

BOARD OF FUNERAL DIRECTORS/EMBALMERS

MINUTES OF MEETING

June 27, 2011

Open Session

The Open Session of the Board of Funeral Directors / Embalmers was called to order at 2:00 pm on the above date in Room 104, Cannon Building, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.

Board Members in attendance:

Edward Murphy

Raymond Butterfield, III

Mary Bray

Elizabeth Feid

Joan Retsinas

Board Members not in attendance:

Staff members in attendance:

J. Michel Martineau

Board Members reviewed a communication from The Conference; they seek responses from RI funeral directors to their online survey. Board Members direct the Administrator to direct the email with link to a staff member of the RIFDA for possible email distribution.

Adjournment to Executive Session

On motion of Mary Bray, seconded by Joan Retsinas, it was unanimously voted to adjourn to Executive Session pursuant to sections 42-46-4 and 42-46-5(1) of the Rhode Island General Laws, as Amended, in that confidential issues of fitness for licensure and investigative cases will be discussed. The Open Session adjourned at 2:08 pm.

Return to Open Session

The Open Session was called back to order at 2:50 pm. On motion of Joan Retsinas, seconded by Raymond Butterfield, III, it was unanimously voted to keep confidential all matters discussed in Closed Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.

The minutes of the open session held on May 16, 2011 were reviewed, on motion by Joan Retsinas, seconded by Raymond Butterfield, III; it was unanimously voted to accept the minutes. The minutes of the closed session held on May 16, 2011 were presented. On motion by Joan Retsinas, seconded by Raymond Butterfield, III, it was

unanimously voted to accept the minutes.

Adjournment

Having no further business, on motion of Raymond Butterfield, III, seconded by Edward Murphy, it was unanimously voted to adjourn. The Open Session of the meeting was adjourned at 3:08 pm.

Respectfully submitted,

J. Michel Martineau

Health Policy Analyst