



*Rhode Island Statewide  
Independent Living Council  
"Together, Making a Difference"*

**State Plan Development Committee**  
**June 8, 2016**  
**2 – 4 p.m.**  
**OSCIL, 1944 Warwick Ave, Warwick, RI**

## **DRAFT MINUTES**

**Attendance:** Ray Bandusky (DLC); Carmen Boucher (DOH); Lorna Ricci (OSCIL); Jack Ringland, Council Chair; Christie Hammond (ORS); Barbara Ringland; Margie Molloy, Council Vice Chair.

**Guest/Public:** Lori DiOrio (ORS); Helen Iasimone (OSCIL).

**Staff:** none.

**Interpreters:** Dorothy Hodge.

- 1. Welcome and Introductions:** Jack Ringland welcomed everyone. Quorum present.
- 2. Approval of June 1, 2016 minutes:** Jack Ringland read aloud the minutes for June 1st. **Lorna made a motion to accept** the minutes, Barbara second the motion. Minutes were approved as written.
- 3. SPIL main goals continued from June 1, 2016:**
  - Committee agreed to change Goal 5, Objective 1 to Increase membership. The committee discussed the following ways to increase membership; membership campaign, website driven, needs assessment membership driven and outreach.
  - Committee discussed the following:
    - Establish a FY2017 training schedule.
    - Create a handbook members would be given upon nomination.
    - Add a training component to quarterly meetings; an example discussed was Uniform Grant training.
    - Provide opportunity for annual review.
    - By the end of the FY 2017 secure a meeting facilitator.
- 4. Develop SPIL Resource Plan:** Copies of a draft budget was distributed and discussed.

- 5. Inputting of information into SPIL template: Ray made a motion for Jack to send a request that Lorna be approved as an alternate and have access to the SPIL template for entering data.**
- 6. New business: none.**
- 7. Next meeting scheduled for June 15, 2016: The Committee needs to discuss the resource plan, review the information entered into the template and discuss the staffing needs for the Council for 2017-2019.**

**Meeting was adjourned at 4 p.m.**

**Helen lasimone  
Note Taker**