

RHODE ISLAND SCHOOL FOR THE DEAF
BOARD OF TRUSTEES
One Corliss Park
Providence, Rhode Island 02908

MEETING MINUTES

Date: September 21, 2005

Time: 6:00 PM

Minutes recorded by: Jake Camara

Minutes Approved on: November 8, 2005

Interpreters: Paul Giard, Jonathan Henry, Christine West

Minutes

I. Call to Order

The meeting of the RI School for the Deaf Board of Trustees was called to order by Trustee McEntee at 6:11PM in the RI School for the Deaf Cafeteria.

II. Roll Call of Board of Trustees

In Attendance: Bonnie Abols, Carol Dorros, Tracy Karasinski, Maureen McEntee, Phil Wheeler

Excused: Neil Leahey

Trustee Karasinski informed the board that she has to leave at 7:15pm to attend another meeting.

III. Acceptance of Previous Meeting Minutes

a. July 18, 2005

- i.** **Motion** was made by Trustee Dorros to accept the minutes of July 18, 2005 as submitted. Seconded by Trustee Wheeler. Approved unanimously.

IV. Reports

a. Interim Director

- i.** John Plante highlighted items from his Interim Director's report.
- ii.** John Plante introduced Keith Oliveira to the Board of Trustees and explained his role.

d. Committees

iii. Policy

- 1.** Trustee Karasinski informed the board that the Policy Committee has met twice since the last board meeting, and gave an update as to which policies have been discussed and their status.

iv. Building Committee

1. Trustee Dorros highlighted items from the Building Committee report and gave an update on the status of the site study.
- v. Strategic Planning
 1. Trustee Wheeler informed the board that there is no official report, but he is going to get in touch with Wayne Hannon to see if the board can obtain a draft RFP to use as a guide.
- vi. **Motion** was made by Trustee Karansinski to table the agenda and move to new business. Seconded by Trustee Wheeler. Approved unanimously.

V. New Business

- a. Board Retreat
 - i. Trustee McEntee asked to include this item in next month's agenda.
 - b. Board Recruitment
 - i. Keith Oliveira informed the board that there is already one person, a lawyer, who is interested in a position on the Board of Trustees.
 - ii. In addition, John Plante mentioned that a woman who is the CFO for Neighborhood Health Plan of RI has expressed interest in a board position.
 - iii. Keith Oliveira asked that any names of interested parties be given to either himself or John Plante. Also, if there are any qualities that should be considered when looking for candidates, this information should be sent to Mr. Oliveira.
 - iv. Trustee Wheeler informed the board that he has recently contacted Sharon Osborne regarding his status on the board. His daughter was recently hired at the school and it was unclear as to whether or not this was a conflict of interest.
- c. New Assistant Director
 - i. Discussion took place regarding whether or not the board could approve the new Assistant Director at this meeting without it being clearly stated in the agenda.
 - ii. Mr. Oliveira suggested that the Board schedule an emergency meeting tonight and post the meeting immediately to approve the new Assistant Director.
 - iii. **Motion** was made by Trustee Wheeler to post and have an emergency board meeting on Wednesday, September 28 at 6PM to review the recommendation and approval of the new Assistant Director of Finance. Seconded by Trustee Dorros. Approved unanimously.
 - iv. **Motion** was made by Trustee Wheeler that as people give agenda items to Jake they be very specific as to the activity or action item wanted to be covered. Seconded by Trustee Dorros. Approved unanimously.
- d. Evacuation Plan, First Reading

- i. Trustee Karasinski gave an update and a description of how the policy was developed.
- ii. Trustee Karasinski asked that this item be added to the next meeting's agenda.
- iii. Trustee Karasinski departed the meeting at 7:15pm.
- iv. The Board of Trustees read the evacuation plan.
- v. Trustee Dorros asked if it should be a part of the policy that there are practice drills of executing this plan. Also, it was suggested that there be a time frame as to when the quadrant and incident leaders be identified.
- vi. **Motion** was made by Trustee Wheeler to approve first reading with the typos as mentioned before, and future editions include recommendations for quadrant and incident leaders. Motion failed due to lack of quorum.

VI. Old Business

- a. Approval of National Search for a Director Process
 - i. It was decided that this item be tabled until October.
 - ii. Trustee Wheeler also suggested that it should be considered to appoint an assistant director as an interim position.
- b. Board of Trustees Meeting Schedule
 - i. It was decided to settle on the second Tuesday of every month for the regular Board of Trustees meeting.

VII. Agenda Items and Next Meeting Date

- a. Approval of National Search for a Director Process
- b. Board Retreat
- c. Evacuation Plan
- d. The next meeting date will be October 11, 2005 at 6:00pm.

Adjournment

- i. The meeting was adjourned at 8:05PM.