of hearing for the Commission on the Deaf and Hard of Hearing – based on criteria developed by the Commission on the Deaf and Hard of Hearing and of those bills the Commission on the Deaf and Hard of Hearing deems priorities alert the Commission on the Deaf and Hard of Hearing on hearings relating to the priority bills.
  - d. People with mental disabilities for the Office of the Mental Health Advocate – based on criteria developed by the Mental Health Advocate and of those bills the Mental Health Advocate deems priorities alert the Office of the Mental Health Advocate on hearings relating to the priority bills.
2. Conduct accessibility surveys of specific facilities and offer advice on barrier removal at the request of the:
  - a. Office of the Child Advocate concerning facilities under DCYF Jurisdiction
  - b. Developmental Disabilities Council concerning facilities serving people with Developmental Disabilities;

- c. Commission on the Deaf and Hard of Hearing concerning facilities serving persons who are deaf and/or hard of hearing; and
  - d. Office of the Mental Health Advocate concerning facilities serving persons with mental disabilities.
3. Provide a meeting room for the Commission on the Deaf and Hard of Hearing or the Developmental Disabilities Council, upon request.
  4. Coordinate the Public Forums on the Concerns of People with Disabilities and their Families for its co-sponsors including the Office of the Child Advocate, Office of the Mental Health Advocate, Commission on the Deaf and Hard of Hearing, and Developmental Disabilities Council.
  5. Provide staff support to disability related advisory boards (currently without staff), if the Commission is fully staffed to its authorized level of 5.6 FTEs and as permission to utilize contract clerical staff on an intermittent basis. PR/JB passed MOTION TO move the previous question, BE/PR passed unanimously  
Vote on the original question passed unanimously.

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MOTION: To authorize and direct the Executive Secretary to bring together the 5 agencies and attempt to draft a proposal for the Department of Advocacy, based on the initial draft bill above and addressing the following needs:

1. In RIFANS:
  - a. Who “initiates” transactions?
    - i. Requisitions
    - ii. Invoices
    - iii. General Ledger (internal transfers)
  - b. Who “approves” transactions?
  - c. Is it the same person?
  - d. Could the initiator do more agency mission oriented activities if the initiating was centralized?
2. In the Golden Payroll system:
  - a. Who records the biweekly attendance?
  - b. Who “approved” the attendance submission?
  - c. Could the attendance recorder do more agency mission oriented activities if the recording was centralized?
3. Commission/Council/Committee minutes:
  - a. Who takes notes during committee, etc. meetings?
  - b. Who “transcribes” those notes into minutes?
  - c. Could the minute’s taker do more agency mission oriented activities if the minutes were taken by a common clerk stenographer and then reviewed by the agency staff?

SB/BE passed unanimously

<b>3. 2008 Legislative Package</b>	<b>Tim Flynn, Legislation Committee Chair</b>	<b>30 min.</b>
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Discussion: The Legislation Committee recommends the following items for the 2008 Legislative Package:

1. Extend governmental tort liability to members of state boards and commissions when acting in their official capacity and legal representation;
2. Ensure families of children with severe impairments who have coverage from both Medicaid & commercial health care insurance, get quick resolution of their claims, rather than be bounced back and forth between Medicaid and the insurer (Public Law 2006 Chapter 246 Article 34 Insurance -- Mandated Benefits);
3. Crisis intervention services for abused non-elderly adults (18-64) with severe impaired (Public Law 2006 Chapter 275) Assault on persons with severe impairments or mentally disabled - penalties - services for adult victims with severe impairments of abuse, neglect and/or exploitation;
4. Refocusing Medicaid from institutional care to home & community based services so people can remain living in their community; and
5. Permit an accessory family dwelling within a single family residence for the sole use of one or more members of the family of the occupant who is a person with a disability or is over the age of sixty-five (65);
6. Restoration of DCYF services to children 18-21 and housing adolescents 17-21 at the youth correctional facility not in ACI

The first 5 are left over from the 2007 Legislative Package.

**MOTION:** To adopt the 2008 Legislative Package as recommended (above) AP/JB passed unanimously

The Legislation Committee recommended the Commission consider for discussion, and support the general principal that in defining accessible housing as part of the building code include ventilation and non-toxic building materials, but not part of the Commission’s Legislative Package.

**MOTION:** To direct the Accessibility Committee to review the possibility of amending the State Building Code’s multifamily dwelling provisions to incorporate ventilation and non-toxic building materials into the accessibility provisions. PR/AP passed unanimously

The Legislation Committee also recommends sending a letter requesting a Follow-up Report on the use of toxic free cleaning products at the State House; did it reduce costs?

**MOTION:** To send a letter to the Department of Administration requesting a Follow-up Report on the use of toxic free cleaning products at the State House; did it reduce costs. PR/BE passed, JP Nay

The Legislation Committee recommends that they use the 2007 Scope of Review, during the 2008 General Assembly Session:

<b>Category</b>	<b># of Bills Reviewed</b>	<b># of Bills Issued an Impact Statement</b>	<b># Commission prevailed</b>
Civil Rights	53	18	13

Category	# of Bills Reviewed	# of Bills Issued an Impact Statement	# Commission prevailed
Disability Prevention	40	1	1
Employment	8	0	0
Health Care Services	90	22	9
Housing	8	4	2
Special Education	37	10	8
Transportation	9	7	5 + 1 vetoed
Total # of Bills Reviewed	245	62	37 + 1 vetoed
Grand Total All Bills tracked	455	+ 2 tort liability bills	

MOTION: To adopt the Legislation Committee's Scope of Review as proposed (above) BE/SL passed unanimously

<b>4. 2007 John E. Fogarty Award Recipients</b>	<b>Bob Cooper</b>	<b>10 min.</b>
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Possible 2007 John E. Fogarty Award Recipients:

**Sen. Frank Ciccone sponsor of 2007 S 0142** Modified the Open Meeting Law's ban on the use of telephones to allow the use of telephones as a reasonable accommodations for members of boards who are unable to be physically present at the meeting because of a disability

**Rep. Elaine Coderre & Sen. William Walaska sponsors of 2007 H 5371 Sub B & 2007 S 553 Sub A** Provides a sales tax credit for wheelchair accessible taxi cabs and public motor vehicles

MOTION: To award the John E. Fogarty Awards to Senator Frank Ciccone for 2007 S 142; Representative Elaine Coderre for 2007 H 5371 Sub B; and Senator William Walaska for 2007 S 553 Sub A. AP/JB passed unanimously

<b>5. 2008 Schedule of Meetings</b>	<b>Bob Cooper</b>	<b>10 min.</b>
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**Governor's Commission on Disabilities**

The Commission's objective is to ensure that all people with disabilities are afforded the opportunities to exercise all the rights and responsibilities accorded to citizens of this state and each person with a disability is able to reach his/her maximum potential in independence, human development, productivity and self-sufficiency.

**The Commission meets Mondays 5 – 7 PM: 02/04; 04/28; 07/14; 09/08; and 11/17**

**Accessibility Committee**

Overseeing the removal of environmental and communication barriers at state owned facilities and Reviewing municipal and state agency disability parking enforcement annual reports and recommending improvements.

**The Accessibility Committee meets Mondays 2 – 3:30 PM: 01/28; 03/24; 05/19; 06/23; 09/22; and 11/24**

**Assistive Technology Committee**

Authorizing the purchase of assistive technology as responsible accommodations for state employees, clients and residents of state institutions, and

Granting waivers that allows a member of a public body (as defined by the RI Open Meeting Law) to

participate by electronic communication or telephone communication only if the member's disability would prevent him/her from being physically present at the meeting location, and the use of such communication is the only reasonable accommodation.

**The Assistive Technology Committee meets Wednesdays 2:30 – 4 PM; 01/16; 03/19; 05/21; 07/16; 09/17; and 11/19**

#### **Disability Business Enterprise Committee**

Certifying rehabilitation agencies and businesses owned by people with disabilities or whose workforce consists of 60% of more people with disabilities for preferences on bidding for state contracts and

Promoting the selection of rehabilitation facilities and disadvantaged small businesses owned by people with disabilities in the awarding of state government contracts.

**The Disability Business Enterprise Committee meets Wednesdays 9 – 10:30 AM 01/09; 02/13; 03/12; 06/11; and 10/08**

#### **Election Assistance Committee**

Overseeing the Election Assistance for Individuals with Disabilities Grant:

Awarding polling place renovation grants to municipal boards of canvassers;

Developing training modules to be used by election officials and poll place workers to better prepare them to meet a variety of voter needs;

Recruiting people with disabilities to serve as trained poll workers, and/or serve, on an as-needed basis, as advisors to the Commission, the RI Disability Law Center, Secretary of State's Election Division, and the State Board of Elections' ongoing attempts to ensure polling site accessibility and greater participation by people with disabilities in the electoral process; and

Monitoring the RI Disability Vote Projects voter registration and education outreach programs.

**The Election Assistance Committee meets 9 – 10:30 AM 02/27; 04/23; 06/25; 10/22; and 12/17**

#### **Employment Committee**

Overseeing implementation of the provision of training and technical assistance regarding the employment provisions of the ADA Grant and

Promoting Work and Work Incentives.

**The Employment Committee meets Thursdays 9 – 10:30 AM: 02/21; 04/17; 06/19; 10/16; and 12/18**

#### **Hearing Board**

Conducting hearings and rendering decisions on matters relating to:

Disability discrimination complaints involving physical barriers to public and private entities [RIGL 42-87];

Transition Plans from state agencies requesting to lease inaccessible facilities [RIGL 37-8-15.1]; and  
Open Meeting Transition Plans from local and state government entities [RIGL 42-46-13].

**The Hearing Board meets only to conduct hearings**

#### **Legislation Committee**

Conducting public forums annually to identify the concerns of people with disabilities and their families,

Drafting legislation to improve the quality of life of people with disabilities, and

Reviewing and commenting on legislation impacting on people with disabilities.

**The Legislation Committee meets Mondays 3 – 4:30 PM: 01/14; 02/11; 03/10; 04/14; 05/12; 06/16; 07/07; 09/15; 10/20; and 12/08. The Committee also conducts public forums on the concerns of people with disabilities annually during the week of July 21 – 25 celebrating the**

**anniversary of the signing of the Americans with Disabilities Act (ADA) on July 26, 1990.**

**State Coordinating Committee on Disability Rights**

Overseeing the State Government’s compliance with the Americans with Disabilities Act and other federal/state disability rights laws, and

Developing communication strategies promoting ADA Titles II & III “customer service” awareness.

**The State Coordinating Committee on Disability Rights meets Tuesdays 2:30 – 4 PM; 01/29; 04/29; 07/29; and 09/23**

**Executive Committee**

Oversees internal management of the Commission;

Making policy decisions between Commission meetings; and

Interviewing applicants and appointing the Mary Brennan (Public Awareness) Fellows; Edward J. Schroeder (Legislative) Fellow; and G. Frank Hanaway (Architectural Awareness) Fellows, to college students with disabilities or pursuing a degree in an area of study relating to people with disabilities.

**The Executive Committee meetings Tuesdays 4 – 5:30 PM: 01/15; 04/08; 05/13; 06/24; 08/19; and 10/21**

MOTION: To adopt the 2008 Schedule of Meetings as proposed (above) BE/RGS passed unanimously

6. Recycling Proposal*	Bill Nieranowski	10 min.
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**Pilot Recycling Project**

The Department of Elderly Affairs and The Governor’s Commission on Disabilities

**Project Summary**

In January 2007, the Governor’s Commission on Disabilities contacted three Disability Business Enterprises (DBE) to request a bid on a pilot recycling project for the Department of Elderly Affairs and the Governor’s Commission on Disabilities. The three agencies contacted were, The CranstonArc, The Fogarty Center and The Arc of Blackstone Valley.

BetterShred, a certified Disability Business Enterprise run by the CranstonArc was the only agency that submitted a bid for the project. The other agencies both expressed interest in future recycling projects and on collaborating with the Cranston Arc if the pilot project expands beyond the two state agencies.

In 2003, The CranstonArc initiated BetterShred, a confidential document destruction business. BetterShred has state contracts for paper shredding with CCRI and URI. Also, more recently BetterShred was awarded a Master Price Agreement with the State for Paper Shredding and Confidential Document Destruction.

The Pilot project began on April 16<sup>th</sup> and will be completed on July 16<sup>th</sup>, 2007. During the three months, BetterShred will pick up 3 containers of confidential documents once every two weeks. There will be a total of 18 pickups.

Currently, there is a statewide recycling contract with Cleanscape. The contract originally scheduled to expire in July 2007 has been extended until December 2007. Although there is a contract in place, many state agencies are still not recycling. Also, there are agencies that think they are recycling only to find out when the recycled paper is collected, it is brought to the landfill as trash. Because there is no monitoring in place, the state does not have the data on the amount of paper collected or the cost of disposing the

\* Commissioner Rosemary Carmody of CranstonArc, left at the start of this discussion, pursuant to RIGL 36-14-5.

paper in the landfill. Having a pilot project enables the state to monitor not only how much paper is being recycled but the cost savings. With the data collected from the Pilot Recycling Project, the state can make projections about how many tons of paper can be diverted from the landfill and how much money they can save in tipping fees.

Recycling of paper and shredding services as follows:  
Supply three 150 lb capacity containers to destroy confidential documents.

-Department of Elderly Affairs

-Governor's Commission on Disabilities

No rental fees for 3 unlocked 150 lb containers.

A rental fee will apply for locked containers.

Pilot project runs from April 16, 2007- July 16, 2007 (3 months)

Two pick-ups per month

Total of 18 pick-ups

Total cost: \$4,999.99

The intent of the pilot recycling project is to:

- Enhance and increase recycling efforts in state agencies
- Save the State of RI substantial tipping fees at the landfill
- Monitor materials recycled and shredded to ensure accurate billing
- Reduce the amount of waste in the landfill
- Maintain confidentiality of the citizens of RI through shredding of sensitive materials
- Provide meaningful employment and training opportunities for adults with intellectual and developmental disabilities
- Expand the recycling program from 2 state agencies to all of the state agencies

### **Timeline**

#### *January*

Received grant money from Rhode Island Resource Recovery for \$6,000 for a pilot recycling project for the Department of Elderly Affairs and the Governor's Commission on Disabilities.

#### *February*

Held two training classes on recycling for the state employees

#### *March*

Distributed small recycling containers to the employees and (3) 150 lb containers to the agencies.

Met with the superintendent of the Benjamin Rush building to discuss the involvement of the janitors in this project.

#### *April*

Recycling project began the week of April 16<sup>th</sup>. BetterShred picked up the (3) 150 lb recycling containers. Documents were weighed and shredded. A certificate of document destruction will be provided to the agencies. A locked container was provided for the 2<sup>nd</sup> floor of DEA in a unit that deals with elder abuse.

#### *May-July*

Program is running smoothly with no major problems or concerns. Containers are monitored and picked up when they are close to capacity. The pick ups have been about every two weeks. Jim O'Connor, Director of BetterShred has been recording the weight of the paper before it is shredded.

#### *August*

A survey about the pilot project will be distributed to the employees and janitors. The surveys will be picked up in September.

#### Project Concerns

- Language barrier with non English speaking janitors

- Lack of Employee Participation in the first few weeks
- Due to existing State Recycling Contract and lack of communication about the pilot project, the Superintendent and management were confused about program
- Security (Several employees at the Department of Elderly Affairs expressed concern about the containers not being locked and secure. BetterShred provided a locked container to DEA for the pilot project.)

WEIGHT OF RECYCLED PAPER COLLECTED FROM DEA AND GCD							
	<i>April 16</i>	<i>May 2</i>	<i>May 16</i>	<i>May 30</i>	<i>June 5</i>	<i>June 27</i>	<i>July 11</i>
<b>Weight</b>	213lbs	480lbs	48lbs	300lbs	300lbs	165lbs	333lbs
<b>Total Wt.</b>	1972 lbs						

Recycled paper collected from Apr 16-July 11 – Total weight -**1972 bs**  
 Estimate of recycled paper to be collected from April–December Total weight - **3944 lbs**  
**Estimate of recycled paper collected by two small state agencies (40 employees) over 1 year – Total weight -5916 lbs or 3 tons**  
 (1 Ton = 2000 lbs.)

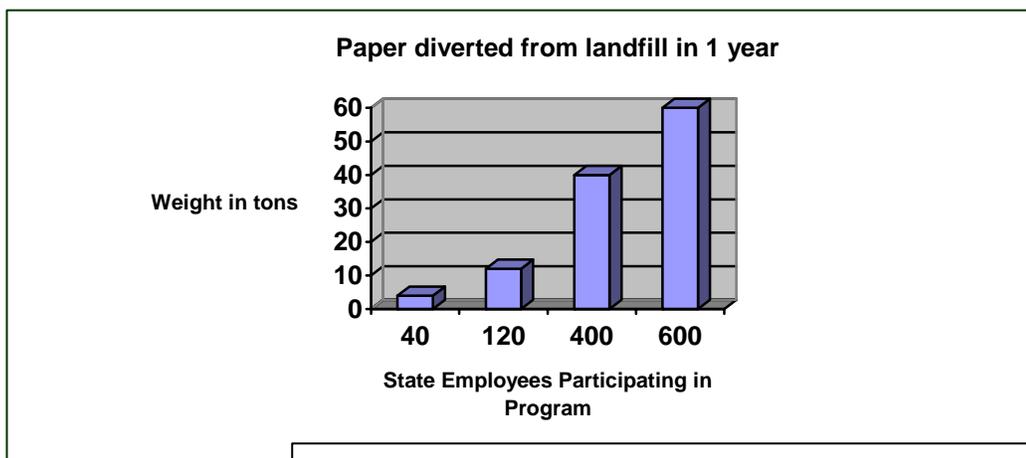
From the data collected so far, we can determine that the state can divert 1 ton of paper in a 3 month time period. If the program expands to include other agencies, we can estimate how much paper can be diverted to the landfill. (See chart below) If 600 state workers participated in the recycling program, there is the potential to divert over **96 tons** of paper from the landfill which can save the state thousands of dollars in just one year. If those same state employees were to recycle paper for 10 years, the amount of paper diverted from the landfill could reach **1000 TONS**. We would like to request additional funding to continue with this project until the end of the year (2007). This will allow us to have more accurate

figures for our projections.

{Description of graphic – chart titled: Paper diverted from landfill in 1 year.

Left scale of weight in tons, bottom scale state employees participating in program.

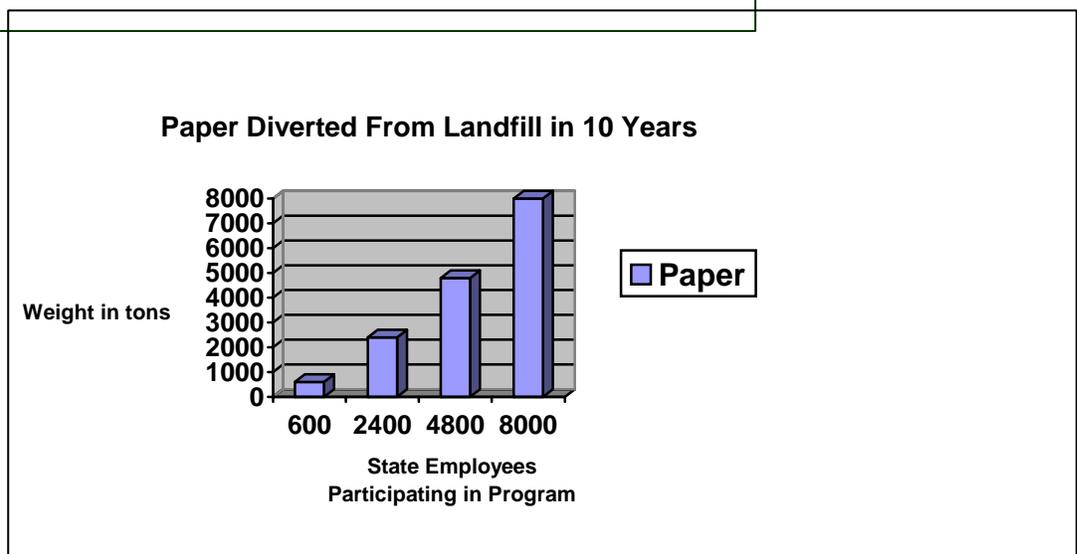
4 bars: first bar 40 state employees = 4 tons; second bar: 120 state employees = 12 tons; third bar: 400 state



employees = 40 tons;  
fourth bar: 600 state employees = 60 tons }

{Description of graphic – chart titled: Paper diverted from landfill in 10 years.

Left scale of weight in tons, bottom scale state



employees participating in program.

4 bars: first bar 600 state employees = 600 tons; second bar: 2400 state employees = 2400 tons; third bar: 4800 state employees = 4800 tons; fourth bar: 8000 state employees = 8000 tons }

<b>MOTION:</b> To authorize the submission of a Recycling Grant proposal to the RI Resource Recovery Corporation, potentially revised to multiple payments RRC and authorize the Executive Cmte and award subgrantees. BE/PR passed unanimously.		
7. Announcements and Scheduling of Meetings	John MacDonald	5 min.
Next Commission meeting will be on:	February 4, 2008	Starting at: 5 PM
Adjournment:	Chairperson adjourned the meeting at 7:20 PM	
<b>Resource persons:</b>	Bob Cooper, Secretary	