STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS

WATER RESOURCES BOARD CORPORATE
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MINUTES OF BOARD CORPORATE MEETING #268

September 14, 2004

(Meetings of the Board Corporate convene immediately after the Board meetings.)

Members Present:
Daniel W. Varin, Chairman
Timothy Brown
Robert Griffith*
John Milano
William Parsons*
Jon Schock
William Stamp, III
Fred Vincent

Members Absent:
Rep. William Murphy
Sen. Leonidas Raptakis
William Penn, V. Chairman
June Swallow*
Frank Perry*

*Member designee

Staff Present:
Kathleen Crawley
Elaine Maguire
Connie McGreavy
Beverly O'Keefe
Brian Riggs
William Riverso
Tracy Shields
Thomas Walker

Guests:
David Lamb, URI
Donald Labelle, Shannock
Russell Houde, C&E Engineering
Geoffrey Marchant, Shannock

1. CALL TO ORDER

With a quorum present, Chairman Varin called meeting #268 of the Board Corporate to order at 1:01PM.

2. APPROVAL OF MINUTES:

On a motion by Mr. Milano, second by Mr. Parsons, the Board unanimously approved the minutes of August 10, 2004.

3. CHIEF FINANCIAL OFFICER'S REPORT

Mr. Schock reported two corrections to the Chief Financial Officer's Report: 1) Interest received for the Water Quality Protection Fund (WQPF) should reflect the month of August, and 2) The WQPF balance should be $8,237,820.02. Mr. Schock moved acceptance of the report. Mr. Milano seconded the motion, which was approved unanimously.

4. COMMITTEE REPORTS AND ACTION ITEMS RESULTING

A. Public Drinking Water Protection Committee—Acting Chair Frank Perry

NONE

B. <u>Finance Committee</u>—Chair William J. Penn

(1) Payment Requests:

(a) Partridge, Snow & Hahn for professional services rendered through July 31, 2004. Requested payment: $445.60; Recommended payment: $445.60. Request for Approval

Mr. Varin explained that this payment was for legal services related to a land closing in Pawtucket. Mr. Schock moved approval, with Mr. Milano and Mr. Parsons seconding. The motion was unanimously approved.

(2) Financial Reports:

(a) FY 2004 Water Resources Board Corporate Annual Audit Report—Request for Acceptance—Anthony Caliri, CPA of Casale, Caliri & Jaroma

Mr. Schock stated that the Finance Committee reviewed the Board Corporate's annual audit and noted the consultants' favorable report. There were no material errors or deficiencies found in the audit; however, there was a recommendation for staff to attend training in order to conform to current accounting practices. The cost for the training was estimated at $600 for about 3 hours. Mr. Varin stated that the report must be distributed by Sept. 30, 2004, but that the Board's consultant was still waiting for comments from the sate Auditor General. He asked members to accept the report in draft form, pending confirmation from the Auditor General, so as to make the submission by the required date. Mr. Schock moved acceptance of the report, subject to approval by the Auditor General. Mr. Milano seconded the motion, which was approved unanimously.

5. NEW BUSINESS - None

6. OTHER BUSINESS - None

7. ADJOURNMENT

On a motion by Mr. Parsons, second by Mr. Stamp, the Board unanimously voted to adjourn at 1:10PM.

Respectfully submitted,

Connie McGreavy

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