

# **BOARD OF FUNERAL DIRECTORS/EMBALMERS**

## **MINUTES OF MEETING**

**July 20, 2009**

**The Open Session of the State Board of Funeral Directors/Embalmers was called to order at 2:00 p.m. on the above date in Room 104, Rhode Island Department of Health, Three Capitol Hill, Providence, Rhode Island, pursuant to the applicable provisions of the Open Meeting Law, so called, and other applicable provisions of the General Laws of the State of Rhode Island, as amended. A quorum was established.**

### **Board members in attendance:**

**Raymond Butterfield**

**Elizabeth Feid**

**Edward Murphy**

### **Board member not in attendance:**

**Joan Retsinas**

### **Staff members in attendance:**

**Gregory Madoian**

**Maureen Slowik**

**Board had been advised by the ownership is changing for Perry McStay Funeral Home. Paul J. Martin will be sent an application in order for him to apply for a new license for this facility.**

**Information regarding continuing education requirements will be sent to all funeral directors/embalmers by the end of July. Elizabeth Feid has provided us with copies of two (2) different opportunities to complete the OSHA requirement. Additional information will also be sent for on-line opportunities in order for our licensees to complete the requirements for the December renewal cycle.**

**Adjournment to Executive Session**

**Return to Open Session**

**The Open Session was called back to order. On motion of Edward Murphy, seconded by Raymond Butterfield, it was unanimously voted to keep confidential matters discussed in**

**Executive Session and to seal those minutes inasmuch as fitness for licensure and ongoing disciplinary matters were addressed.**

## **Adjournment**

**On motion of Elizabeth Feid, seconded by Edward Murphy, it was unanimously voted to adjourn at 3:30 p.m. The next meeting will be held on September 21, 2009.**

**Respectfully submitted,**

**Maureen Slowik**

**Board Administrator**

**Health Professionals Regulation**