

**BOARD OF ASSISTED LIVING RESIDENCE ADMINISTRATORS
MINUTES OF MEETING
OPEN SESSION
February 3, 2012**

The Open Session of the Board of Assisted Living Residence Administrators was called to order at 9:12 a.m. on the above date in Room 104, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.

BOARD MEMBERS IN ATTENDANCE

**Jean Costa
James Flanagan
Carol Hamel
Mark Lescault**

BOARD MEMBERS NOT IN ATTENDANCE

**Karen Peck
Helene Soucy**

STAFF MEMBERS IN ATTENDANCE

Donna Valletta, Board Administrator

OTHERS IN ATTENDANCE

None

1. ESTABLISHMENT OF QUORUM

James Flanagan called the meeting to order at 9:12 a.m. A quorum was established at this time.

2. PRESENTATION OF MINUTES OF OPEN SESSION OF December 12, 2011

Mr. Flanagan presented the Minutes of the Open Session of December 12, 2011. On motion of James Flanagan, seconded by Mark Lescault, it was unanimously voted to accept the minutes as presented.

3. BOARD ADMINISTRATOR'S REPORT

Donna Valletta informed the board of departmental staffing changes.

4. ADJOURNMENT TO EXECUTIVE SESSION

On motion of Mark Lescault, seconded by Jean Costa, it was

unanimously voted to move into Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws for discussion of job performance, character, physical or mental health of applicants for licensure and licensees and for discussion of investigatory proceedings relating to misconduct by applicants licensure and licensees, and investigatory proceedings regarding allegations of civil or criminal misconduct. The Open Session adjourned at 9:13 a.m.

5. RETURN TO OPEN SESSION FOR PRESENTATION OF RECOMMENDATIONS

James Flanagan called the Open Session back to order.

The Board voted to approve Nicole Marie Adams' application, by examination and reviewed two cases and voted to pend one, which required supporting documentation.

6. ADJOURNMENT

On motion of James Flanagan, seconded by Mark Lescault, it was unanimously voted to adjourn at 10:40 a.m.

Respectfully submitted by

Donna Valletta

Board Administrator

Health Professions Regulation