

**Rhode Island Housing  
Minutes of the Human Resources Committee**

**April 5, 2012**

The Human Resources Committee of Rhode Island Housing convened at 8:30 am on April 5, 2012 at the offices of Rhode Island Housing. Committee members present were Chairman DeRentis, and Commissioner Monteiro. Also present were Susan Bodington, Deputy Director for Programs, Michael Milito, Deputy Assistant Director for Law and Human Resources and Patricia Trinque, Human Resources Director.

The Committee considered the following matters:

- Executive Director Performance Evaluation

Prior to the meeting, the HR Committee had been provided a detailed schedule of the accomplishments of Rhode Island Housing for calendar year 2011. The Committee invited Mr. Godfrey to the meeting and asked him to offer his perspectives on the accomplishments of Rhode Island Housing, his role in contributing to the accomplishments and his vision for the future of the organization. The Commissioners and Mr. Godfrey engaged in a 45 minute discussion regarding these points, after which Mr. Godfrey was excused from the meeting.

Following this discussion, the HR Committee decided that its members and selected direct reports of the Executive Director complete the Executive Director Performance Evaluation form to provide background and context for the assessment of the Executive Director's performance and consideration of renewal of his contract. The Chair requested that the completed forms be sent to Mr. Milito who would consolidate the reports and distribute them to the HR Committee for final consideration.

The meeting adjourned at approximately 10:00 am and a follow-up meeting was scheduled for April 16, 2012 to continue the evaluation process and to discuss the renewal of the Executive Director's contract and compensation.

Respectfully Submitted:

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Chair

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Date