

**FIRE EDUCATION AND TRAINING COORDINATING BOARD
MINUTES OF THE OPEN SESSION**

May 3, 2012

Present:	James Ball	Absent:	John Chartier
	Joseph Bertholic		
	Joseph Castro		
	David Gorman		
	Brian Jackvony		
	Scott Kettelle		
	Timothy McLaughlin		
	Jay Petrillo		
	David Sayles		
	Mark St. Pierre		
	Howard Tighe		
	Mark Vincent		
	John Woodard		

Open Session of the Fire Education and Training Coordinating Board was called to order at 9:20 a.m. by Chairman Sayles. Welcomes and introduces many new members of the Board.

There is a full quorum for legal voting on matters.

Apologizes for letting the Board turn into an operational Board as opposed to its true purpose as a policy making Board.

Commends Scott Kettelle for his work on the Fire Academy's Modules and the 1403 program.

Strategic Plan to be disseminated to new members for review.

Election of the new Chairperson and Vice Chairperson.

(Scott Kettelle makes presentation of floral arrangement to Tina Ahlborg in appreciation.)

No Minutes over the past years because no actions were taken due to lack of quorum.

James Gumbley will be the new Chief Deputy in the State Fire Marshal's Office.

DIRECTOR'S REPORT - Joseph Castro

Fred Evans' letter of resignation.

First live burn at the Fire Academy was covered by media and went well.

1403 Upgrade classes have been run with 30 participants with two more night classes scheduled.

A full 1403 class is scheduled for sometime in July.

(Discussion)

Reducing the cadre of Rhode Island Fire Academy instructors.

MARSHAL'S REPORT:

Absent.

NEW BUSINESS:

Instructor Insurance Issue: Discussion with B. Preston, Marshal, Legal Department of State Police about mirroring DEM's seasonal employees with a cadre of 75 Rhode Island Fire Academy instructors.

(Discussion)

Motion by Scott Kettelle: Letter to Marshal from the Board to continue the relationship of selecting a cadre of RI instructors.

(Discussion)

Rhode Island Foundation wants to take over instructors and have them insure themselves.

(Discussion)

Letters to instructors who haven't taught the required yearly 15 hours will receive letters by June stating that they are being placed on an inactive instructors list.

(Discussion)

Motion so voted.

Donations to the Fire Academy Training Grounds – Vehicles must be registered to the State Fleet.

RIEMA: LEPC persons who teach for the academy are not allowed to be paid through the grant and the academy needs to hire minorities and females. Issues being resolved.

(Discussion)

Electric Vehicle Safety (Train-the-Trainer) Program placed on class offerings for the academy. Fire Departments would consist of a 4-hours program and Police Departments would consist of a

3-hour program with a maximum of 30 members and a cost of \$400. Disseminate the NFPA syllabus to other members for review for a vote.

Motion by David Gorman: Electric Vehicle Safety Program to the Rhode Island Fire Academy's Programs.

(Discussion)

Motion so moved.

Vendors Breakfast at the Rhode Island Fire Academy, May 10th at 9 a.m., which is sponsored by the Rhode Island Association of Fire Chiefs' new charitable foundation. (501C3)

(Discussion)

Strategic Plan Reviewed and thumb nailed by Scott Kettelle.

Rhode Island Instructors' Association is becoming active again.

ProBoard Report from annual meeting in Florida for dissemination for review and discussion at the next meeting.

Election of a new Chairperson

Motion by Timothy McLaughlin to suspend the election of new chairperson until July's meeting.

(Discussion)

Motion denied.

Motion by Howard Tighe to elect Scott Kettelle as Chairperson.

(Discussion)

Motion passed. Scott Kettelle elected as Chairperson.

Election of Vice Chairperson

Motion by David Gorman to elect Howard Tighe as Vice Chairperson.

Motion passed.

Meeting adjourned at 11:30 a.m.