

BOARD OF FUNERAL DIRECTORS/EMBALMERS

MINUTES OF MEETING

July 16, 2012

Open Session

The Open Session of the Board of Funeral Directors / Embalmers was called to order at 2:00 pm on the above date in Room 104, Cannon Building, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.

Board Members in attendance: Board Members not in attendance:

Edward Murphy, Chairman Raymond Butterfield, III

Elizabeth Feid

Joan Retsinas, Ph.D.

Mary Bray Staff members in attendance:

J. Michel Martineau

The minutes of the open session held on May 21, 2012 were reviewed, on motion by Betsy Feid, seconded by Dr. Joan Retsinas; it was unanimously voted to accept the minutes. The minutes of the executive session held on May 21, 2012 were reviewed, on motion by

Mary Bray, seconded by chair Edward Murphy; it was unanimously voted to accept the minutes.

Adjournment to Executive Session

On motion of Mary Bray, seconded by Edward Murphy, it was unanimously voted to adjourn to Executive Session pursuant to sections 42-46-4 and 42-46-5(1) of the Rhode Island General Laws, as Amended, in that confidential issues of fitness for licensure and investigative cases will be discussed. The Open Session adjourned at 2:10 pm.

Return to Open Session

The Open Session was called back to order at 2:45 pm. On motion of Betsy Feid, seconded by Mary Bray, it was unanimously voted to keep confidential all matters discussed in Closed Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.

Board members briefly discuss the application process of Interns being authorized via a letter from HEALTH to contact board members for the purpose of conducting a Practical Exam.

Adjournment

Having no further business, on motion of Edward Murphy, seconded by Betsey Feid, it was unanimously voted to adjourn. The Open Session of the meeting was adjourned at 3:15 pm.

Respectfully submitted,

J. Michel Martineau

Administrator, Health Professions