

BOARD OF FUNERAL DIRECTORS/EMBALMERS

MINUTES OF MEETING

September 16, 2013

The Open Session of the State Board of Funeral Directors/Embalmers was called to order at 2:00 p.m. on the above date in Room 104, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.

Board members in attendance:

Mary Bray

Raymond Butterfield

Elizabeth Feid

William McElroy

William McGrath

Thomas Norato

Staff member(s) in attendance:

Daniel Ballirano

Maureen Slowik

The minutes of the previous meeting of June 17, 2013 were presented. Motion to approve the minutes as presented was made by Thomas Norato, seconded by Mary Bray and Elizabeth Feid.

Adjournment to Executive Session

On a motion by Mary Bray, seconded by Raymond Butterfield, it was unanimously voted to adjourn to Executive Session pursuant to sections 42-46-4 and 42-56-5(1) of the Rhode Island General Laws, as amended, in that confidential issues of fitness for licensure and investigative cases will be discussed. The Open Session adjourned at 2:15 p.m.

Return to Open Session

The Open Session was called back to order at 3:00 p.m. On a motion by Mary Bary, seconded by Raymond Butterfield, it was unanimously voted to keep confidential all matters discussed in Closed Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.

Adjournment

On a motion by Thomas Norato, seconded by Raymond Butterfield, it

was unanimously voted to adjourn at 3:10 p.m. The next meeting will be held on November 18, 2013 at 2:00 p.m.

Respectfully submitted,

Maureen Slowik

Board Administrator

Health Professionals Regulation