

BOARD OF FUNERAL DIRECTORS/EMBALMERS

MINUTES OF MEETING

September 19, 2011

Open Session

The Open Session of the Board of Funeral Directors / Embalmers was called to order at 2:05 pm on the above date in Room 104, Cannon Building, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.

Board Members in attendance:

Raymond Butterfield, III

Mary Bray

Elizabeth Feid

Board Members not in attendance:

Joan Retsinas

Edward Murphy

Staff members in attendance:

J. Michel Martineau

The minutes of the open session held on June 27, 2011, and July 28, 2011 were reviewed, on motion by Elizabeth Feid, seconded by Raymond Butterfield, III; it was unanimously voted to accept the minutes. The minutes of the closed session held on June 27, 2011, and July 28, 2011 were presented. On motion by Elizabeth Feid, seconded by Raymond Butterfield, III, it was unanimously voted to accept the minutes.

Adjournment to Executive Session

On motion of Elizabeth Feid, seconded by Mary Bray, it was unanimously voted to adjourn to Executive Session pursuant to sections 42-46-4 and 42-46-5(1) of the Rhode Island General Laws, as Amended, in that confidential issues of fitness for licensure and investigative cases will be discussed. The Open Session adjourned at 2:26 pm.

Return to Open Session

The Open Session was called back to order at 2:40 pm. On motion of Elizabeth Feid, seconded by Raymond Butterfield, III, it was unanimously voted to keep confidential all matters discussed in Closed Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.

FD/EMB C11-327 Complaint Dismissed

Adjournment

Having no further business, on motion of Raymond Butterfield, III, seconded by Elizabeth Feid, it was unanimously voted to adjourn. The Open Session of the meeting was adjourned at 2:45 pm.

Respectfully submitted,

J. Michel Martineau

Health Policy Analyst