

**RHODE ISLAND BOARD OF FUNERAL DIRECTORS/EMBALMERS
MINUTES OF OPEN SESSION**

November 18, 2013

The Open Session of the Board of Funeral Directors/Embalmers was called to order at 2:10 on the above date in Room 104 at the Rhode Island Department of Health, 3 Capitol Hill Providence, Rhode Island, pursuant to the applicable provisions of the Open Meetings Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.

Members in attendance: Member(s) not in attendance:

Mary Bray William McElroy

Raymond Butterfield

Elizabeth Feid

Thomas Norato

Staff members in attendance:

Maureen Slowik, Administrator

The minutes from September 16, 2013 were presented. On a motion

by Elizabeth Feid and seconded by Ray Butterfield, the Board unanimously voted to accept the minutes as presented.

Adjournment to Executive Session

At 2:25 p.m., a motion was made by Thomas Norato and seconded by Raymond Butterfield to adjourn the “Open Session” and enter into “Closed Executive Session” for the purposes of discussing disciplinary matters pursuant to the applicable exceptions of the Open Meeting Law, so called of Sections 42-46-4 and 42-46-5 (1) and (4) of the Rhode Island General Laws.

Adjournment of Executive Session and Return of Open Session

On a motion of Mary Bray, seconded by Raymond Butterfield, it was unanimously voted to adjourn the Executive Session and to keep all matters discussed therein confidential, pursuant to Sections 42-46-4 and 42-45-5 (1) and (4) of the Rhode Island General Laws as amended. The Executive Session was adjourned and returned to Open Session.

Adjournment of Open Session

The next meeting will be held on March 10, 2014, at 2:00 p.m. in Room 104 at the Rhode Island Department of Health, 3 Capitol Hill, Providence, Rhode Island. Meeting was adjourned at 3:15 p.m.

Sincerely submitted,

Maureen Slowik

Board Administrator

Health Professions Regulation