



Department of Health

Three Capitol Hill
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**STATE OF RHODE ISLAND
CENTER FOR PROFESSIONAL BOARDS AND COMMISSIONS
BOARD OF EMBALMERS, FUNERAL DIRECTORS,
AND FUNERAL SERVICE ESTABLISHMENTS**

**ROOM 205
3 CAPITOL HILL
PROVIDENCE, RHODE ISLAND**

**WEDNESDAY, JUNE 15, 2016
1:00 P.M.**

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Mary Bray
John Gallogly
Thomas M. Norato
Catherine Tattrie

BOARD MEMBERS NOT IN ATTENDANCE

William McElroy

STAFF MEMBERS IN ATTENDANCE

Linda L. Esposito, Board Manager
Andrew Correia, State Inspector

OTHER ATTENDEES

Susan Campbell, WPRI

1. Establishment of a Quorum

A meeting of the Rhode Island Board of Embalmers, Funeral Directors, and Funeral Service Establishments was held on Wednesday, June 15, 2016 at the Rhode Island Department of Health, Room 205, 3 Capitol Hill, Providence, RI 02908. A quorum was

established and the Open Session meeting was called to order at 1:00 p.m. on a motion by Catherine Tattrie, and seconded by Thomas M. Norato. Motion carried.

2. Presentation of the April 20, 2016 Open Session Meeting Minutes

Catherine Tattrie did not participate in the vote of the April 20, 2016 Open Session Minutes

Motion was made by Mary Bray, and seconded by John Gallogly to accept the Open Session minutes for the Rhode Island Board of Embalmers, Funeral Directors, and Funeral Service Establishments for April 20, 2016. Motion carried.

3. New Business

- The Conference-Model Application for Funeral Service
After review of the sample provided by The International Conference of Funeral Service Examining Boards, the Board asked the Board Manager to request additional copies of the "Model Application 2016" to be further reviewed at the next Funeral Home Board Meeting in September 2016.
- Order of the Golden Rule
Board Members were provided information from Order of the Golden Rule outlining certain continuing education webinars that have been approved for credit by the Academy of Professional Funeral Service Practice.
- Heritage Cremation Provider
Board Members were provided information received from The International Conference of Funeral Service Examining Boards for review with regard to issues and complaints being received nationwide about an on line service known as Heritage Cremation Provider.

4. Adjourn to Closed Session

A motion was made by Thomas M. Norato, and seconded by Catherine Tattrie, to adjourn to Closed Session at 1:10 p.m. Pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct. Motion carried.

5. Return to Open Session

A motion was made by Mary Bray, and seconded by Catherine Tattrie, at 2:40 p.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. Final Actions on all votes taken in Closed Session

Three (3) cases found to have No Unprofessional Conduct

7. Adjournment

The next Rhode Island Board of Embalmers, Funeral Directors, and Funeral Service Establishments meeting will be held on **Wednesday, September 21, 2016, at 1:00 p.m.** at the Rhode Island Department of Health, Conference Room 205, 3 Capitol Hill, Providence, RI 02908. A motion was made by Thomas M. Norato and seconded by Mary Bray, to adjourn at 2:45 p.m. Motion carried.

Respectfully submitted,

Linda L. Esposito
Board Manager
State of Rhode Island
Center for Professional Boards and Commissions
Board of Embalmers, Funeral Directors,
and Funeral Service Establishments