

BOARD OF FUNERAL DIRECTORS/EMBALMERS

MINUTES OF MEETING

May 21, 2012

Open Session

The Open Session of the Board of Funeral Directors / Embalmers was called to order at 2:00 pm on the above date in Room 104, Cannon Building, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.

Board Members in attendance: Board Members not in attendance:

Edward Murphy, Chairman Mary Bray

Raymond Butterfield, III Joan Retsinas

Elizabeth Feid

Staff members in attendance:

J. Michel Martineau

Mr. William McGrath

The minutes of the open session held on April 23, 2012 were reviewed, on motion by Raymond Butterfield, III, seconded by Betsy Feid; it was unanimously voted to accept the minutes. The minutes

of the closed session held on April 23, 2012 were reviewed, on motion by Raymond Butterfield, III, seconded by Betsy Feid; it was unanimously voted to accept the minutes.

A communication was received from a Blackstone, MA resident expressing thanks for guidance provided as it pertains to a prepaid funeral contract with a licensed funeral home in Woonsocket, RI. Also, a communication from The Conference was reviewed.

Board members discuss and determined that Mr. William McGrath during the normal course of his inspection visits will incorporate a CE status inquiry. Members also discussed section 1.17 of the regs.

Member Betsy Feid provides a lengthy listing of Funeral Director Interns and references the incompleteness of some entries. The administrator advises the listing appears to be from the HEALTH L2K database and is historic including Intern applications that have been started but not finalized by the applicants.

Adjournment to Executive Session

On motion of Raymond Butterfield, III, seconded by Edward Murphy, it was unanimously voted to adjourn to Executive Session pursuant

to sections 42-46-4 and 42-46-5(1) of the Rhode Island General Laws, as Amended, in that confidential issues of fitness for licensure and investigative cases will be discussed. The Open Session adjourned at 2:40 pm.

Return to Open Session

The Open Session was called back to order at 2:55 pm. On motion of Betsy Feid, seconded by Raymond Butterfield, III, it was unanimously voted to keep confidential all matters discussed in Closed Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.

FD/EMB C12-093 Complaint Dismissed

Adjournment

Having no further business, on motion of Edward Murphy, seconded by Betsy Feid, it was unanimously voted to adjourn. The Open Session of the meeting was adjourned at 3:18 pm.

Respectfully submitted,

J. Michel Martineau

Administrator, Health Professions