



*Rhode Island Statewide  
Independent Living Council  
"Together, Making a Difference"*

**DRAFT MINUTES**  
**Bi-Monthly Meeting**  
**Wednesday, December 9, 2015**  
**1:00 p.m. – 2:45 p.m.**  
**40 Fountain Street, Providence, RI**

**Members Present:** Laurie DiOrio, DSU Representative; Barbara Henry; Kathy Kindelan, Treasurer; Siera Leone, Secretary; Margaret Molloy; Vice Chair; Lorna Ricci, CIL Representative; Barbara Ringland; Jack Ringland, Chair.

**Members Absent:** Ray Bandusky; Pat Stein; Gary Witman.

**Guests:** Carmen Boucher; Vincent DeJesus.

**Staff:** Rick Costa, Executive Coordinator; Lisel Rockwood, Assistant to the Executive Coordinator.

**Interpreter:** Dorothy Hodge.

1. **Meeting called to order at 1:01 p.m. Quorum was present.** Chair, Jack Ringland, welcomed everyone, self-introductions were made, and meeting etiquette reviewed. Jack stated that henceforth, Siera Leone, as Secretary would be responsible for stating that a quorum was present.

2. **Approvals:**

**October 19, 2015 minutes:** previously sent. A motion was made by Lorna Ricci and seconded by Kathy Kindelan to accept the minutes as written. Unanimously approved. For: Barbara Henry; Kathy Kindelan; Siera Leone; Margaret Molloy; Lorna Ricci; Barbara Ringland; Jack Ringland. Against: none.

**Annual 2016 NCIL dues:** Jack Ringland spoke about the NCIL organization, stating the benefits of the membership, and noting that the Council had been a long time member. A motion was made by Kathy Kindelan seconded by Siera Leone to renew the NCIL membership. Unanimously approved. For: Barbara Henry; Kathy Kindelan; Siera Leone; Margaret Molloy; Lorna Ricci; Barbara Ringland; Jack Ringland. Against: none.

3. **Council Membership Recommendations:** Carmen Boucher introduced herself as a representative of the Department of Health, Office of Special Needs and a mother of a child with special challenges. Lorna Ricci made a motion seconded by Barbara Henry to nominate Carmen Boucher for Council membership. For: Barbara Henry; Kathy Kindelan; Siera Leone; Margaret Molloy; Lorna Ricci; Barbara Ringland; Jack Ringland. Against: none. Margie Molloy stated that there were two current members who have not been attending meetings. It was noted that one could not attend due to new

employment and it was thought that the other member resigned. Staff was directed to send letters to Pat Stein and Gary Witman as to their interest and availability to remain on the Council and to submit Carmen Boucher's nomination information to the Governor's Office. A suggestion was made to require prospective members to volunteer for a period of time prior to becoming a Council member. A brief discussion ensued; no action taken.

4. **Open/Public Comments:** none.
5. **SILC Congress Discussion:** A motion was made by Lorna Ricci seconded by Kathy Kindelan to use travel/conference funds already budgeted to send one member to SILC Congress. Unanimously approved. For: Barbara Henry; Kathy Kindelan; Siera Leone; Margaret Molloy; Lorna Ricci; Barbara Ringland; Jack Ringland. Against: none. It was suggested that the member attending be on the State Plan Committee and willing to commit to participating in all meetings. No decision was made as to whom would attend. Interested members were asked to check their availability and follow-up by emailing the Chair on or before December 16<sup>th</sup>.
6. **OMA complaint response update:** Laurie DiOrio stated that a letter was sent to the Attorney General denying all allegations and requesting a determination as to whether the Council is subject to the OMA.
7. **704 Report /CIL Report:** Several sections of the 704 were previously sent and/or distributed at the meeting. Lorna Ricci gave an oral report on OSCIL noting that there was an overall 83% increase in services. Laurie DiOrio's draft of the significant challenges section was read aloud. It was noted that although the Council struggled with compliance with the OMA throughout the year, the OMA complaint wasn't received until September 29<sup>th</sup>. A discussion ensued as to whether or not it should be deleted from the draft. Because hard copies were not available at the meeting for review, Laurie was directed to email the section to Council members for their input. Staff will review all sections and forward any undrafted sections to the responsible party. It was also noted that only four Technical Needs and Assessment forms were completed. Staff was directed to resend the form to members. All email input was asked to be received by December 16<sup>th</sup>.
8. **Council Nominations and Elections:** Margie Molloy stated that Council members should be given a list of members interested in officer position along with a brief synopsis of their qualifications, such as period of time as a Council member. It was noted that staff was instructed not to send out the interest letters last July as customary. Lorna Ricci made a motion seconded by Barbara Henry to defer the elections until February and direct staff to send out the interest letters. Unanimously approved. For: Barbara Henry; Kathy Kindelan; Siera Leone; Margaret Molloy; Lorna Ricci; Barbara Ringland; Jack Ringland. Against: none. It was also noted that the annual meeting and elections need to be clarified in the new bylaws.
9. **Council calendar:** A proposed calendar was presented to the Council. Margie Molloy stated that her concern that ASL protocol was not followed. Henceforth, staff was instructed to handle ASL interpreter requests and Margie will be copied in on all emails.

She also stated that she and the other officers did not provide input into the calendar or meeting agenda because the last three executive meetings were cancelled. A discussion ensued as to whether the Council needed an Executive Committee which is a standing committee in the bylaws, and if so, whether or not the committee needed to meet monthly. No action or acceptance of the calendar was made.

**10. Open/Public Comments:** none.

**11. Announcements:** Laurie DiOrio suggested that the Council revisit hiring an attorney for the 501c3 at the next meeting.

**The meeting was adjourned at 2:46 p.m.**

**Siera Leone  
Secretary**