

BOARD OF FUNERAL DIRECTORS/EMBALMERS

MINUTES OF MEETING

March 8, 2010

The Open Session of the State Board of Funeral Directors/Embalmers was called to order at 2:00 p.m. on the above date in Room 104, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.

Board Members in attendance:

Mary Bray	Raymond Butterfield	Elizabeth
Feid	Edward Murphy	Joan Retsinas

Staff Members in attendance:

Maureen Slowik

Open Minutes of the January 11, 2010 meeting were reviewed. Motion was made by Raymond Butterfield and seconded by Mary Bray and Joan Retsinas to accept the January minutes.

Mark Russell from the Rhode Island Funeral Directors Association (RIFDA) attended this meeting to give some suggestions for changing our law, especially in regards to pre-need arrangements. Board advised Mr. Russell that the members would be willing to work with RIFDA in regards to suggestions for some changes that could be

brought before the Legislative.

We have two new applications for crematories. Mr. McGrath will be sent copies of the applications for A and G Cremation Services and Forest Hills Crematory to arrange for the necessary inspection before they can open.

James McStay had asked for a six-month extension to complete his continuing education units for the 2009-2010 renewal cycle. Mr. McStay is ill, but feels he can complete them by the end of June. A letter will be sent to Mr. McStay advising him of the extension.

Andrew Correira has completed the necessary body forms to complete his application for funeral director/embalmer. The Board reviewed the forms and approved him to take his practical. A letter will be sent to Mr. Correira advising him that he can now make arrangements to take his practical with two board members.

Adjournment to Executive Session

Return to Open Session

The Open Session was called back to order. On motion by Raymond Butterfield, seconded by Edward Murphy, it was unanimously voted to keep confidential matters discussed in Executive Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.

Adjournment

On motion by Elizabeth Feid, seconded by Joan Retsinas, it was unanimously voted to adjourn at 3:25 pm. The next meeting will be held May 17, 2010 at 2:00 p.m.

Respectfully submitted,

**Maureen Slowik, Board Administrator
Health Professions Regulation**