

BOARD OF ASSISTED LIVING RESIDENCE ADMINISTRATORS

MINUTES OF MEETING

OPEN SESSION

October 14, 2010

The Open Session of the Board of Assisted Living Residence Administrators was called to order at 9:00 a.m. on the above date in Room 104, Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable sections of the General Laws of the State of Rhode Island as amended.

BOARD MEMBERS IN ATTENDANCE

Jean Costa

James Flanagan

Carol Hamel

Mark Lescault

Karen Peck

BOARD MEMBERS NOT IN ATTENDANCE

Helene Soucy

STAFF MEMBERS IN ATTENDANCE

Donna Valletta, Board Administrator

OTHERS IN ATTENDANCE

None

1. ESTABLISHMENT OF QUORUM

James Flanagan called the meeting to order at 9:00 a.m. A quorum was established at this time.

2. PRESENTATION OF MINUTES OF OPEN SESSION OF June 10, 2010

Mr. Flanagan presented the Minutes of the Open Session of June 10, 2010. On motion of Karen Peck, seconded by Mark Lescault, it was unanimously voted to accept the minutes as presented.

3. BOARD ADMINISTRATOR'S REPORT

Donna Valletta informed members that as of October 13, 2010, there were 151 active Assisted Living Residence Administrator licenses.

Donna Valletta informed members that the board meeting schedule for 2011 has not been finalized, however, she has proposed meetings in February, June and October. The Board discussed the Advisory

Board requirements. Currently, there is a vacancy for a Consumer Member.

4. ADJOURNMENT TO EXECUTIVE SESSION

On motion of Mark Lescault, seconded by Jean Costa, it was unanimously voted to move into Executive Session pursuant to 42-46-4 and 42-46-5(1) of the Rhode Island General Laws for discussion of job performance, character, physical or mental health of applicants for licensure and licensees and for discussion of investigatory proceedings relating to misconduct by applicants licensure and licensees, and investigatory proceedings regarding allegations of civil or criminal misconduct. The Open Session adjourned at 9:03 a.m.

5. RETURN TO OPEN SESSION FOR PRESENTATION OF RECOMMENDATIONS

James Flanagan called the Open Session back to order.

The Board voted to approve the following applications, by examination:

Roberta Rose Burley

Margaret Connelly

Kyle D. Flynn

Lynda A. Hays

Jennifer A. Mello

The Board voted to pend one application and to deny another application.

The Board reviewed one case, C10-373, and voted to schedule a meeting with the licensee.

6. ADJOURNMENT

On motion of James Flanagan, seconded by Mark Lescault, it was unanimously voted to adjourn at 10:50 a.m.

Respectfully submitted by

Donna Valletta

Board Administrator