



## State of Rhode Island and Providence Plantations

### Water Resources Board Corporate

Justice William E. Powers Building, Third Floor

One Capitol Hill

Providence, RI 02908

(401) 574-8400 ♦ FAX: (401) 574-8401

## MINUTES OF BOARD CORPORATE MEETING # 305

January 15, 2008

(Meetings of the Board Corporate convene immediately after the Board meetings.)

### Members Present:

Daniel W. Varin, Chairman  
William Penn  
Pamela Marchand, P.E.  
William Parsons  
Richard Mignanelli  
June Swallow, P.E.\*  
Harold Ward, Ph. D.  
Robert Griffith, Ph.D.\*  
Ernie Pancierra for Dr. Michael Sullivan  
William Stamp, III  
Ian Morrison  
Frank Perry, P.E.

### Members Absent:

Jesse Rodrigues, Jr.  
Michael Sullivan, Ph. D.

### Guests

Heidi Green-Quonset Development Corporation  
Emily Wild-USGS  
John Duchesneou-KCWA  
Tim Brown-KCWA  
Brendan Ennis-Pare Corp.  
Kenneth Booth-E.P. Water  
Henry Meyer-Kingston Water

### Staff Present:

Juan Mariscal, P.E.  
Kathleen Crawley  
Romeo Mendes, P.E.  
Beverly O'Keefe, M.A.  
William Riverso

\*Member designee

### 1. CALL TO ORDER:

Chairman Varin called meeting # 305 of the Water Resources Board Corporate to order at 1:41 pm. A quorum was present.

### 2. APPROVAL OF MINUTES:

**Motion** by Mr. Morrison second by Mr. Stamp to approve the minutes of December 11, 2007 Board Corporate Meeting #304. The vote in favor was unanimous and the motion carried.

### 3. REPORTS:

- A. Chief Financial Officer's Report – November 2007
- B. Chief Financial Officer's Report – December 2007

**Motion** by Mr. Penn second by Mr. Ward to accept the Chief Financial Officer's Report for November 2007 and December 2007 as presented. The vote in favor was unanimous and the motion carried.

**Discussion:** Mr. Penn noted that the \$1,829.00 currently allocated to United Water Rhode Island project account is going to be transferred to the Debt Service Fund in accordance with Bond Indenture.

#### 4. COMMITTEE REPORTS AND ACTION ITEMS RESULTING:

##### A. FINANCE COMMITTEE

##### 1. OFFICE OPERATIONS & ADMINISTRATION – BOARD CORPORATE:

##### a) Board Corporate Budget - Request for Approval.

**Motion** by Mr. Penn second by Mr. Morrison to approve the Board Corporate Budget as presented but with the caveat that we review the definition of administrative expenses to see if we can engage the services of a Chief Financial Officer using the surcharge fees because there are excess surcharge fees above the debt service of the Watershed Protection Program. The vote in favor was unanimous and the motion carried.

**Discussion:** Mr. Penn reiterated we should review the by-laws of the Board Corporate in terms of expense approvals.

#### 5. CONSENT AGENDA:

- a) Partridge, Snow & Hahn - for legal services rendered through November 30, 2007 - Requested payment \$385.00; Recommended Payment: \$385.00.
- b) B & E Consulting, LLC, Invoice # 471 – November Assistance (October CFO Report Preparation) - Requested Amount \$375.00; Recommended Payment: \$312.50. Invoice and Notice of Blanket Purchase Agreement.
- c) AMTEC Invoice # 1023-01-08 – for rebate computations for the \$11,385,000 Rhode Island Water Resources Board, Corporate Issue, Public Drinking Water Protection Revenue Bonds, Series 2002 - Requested payment \$600.00; Recommended Payment: \$600.00.
- d) Konica Office Products for copier service agreement (Monthly Service/Supply) rendered from 11/01/07 through 12/1/07. Requested payment from Water Resources Board: \$103.31; Recommended Payment: \$103.31; Requested payment from Water Resources Board Corporate: \$68.87; Recommended Payment: \$68.87. Invoice Total \$172.18.

- e) Konica Office Products for copier service agreement (Monthly Lease) rendered from 12/1/07 through 12/31/07. Requested payment from Water Resources Board: \$211.20; Recommended Payment: \$211.20; Requested payment from Water Resources Board Corporate: \$140.80; Recommended Payment: \$140.80. Invoice Total \$352.00.
- f) Konica Office Products for copier service agreement (Monthly Lease) rendered from 01/01/08 through 01/31/08. Requested payment from Water Resources Board: \$211.20; Recommended Payment: \$211.20; Requested payment from Water Resources Board Corporate: \$140.80; Recommended Payment: \$140.80. Invoice Total \$352.00.

**Motion** by Mr. Stamp second by Mr. Perry to approve the consent agenda payment items. The vote in favor was unanimous and the motion carried.

**6. ITEMS OF DISCUSSION**

**7. NEW BUSINESS**

**8. OTHER BUSINESS**

**9. ADJOURNMENT:**

**Motion** by Mr. Stamp second by Mr. Morrison to adjourn the Board Corporate meeting and return to the Board meeting. The vote in favor was unanimous and carried, the Board Corporate meeting adjourned at 1:46 p.m.

Respectfully Submitted,

William Riverso  
Program Services Officer